

SECRETARY OF STATE

Enabling Laws

Act 3 of 2007
Act 2451 of 2007
Act 417 of 2007
Act 756 of 2007
Act 765 of 2007
Constitution of Arkansas, Article 6

History and Organization

The primary mission of the Office of the Secretary of State is to maintain official records of the State of Arkansas as authorized and required by State law. The Secretary of State's Office was established upon the adoption of the Constitution of the State of Arkansas September 7, 1874. The Office is a branch of the Executive Department as set forth in Article Six of the Constitution. The duties of the Secretary of State include:

- Legal custodian of the State Capitol Building, the Capitol grounds and all the furniture and fixtures therein and thereon belonging to the State (Section 22-3-202 of the Arkansas Code of 1998 annotated, Act 150 of 1917).
- Maintain a centralized filing system for secured transactions (Revised article 9 of the Uniform Commercial Code). Act 1439 of 2001 made the Secretary of State the sole filing officer except for transactions involving agricultural liens
- Registration of trademarks in Arkansas. (Act 81 of 1967).
- Recording of various filings of candidates in connection with primary, general and presidential elections as provided by Section 7-1-101 et seq., of the Arkansas codes of 1987 Annotated (Act 465 of 1969, as amended); certification of candidates for presidential, state and district positions, and constitutional amendments and issues to County Boards of Elections. Issuance of commissions to all elected officials.
- Distribution of individual copies of the official Acts of the General Assembly. (Act 81 of 1973)
- Collection of Corporate Franchise Tax, including the maintenance of the yearly tax reports. (Act 94 of 2003, 2nd Extraordinary Session).
- Accept filing of financial disclosure statements by committees formed or individuals who work to either promote or defeat any statewide initiative, referendum or measure. (Act 261 of 1989)
- Annual registration of persons operating health spas. (Act 264 of 1989)
- Registration of athlete agents and administration of remedies for violations committed by athlete agents. (Act 544 of 1989)
- Registration of and reporting of expenditures by, lobbyists. (Act 719 of 1989)
- Filing of Federal tax liens and notices on corporations, trusts and estates. (Act 835 of 1989)
- Maintain a registry of all qualified community development corporations in the state. (Act 989 of 1993)

- Establish a signature imaging system in the Secretary of State's office. (Act 1285 of 1993)
- Administer the planning, development, implementation, training and maintenance of a computerized voter registration system. (Act 691 of 1995)

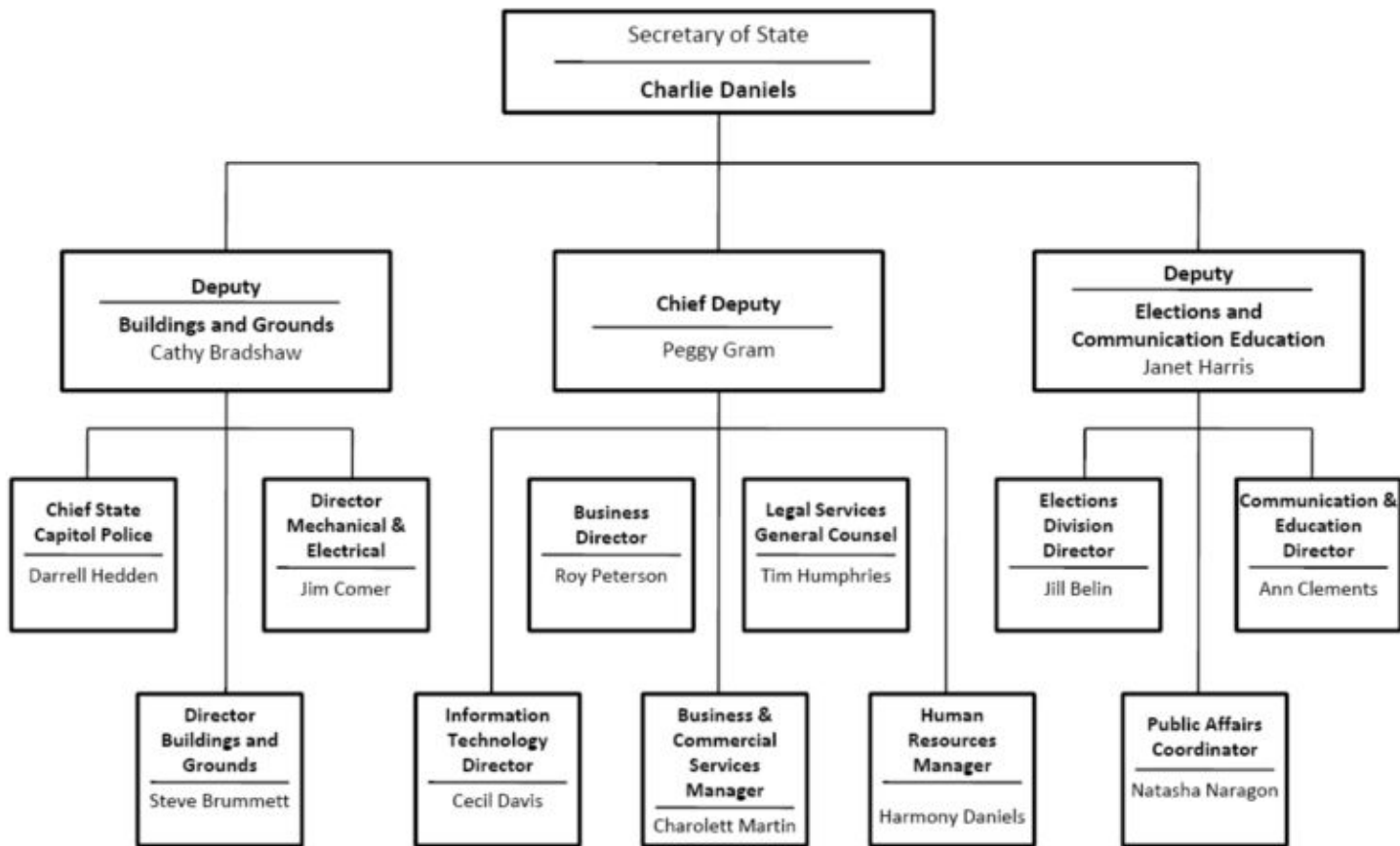
The Secretary of State is designated the Chief Election official of the State of Arkansas, responsible for the coordination of state responsibilities under the National Voter Registration Act of 1993, as required by Federal law. (Identical Acts 947 and 964 of 1995)

Implement Help America Vote Act -Act 2233 of 2005

Commission Notaries Public Act -Act 2274 of 2005 (amendment to earlier law)

Principal functions of the Office of Secretary of State are to:

- Maintain records of the official acts and proclamations of the Governor.
- Affix the Official Seal and attest commissions and other official acts made by the Governor.
- Record Acts of the General Assembly and certify copies thereof; Custodian of official records of the General Assembly, including journals, bills, resolutions and proposed Constitutional Amendments.
- Maintain initial filings, amendments, dissolution and annual reports of all domestic and foreign for-profit and non-profit corporations, limited liability companies, limited partnerships and other entities.
- Accept service of process on unregistered foreign entities and non-residents.
- Issue and record commissions of state, district and county officials, members of boards and commissions, notaries public and Justices of the Peace.
- Perform the duties of Chief Election Official as provided for by federal and state law.
- Maintain complete records of all cash receipts collected from authorized charges for fees and from the sale of legal volumes.
- Keep a complete record of all legal volumes and Acts of the Legislature disbursed by the Secretary of State, either by sales or by free issue as provided by law.
- Responsible for the maintenance and upkeep of the State Capitol Building and Grounds.



Agency Commentary

Personnel

Agency is requesting to increase the authorized line item maximum per each budgeted position by 9.8% for the first year of the biennium and 2.3% for the second year of the biennium. Additionally, the Agency is requesting to add three (3) new positions to the regular budgeted positions for Central Operations and two (2) new positions to the regular budgeted positions for Support Operations. Furthermore, there are seven (7) positions that the Agency is requesting to elevate the line item maximum beyond the flat 9.8%. Justification for these extraordinary increases can be found in the personnel commentary for Central Operations. Overall, the Agency is requesting to increase line item maximums to \$7,855,754 for the first year of the biennium and to \$8,036,439 for the second year of the biennium. The Base Level request for Regular Salaries includes Career Service payments for eligible

employees. Personal Services Matching includes a \$75 increase in the monthly contribution for state employees' health insurance for a total state match per budgeted employee of \$425. Within that budget, the Agency would allocate approximately 86.6% of the total authorized amount, with few positions being compensated at the line item maximum. Historically, the Agency has allocated roughly 90 percent of the available authorized funds.

Agency is proposing an implementation recommendation for the first year of the biennium of a flat 3% for all employees plus an additional tenure increase varying between 1% and 5%, depending upon the number of years of cumulative service. The Agency would grant tenure increases in accordance with pay plan guidelines established by the Office of Personnel Management. At most, employees of the Agency who receive a flat 3% and have more than 36 years of cumulative state service would receive a total salary increase of 8% versus state employees classified under the state pay plan who could potentially receive an increase of up to 11% (6% for transition from entry to Base Level plus 5% for tenure). Given that 69.5% of agency employees have tenure of 2 to 15 years; the majority of employees would only receive a maximum increase between 4.5% and 5.5% under the Agency's implementation recommendation.

Agency is requesting this change in an effort to eliminate potential salary inequities that currently exist. For example, during fiscal years 2008 & 2009, the Agency compensated 16.25% of staff at a salary level at or below \$28,000. This raises some concern when weighing lower level salaries against rising fuel costs, cost of living expenses, and insurance costs. Additionally, the increased salary levels should aid in reducing overall turnover and facilitate the Agency's mission to attract and retain qualified staff in all areas. Furthermore, the changes would allow the Agency to recognize the service contributions of staff by granting a tenure increase for FY2010 salaries. Most positions within the Agency have been increased each year of the biennium to compensate only for increases in cost of living expenses, which generally offset the rise in insurance costs. Lastly, the increase in personnel appropriation will more closely align the authorized line item maximums with a level more commensurate of current labor market rates as outlined in the state's proposed pay plan.

In preparation of this request, two questions were of immediate importance to the Agency: (1) how much will proposed changes cost the state and (2) how can the Agency best serve employees and citizens while continuing to protect state interests? In response to these questions, the Agency began first by researching both the Career Service (C/S) and Professional/Executive (P/E) pay plans. Each authorized agency budgeted position was matched to a position comparable in both position title and scope of responsibilities. For example, the Agency's authorized position of Accountant was matched to an Accountant position (Grade C116) on the C/S pay plan. The current budgeted authorized maximum is \$44,598. According to the C/S pay plan, the maximum should be \$52,167, an increase of 16.97%. However, under the Agency's request, the new line item maximum would be \$48,969, a difference of \$3,198. Even though the requested amount is substantially less than the C/S pay plan, an increase to \$48,969 would still enable the Agency, over time, to compensate the employee up to \$6,583 beyond the midpoint level assigned to grade C116. In order to align agency line item maximums with a level commensurate of the C/S and P/E pay plans maximums, it would require an increase of approximately \$1,483,389 for FY2010. The Agency's request of 9.8% nets an overall savings of \$809,948 for the state.

Appropriation 003 - Central Operations

Personnel (5010000)

Agency is requesting to increase the authorized line item maximum per each budgeted position by 9.8% for the first year of the biennium and 2.3% for the second year of the biennium. Under this request, the Agency would receive additional funding of \$409,947 for the first year and \$105,642 for the second year of the biennium. Additionally, the Agency is requesting to add three (3) new positions to the regular budgeted positions for Central Operations, which would result in additional salaries of \$172,530 for the first year of the biennium and \$176,499 for the second year of the biennium. Furthermore, there are seven (7) positions that the Agency is requesting to elevate the line item maximum beyond the flat 9.8% resulting in an increase of \$40,926 for the first year of the biennium and \$41,869 for the second year of the biennium. Overall, the Agency is requesting to increase line item maximums for Central Operations by \$623,403 for the first year and by \$324,010 for the second year of the biennium. The Base Level request for Regular Salaries includes Career Service payments for eligible employees.

130105 - Legal- General Counsel

Agency is requesting to add the emergency supplemental position of General Counsel to the regular, authorized budgeted positions at a line item maximum of \$88,030 for the first year of the biennium and \$90,055 for the second year of the biennium. The addition of this position is necessary to handle the increased workload within the legal division. The Agency's Chief Counsel has maintained a full workload, which includes, but has not been limited to, election lawsuits, petitions, and other election-related issues. The additional senior staff member would provide relief in these areas and would authenticate foreign apostilles; review corporation and notary public complaints, and advise on personnel issues. Additionally, the 2010 census will precipitate reapportionment with preparation beginning during the 2011 legislative session and continuing into the next biennium. Given the current and expected increased workload within the division, this position is crucial to the Agency's ability to continue to function in all these areas and to protect state interests.

130201 - Business Office

Agency is requesting to change the title of Human Resource Assistant to Payroll Officer. The scope of responsibilities for this position has vastly changed and encompasses much more than routine administrative and clerical tasks. The Payroll Officer will primarily be responsible for compensation, bi-weekly, quarterly, and annual payroll reporting. Additionally, the Payroll Officer will serve as the first point of contact for human resource services regarding payroll issues and will serve as the primary back-up in the absence of the Human Resource Manager. As a result, the Agency is reclassifying this position.

Additionally, the Agency is requesting to change the title of Accounting Technician II to Accountant and is requesting to elevate the line item maximum to \$48,969 for the first year of the biennium, and \$50,095 for the second year of the biennium, to a level commensurate of the Agency's current Accountant positions. The scope of responsibilities of this position has expanded beyond general bookkeeping duties, to encompass a broad scope of responsibilities supporting staff in the areas of accounting, accounts payable, and human resources. Furthermore, this employee has been cross-trained and presently serves as a back-up in the short-term absence of the Business Assistant and Accountants. Additionally, many of the job duties for the Accountants have been restructured to allow more

specialization in the areas of fixed assets and grant writing. As a result, more general accounting and accounts payable tasks have been re-assigned to the Accounting Technician II. Given the level of job tasks and scope of responsibility, this position is severely underpaid at a line item maximum of \$27,713.

130301 - Communications and Education

Agency is requesting (1) additional position of Capitol Historian Assistant at a line item maximum of \$35,000 for the first year of the biennium and \$35,805 for the second year of the biennium. The addition of this position is necessary to handle the increased workload within the department. The Agency's Historian maintains a full workload with development, fabrication, and installation of exhibits; conservation of documentary, art, and photographic collections; research, and compilation of historical topics for publications and web material. The assistant position would provide relief in the areas of exhibit installation; conserving documentary, art, and photographic collections; maintaining the departmental reference collection; and conducting historical research. The position would require knowledge of history with regard to state government, political history and the Arkansas State Capitol. Furthermore, it would require strong communication and presentation skills. The additional position is necessary to preserve Arkansas heritage and to promote continued education of our state by showcasing historical exhibits and providing historical information to students, visitors and state employees of the State Capitol.

130302 - Photography

Agency is requesting to elevate the line item maximum of the Photographers to \$41,500 for the first year of the biennium and \$42,455 for the second year of the biennium, to a level more commensurate of the photographers classified on the state C/S pay plan. This request is being made in an effort to retain and attract qualified personnel within a competitive market. The overall workload within the department has increased, as the photographers also cover assignments for other elected officials which include Constitutional Officers, Legislators, and Supreme Court Justices. Additionally, the skill level needed within this department requires expertise in print design and photo archival, as well as professional knowledge of studio lighting, photo design, and layout. Furthermore, staff is required to produce photographs that meet technical specifications for brochures, newsletters, and public displays. Given that the photographers typically cover press conferences and historical events in and around the State Capitol, it is necessary to produce photos that are of top quality. Lastly, the position requires extensive knowledge of digital camera equipment and photo enhancement and design software.

Agency is also requesting to elevate the line item maximum for the position of Photography Manager to \$45,000 for the first year and \$46,035 for the second year of the biennium, consistent with the supervisory duties of this position and in keeping with the hierarchy within the department.

130501 - Information Technology

Agency is requesting (1) additional position of Business Continuity Administrator at a line item maximum of \$49,500 for the first year of the biennium, and \$50,639 for the second year of the biennium. The primary responsibility of this position will be to design, test, implement, and manage the Agency's disaster recovery plan. This position is crucial to the department's ability to restore operating systems at any level of disaster. The addition of this position will allow the department to better utilize its available resources and allow for staff specialization in the areas of software maintenance, networking, database

design, security, and support. Furthermore, in the absence of key personnel, the administrator position will help facilitate better continuity within the department.

Agency is also requesting to elevate the salaries of the Network Administrator, Security Administrator, and Programmer Analyst. For the Network Administrator and Security Administrator positions, this request would raise line item maximums to \$52,500 for the first year of the biennium and \$53,708 for the second year of the biennium. For the Programmer Analyst position, there would be a slight increase to \$57,500 for the first year of the biennium and \$58,823 for the second year of the biennium. This request is necessary to bring the salaries for these positions up to a competitive level in order to recruit and retain qualified candidates. In response to increased reports across the nation of security breaches and virus/spyware outbreaks, as well as rising public awareness, the Agency is requesting these changes in an effort to better safeguard and protect against breaches within the network infrastructure of the State Capitol complex.

Extra Help (5010001)

Through utilization of Extra Help employees in the Business/Commercial Services Division, we have been able to better meet demands of the Franchise Tax filing season by re-hiring employees from previous seasons, thereby saving training costs and run-up time. Employees are hired at a lower pay scale with lower benefit costs while generally maintaining a higher level of working knowledge of the processes and systems. All of this is accomplished without the need of authorized budgeted positions while also allowing more flexibility in the placement of the employees wherever the needs are greatest. In an effort to retain or re-attract those qualified, trained, personnel during franchise tax season, our agency is requesting an increase of \$15,000 in extra help salaries for each year of the biennium.

Operating Expenses (5020002)

In maintenance and operations costs we are requesting an increase of \$451,294 for the first year of the biennium, and \$445,824 for the second year of the biennium. Within this requested increase, \$339,236 in the first year of the biennium and \$344,513 in the second year of the biennium are replacing dollars which, in previous years, were paid from an un-appropriated cash fund, the money from which is now being deposited into the State Treasury. The remaining portion of these requested amounts is necessary to cover continued increases in fuel costs and hotel costs, upgrades in equipment and software in order to enhance security within the Agency's computer network, redesign of several brochures and ads, revamping the Distinguished Arkansans Gallery, and for the development of a CD-Rom creating a Grades 9 thru 12 curriculum of Arkansas history and utilizing the State Capitol as a learning lab.

Conference and Travel Fees (5050009)

Agency is requesting an increase of \$7,500 in travel expenses for both years of the biennium. These requests are made in response to recent increases in fuel costs and associate increases in common carrier fees and surcharges, vehicle rental rates, and hired transportation rates.

Professional Fees (5060010)

We are requesting an increase of \$16,500 the first year of the biennium and \$6,500 the second year of the biennium in professional fees to be expended throughout the biennium to cover costs relating to technical maintenance on the informational touch screen located on the first floor lobby of the Capitol building; AETN CIV course development/broadcasts; studio lighting setup, and camera upgrades.

Data Processing (5090012)

Agency is requesting an increase in Data Processing of \$15,000 for each year of the biennium. A portion of these costs represent increases in fees charged by a developer, Information Network of Arkansas (INA) for utilization of the current system of online filing for franchise taxes and for increases in lockbox fees. The Agency has succeeded in increasing usage of the online franchise tax filing option each year and has utilized a lockbox system to improve internal controls over franchise tax filing receipts and to substantially reduce the time it has historically taken to deposit those receipts into the State Treasury. The remaining increase represents Information Tech employee training costs and outsourcing technical assistance.

Capital Outlay (5120011)

We are requesting a total of \$195,000 for each year of the biennium. This will enable us to upgrade our Informational Technology Division by purchasing new software, servers, and security software packages, and replace existing equipment which has been damaged or excessively used. Shown below is an itemized listing of Capital Outlay needs:

- \$30,000 each year of the biennium - Equipment replacement - Business/Commercial Services Division
- \$25,000 each year of the biennium - Equipment replacement and upgrades - Informational Technical Division.
- \$30,000 first year of the biennium - Photography Equipment
- \$20,000 first year of the biennium - New Software - Informational Technical Division
- \$90,000 first year of the biennium - Secondary Business/Commercial Services Division Site Equipment
- \$25,000 second year of the biennium - Furniture, 4 new workstations, Design workspace - Photography
- \$20,000 second year of the biennium - SAN Expansion - Information Technical Division
- \$10,000 second year of the biennium - Server replacement - Information Technical Division
- \$25,000 second year of the biennium - New software in the Information Technical Division
- \$35,000 second year of the biennium - Vehicle Replacement (2) - Executive Department
- \$25,000 second year of the biennium - Furniture and Equipment - various departments

Mandatory Publications (5900034)

We are requesting an addition of \$20,000 to the funding level equivalent of the FY2008-2009 biennium, which was \$345,000, for a total of \$365,000. This increase is due to continued increases in print costs, set up fees and delivery costs. This fund has carry forward language. Therefore, the total appropriation covers both years of this budget cycle.

Petition Verification (5900035)

We are requesting a funding level equivalent to the FY2008-2009 biennium, which was \$475,000. These expenditures are seasonal in that they fluctuate during election years and costs vary with volume. They consist of hiring temporary workers to process petitions and an outside CPA firm to audit the findings. These costs are also increasing; however, the level of funding at this time seems to be adequate. This fund has carry forward language. Therefore, the total appropriation covers both years of this budget cycle.

Publish Legal Notices (5900036)

Agency is requesting a funding level equivalent to the FY2008-2009 biennium, which was \$950,000. These expenditures are seasonal in that they fluctuate during election years. They consist of public announcements in the form of ads in most print media outlets statewide. These costs increase each year. However, the current level of funding is adequate at this time. This fund also has carry forward language. Therefore, the total appropriation covers both years of this budget cycle.

Records Management (5900037)

Agency is requesting an increase of \$684,472 for the biennium. This increase is due to continued production costs necessary to upgrade the UCC and Corporation areas of the Business/Commercial Services Division in order to keep abreast of constant changes within the banking community regarding check imaging, lockbox enhancements, and electronic file maintenance. Standard costs consist of ongoing software development and maintenance within the finance, personnel and Commercial Services Divisions, monthly banking fees associated with the lockbox operation, and web fees associated with the web filing program. This fund has carry forward language. Therefore, the total appropriation covers both years of this budget cycle.

Elections (5900047)

Agency is requesting the creation of an Elections Division commitment item to allow Agency to better segregate Election Division expenditures during election years. These expenditures are seasonal and fluctuate with election activity. Agency is requesting \$146,821 for the first year of the biennium and \$190,922 for the second year of the biennium for maintenance and operational costs, professional fees, and travel costs associated with operating the Election Division.

Motor Voter (5900046) "Statewide Voter Registration System"

We wish to change the title of this fund from "Motor Voter" to "Statewide Voter Registration System". We are requesting additional funding totaling \$371,748 for the first year of the biennium and \$326,748 for the second year of the biennium. These increases consist of the following:

Within the area of the Statewide Voter Registration System, where most of the States' activity associated with the Federal Help America Vote Act (HAVA) are monitored and maintained, we are requesting an additional \$56,848 for the first year of the biennium, and \$11,848 for the second year of the biennium for costs related to software maintenance and upgrades located at the county level. These systems were installed during the last biennium in accordance with HAVA requirements and are required to be maintained. Included within this request are increased maintenance fees associated with Interagency database "hits" to and from the Department of Motor Vehicles, the Department of Health, and the Department of Community Punishment. Cross-referencing costs to Voter Registration lists are estimated to increase about \$800 per year for each agency for a total of \$2,400 for each year of the biennium. This cross-referencing system is a requirement of HAVA to keep Voter Registration data as up-to-date as possible.

We are requesting \$312,500 for each year of the biennium for the ongoing upkeep of county equipment necessary to operate the Statewide Voter Registration System in accordance with HAVA requirements.

Each of these costs represents expenditures associated with the States' ongoing maintenance of effort as mandated under HAVA. Federal funding provided the initial development and/or purchase of these systems and does not cover ongoing maintenance, repair and replacement costs at the county level for the hardware necessary to implement the Statewide Voter Registration System.

Appropriation 687 - Support Operations

Personnel (5010000)

Agency is requesting to increase the authorized line item maximum per each budgeted position by 9.8% for the first year of the biennium and 2.3% for the second year of the biennium. Under the request, the Agency would receive additional funding of \$263,494 for the first year of the biennium and \$67,902 for the second year of the biennium. Additionally, the Agency is requesting to add two (2) new positions to the regular budgeted positions for Support Operations, which would result in additional salaries of \$96,964 for the first year of the biennium and \$99,194 for the second year of the biennium. Overall, the Agency is requesting to increase line item maximums for Support Operations by \$360,458 for the first year of the biennium and by \$167,096 for the second year of the biennium. The Base Level request for Regular Salaries includes Career Service payments for eligible employees and certification payments for State Capitol Police.

130701-State Capitol Police

Agency is requesting to add (2) Corporal positions at a line item maximum for each position of \$48,482 for the first year of the biennium and \$49,597 for the second year of the biennium, in order to maximize security measures and provide a safe environment for citizens, visitors, state employees, and elected officials. Responsibilities for the State Capitol Police encompass several areas which include, but are not limited to the following: Investigation and apprehension; traffic control and accident response; Capitol building access key-card system; preventative patrol; emergency response; disaster and event security; communication services for police staff; crime prevention and dispute mediation, with security dispatch and patrol services being provided on a 24 hour/7 day-a-week basis. While the current level of staffing has been able to effectively operate and maintain security of the State Capitol complex and grounds, our agency takes very seriously concerns raised by the public and elected officials over recent acts of violence occurring near the State Capitol complex, as well as incidents in the national news. Increased staffing within the State Capitol Police Department is crucial to security efforts aimed at effectively planning for and mitigating emergency response efforts for catastrophic events, hazards, and disasters, natural or otherwise.

Maintenance & Operations (5020002)

We are requesting an increase of \$179,769 for the first year of the biennium, and \$182,115 for the second year of the biennium. Inclusive within this request are the following:

- Expected utility cost increases for the ongoing operations at the Capitol campus. We have experienced continued increases in electric, water, and gas utility rates since the beginning of the current biennium. Electricity is expected to rise 13% during the first year of the biennium and 10% during the second year. Natural gas and propane have risen substantially since the beginning of the last biennium.
- An increase of \$6,154 for each year of the biennium for anticipated increases in vehicle insurance, according to interviews with the State Insurance Department.

- An increase in vehicle fuel costs for operations of campus maintenance operations of \$47,265 for each year of the biennium.
- An additional \$4,396 for the first year of the biennium and \$4,527 for the second year of the biennium to cover storage rental fees. These fees were originally paid for out of an un-appropriated cash fund, the monies from which are now being deposited into the State Treasury.

Conference and Travel Expenses (5050009)

Agency is requesting an increase of \$7,500 in travel expenses for both years of the biennium. These requests are made in response to recent increases in fuel costs and associated increases in common carrier fees and surcharges, vehicle rental rates, and hired transportation rates, over those rates and fees encountered at the beginning of the current biennium.

Capitol Grounds Improvement (5090005)

Agency is requesting an increase of \$334,043 for the first year of the biennium, and \$249,677 for the second year of the biennium. Specific requests are shown below:

- \$11,624 for mowers and carts in the first year of the biennium
- \$35,315 for mowers, carts and a vehicle in the second year of the biennium
- \$25,000 for monument and lighting upgrades in the first year of the biennium
- \$40,000 for irrigation costs in the first year of the biennium
- \$257,419 Steps and railing on North side of Capitol Building in the first year of the biennium
- \$214,362 Upgrade the Markham Street entrance in the second year of the biennium

Capital Outlay (5120011)

Within the Capitol Building and Grounds program, we request a funding level of \$260,500 for the first year of the biennium and \$268,000 for the second year of the biennium. Specific requests include the following:

- \$110,500 for the first year of the biennium for vehicle replacements
- \$68,000 for the second year of the biennium for vehicle replacements
- \$150,000 for replacement of cooling towers during the first biennium
- \$200,000 facility elevators during the second year of the biennium

Special Maintenance (5120032)

Agency is requesting an additional \$605,000 in the first year of the biennium and \$700,000 in the second year of the biennium to the funding level equivalent of \$472,000 each year of the FY2008-2009 biennium. Specific requests include the following:

- \$60,000 to retrofit the Capitol building elevators to operate in accordance with the SME/ANSI A17.0-1987 Safety Code for Elevators and Escalators. Two passenger elevators and one freight elevator are included in this retrofit.
- \$500,000 to rewire electrical grid in the North end of the Capitol Building
- \$45,000 for floor repair and maintenance
- \$150,000 for painting the basement walls
- \$550,000 for repainting the dome

Building Insurance (5900046)

We are asking for an increase of \$43,449 for the first year of the biennium and \$53,642 for the second year of the biennium as we were informed that the 40% discount for early payment of premiums would no longer be allowed. These figures represent historical billing amounts net of the discount and an additional 5% increase per each year of the biennium.

Appropriation 833 - Arkansas State Capitol Building & Grounds Restoration - Cash

Agency is requesting a funding level of \$25,000 which is equivalent to the prior biennium. The purpose of these funds is to aid in maintaining the structural integrity and beauty of the State Capitol Building and Grounds. Area 833 is dependent upon donations and, as such, the anticipated level of actual funding is unknown at this time. Expenditure appropriation is contingent upon available funding. State Treasury Money Management Program (TMMP) investment balances currently exist to fund this appropriation at this level.

Appropriation 2MJ - Capitol Grounds Monument and Memorial Preservation

We are requesting an amount equivalent to the base level of the last biennium of \$50,000 for fund TCG0000, (Capitol Grounds Monument and Memorial Preservation Fund) for each year of the biennium. This fund was created by Act 1652 of 2001, and was established as a vehicle by which the office of Secretary of State can be assured of funding associated with the preservation and maintenance of memorials and monuments placed on the Capitol Grounds. The Capitol Grounds Monument and Memorial Preservation Fund is funded solely by special event fees and by a deposit of 10% of a new monument's total cost, made at the time the monument's construction begins and adjusted at its completion. We anticipate placement of one monument during this biennium. Expenditure appropriation is contingent upon available funding.

Appropriation 1NK - Help America Vote Act (HAVA) Title II - Federal

We are requesting an appropriation at the estimated level of funding ending FY09 of \$4,780,000. This is a continuation of HAVA Title II procurements (Act 1466 of 2003).

Appropriation 2EK - Election Assistance for the Disabled - Federal

We are requesting a continuation of this appropriation for \$135,225 each year of the biennium. This fund is in support of a Federal grant award to the office of the Secretary of State for Election Assistance for Individuals with Disabilities. The purpose of this grant is to improve accessibility for individuals with disabilities at polling places. The purpose also includes training poll workers on how best to promote access and informing the general public about accessibility of polling places. This grant is 100% federally funded and we anticipate funding to be available at this level.

Appropriation B97 - Parking - Cash (Parking Facilities Maintenance)

We account for all parking activity within this fund. We are requesting an increase of \$20,000 for each year of the biennium. Adequate cash balances exist, or are anticipated, to fund this appropriation.

Appropriation 378 - Fee and Tax Refund (Corporate Filing & Refunds)

We are requesting a continuation of this appropriation at the current base level of \$450,000 for each year of the biennium. The purpose of this appropriation is to provide a mechanism which allows us to refund overpayments of various receipts processed by the Business/Commercial Services Division. Most of the refunds are from franchise tax overpayments.

Appropriation 4JC - Firefighter's Memorial Monument

We are requesting an increase of \$7,050 for the first year of the biennium, and \$17,050 for the second year of the biennium in anticipation of annual receipts for the Fallen Firefighter Memorial Fund. This fund was created by Act 28 of 2005, and receives funding from a one-dollar (\$1.00) fee collected on the issuance of specialty license plates commemorating our fallen firefighters and from other means as allowed by law. Construction is expected to be complete during the first year of the biennium. The fund will then be utilized to perform the initial maintenance of the site as it is prepared for visitors to the memorial and for ongoing maintenance of the memorial site.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT

AUDIT OF :

SECRETARY OF STATE

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	63	52	115	75 %
Black Employees	11	23	34	22 %
Other Racial Minorities	3	1	4	3 %
Total Minorities			38	25 %
Total Employees			153	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
1350300	\$69,999	Checking	Regions Bank

Statutory/Other Restrictions on use:

A.C.A. §22-3-401 et seq. authorizes the Secretary of State to collect parking fees and fines.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §22-3-401 et seq. authorizes the Secretary of State to collect parking fees and fines.

Revenue Receipts Cycle:

Fees and fines are collected throughout the year. Interest on the balance is earned.

Fund Balance Utilization:

Funds are used to properly regulate and control the flow of traffic on the State Capitol grounds and to provide parking facilities for use by the public.

Fund Account	Balance	Type	Location
1350300	\$206,960	Investments TMMP	Regions Bank

Statutory/Other Restrictions on use:

A.C.A. §22-3-401 et seq. authorizes the Secretary of State to collect parking fees and fines.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §22-3-401 et seq. authorizes the Secretary of State to collect parking fees and fines.

Revenue Receipts Cycle:

Fees and fines are collected throughout the year. Interest on the balance is earned.

Fund Balance Utilization:

Funds are used to properly regulate and control the flow of traffic on the State Capitol grounds and to provide parking facilities for use by the public.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Acts of Arkansas	A.C.A. §25-18-206, A.C.A. §25-18-225	N	N	500	Required by law. Provides needed references for State Officials.
Arkansas Register	A.C.A. §25-15-205 (Act 1478 of 2003)	N	N	2,600	Required by law.
Election Laws of Arkansas & State Constitution	A.C.A. §25-18-225	N	N	1,000	Required by law.
The Voter's Choice	Amendment 51 Section 8	N	N	2,500	Promote Voter awareness and increase voter turn-out.

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2007-2008		2008-2009		2008-2009		2009-2010					2010-2011						
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
003 Secretary of State Operations	7,865,623	88	8,576,716	92	8,710,455	92	12,154,198	92	14,298,820	95	0	0	9,188,645	92	10,617,136	95	0	0
1NK HAVA Title 2	1,135,867	0	4,780,000	0	7,500,000	0	4,780,000	0	4,780,000	0	0	0	4,780,000	0	4,780,000	0	0	0
2EK Election Assist for the Disabled	132,668	0	135,225	0	135,225	0	135,225	0	135,225	0	0	0	135,225	0	135,225	0	0	0
2MJ Cap Grnds Monument Perserv	0	0	25,000	0	50,000	0	25,000	0	50,000	0	0	0	25,000	0	50,000	0	0	0
378 Corporate Filing & Refund	191,281	0	450,000	0	450,000	0	450,000	0	450,000	0	0	0	450,000	0	450,000	0	0	0
4JC Firefighters' Memorial Monument	0	0	15,000	0	15,000	0	15,000	0	22,050	0	0	0	15,000	0	32,050	0	0	0
687 SOS-Support Operations	5,342,197	64	5,736,165	68	5,779,051	68	6,187,255	68	7,742,832	70	0	0	5,949,749	68	7,538,646	70	0	0
833 Treasury Cash	4,000	0	25,000	0	25,000	0	25,000	0	25,000	0	0	0	25,000	0	25,000	0	0	0
B97 Parking/Cash	46,534	0	260,000	0	260,000	0	260,000	0	280,000	0	0	0	260,000	0	280,000	0	0	0
Total	14,718,170	152	20,003,106	160	22,924,731	160	24,031,678	160	27,783,927	165	0	0	20,828,619	160	23,908,057	165	0	0

Funding Sources		%		%		%		%		%		%		%		%		%
Fund Balance	4000005	291,785	1.9	320,248	1.6		91,248	0.4	91,248	0.3	0	0.0	86,248	0.4	79,198	0.3	0	0.0
Federal Revenue	4000020	1,268,535	8.4	4,915,225	24.5		4,915,225	20.4	4,915,225	17.6	0	0.0	4,915,225	23.5	4,915,225	20.5	0	0.0
Special Revenue	4000030	10,543	0.1	10,000	0.0		10,000	0.0	10,000	0.0	0	0.0	10,000	0.0	10,000	0.0	0	0.0
State Central Services	4000035	13,207,820	87.8	14,312,881	71.2		18,341,453	76.0	22,041,652	79.1	0	0.0	15,138,394	72.4	18,155,782	75.8	0	0.0
Non-Revenue Receipts	4000040	191,281	1.3	450,000	2.2		450,000	1.9	450,000	1.6	0	0.0	450,000	2.2	450,000	1.9	0	0.0
Cash Fund	4000045	68,454	0.5	61,000	0.3		285,000	1.2	305,000	1.1	0	0.0	285,000	1.4	305,000	1.3	0	0.0
Trust Fund	4000050	0	0.0	25,000	0.1		25,000	0.1	50,000	0.2	0	0.0	25,000	0.1	50,000	0.2	0	0.0
Total Funds		15,038,418	100.0	20,094,354	100.0		24,117,926	100.0	27,863,125	100.0	0	0.0	20,909,867	100.0	23,965,205	100.0	0	0.0
Excess Appropriation/(Funding)		(320,248)		(91,248)			(86,248)		(79,198)		0		(81,248)		(57,148)		0	
Grand Total		14,718,170		20,003,106			24,031,678		27,783,927		0		20,828,619		23,908,057		0	

No Executive Recommendation made on these appropriations.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
160	146	14	160	0	8.75 %	160	152	8	160	0	5.00 %	160	153	7	160	0	4.38 %

Appropriation Summary

Appropriation: 003 - Secretary of State Operations

Funding Sources: HSC - State Central Services

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010 Base Level	2009-2010 Agency	2009-2010 Executive	2010-2011 Base Level	2010-2011 Agency	2010-2011 Executive
Regular Salaries	5010000	3,741,290	4,208,055	4,183,155	4,663,829	4,836,359	0	4,773,311	4,949,810	0
#Positions		88	92	92	92	95	0	92	95	0
Extra Help	5010001	65,760	84,725	84,725	84,725	99,725	0	84,725	99,725	0
#Extra Help		22	25	25	25	25	0	25	25	0
Personal Services Matching	5010003	1,122,065	1,179,971	1,338,610	1,377,059	1,425,816	0	1,397,552	1,447,050	0
Overtime	5010006	1,381	10,000	10,000	10,000	10,000	0	10,000	10,000	0
Operating Expenses	5020002	1,086,079	1,135,085	1,135,085	1,135,085	1,586,379	0	1,135,085	1,580,909	0
Conference & Travel Expenses	5050009	44,624	50,092	50,092	50,092	57,592	0	50,092	57,592	0
Professional Fees	5060010	21,727	60,886	60,886	60,886	77,386	0	60,886	67,386	0
Data Processing	5090012	105,000	105,000	105,000	105,000	120,000	0	105,000	120,000	0
Capital Outlay	5120011	126,826	170,908	170,908	0	195,000	0	0	195,000	0
Mandatory Publications	5900034	4,299	0	0	345,000	365,000	0	0	0	0
Petition Verification	5900035	106,260	0	0	475,000	475,000	0	0	0	0
Publish Legal Notices	5900036	62,205	0	0	950,000	950,000	0	0	0	0
Records Management	5900037	652,183	0	0	1,325,528	2,010,000	0	0	0	0
Statewide Voter Reg System*	5900046	686,365	1,390,744	1,390,744	1,390,744	1,762,492	0	1,390,744	1,717,492	0
Elections	5900047	0	0	0	0	146,821	0	0	190,922	0
Flags	5900048	39,559	181,250	181,250	181,250	181,250	0	181,250	181,250	0
Total		7,865,623	8,576,716	8,710,455	12,154,198	14,298,820	0	9,188,645	10,617,136	0
Funding Sources										
State Central Services	4000035	7,865,623	8,576,716		12,154,198	14,298,820	0	9,188,645	10,617,136	0
Total Funding		7,865,623	8,576,716		12,154,198	14,298,820	0	9,188,645	10,617,136	0
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		7,865,623	8,576,716		12,154,198	14,298,820	0	9,188,645	10,617,136	0

No Executive Recommendation on this appropriation.

*The Agency has requested to change this miscellaneous commitment item title from "Motor Voter System" to "Statewide Voter Registration System".

The FY09 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

Special Language provides for carry forward of appropriation. For FY09, the amounts carried forward were as follows: Professional Fees \$39,159; Capital Outlay \$44,082; Mandatory Publications \$340,701; Petition Verification \$408,776; Publish Legal Notices \$887,795; Records Management \$673,345; and Motor Voter System (Statewide Voter Registration System) \$786,357.

Change Level by Appropriation

Appropriation: 003 - Secretary of State Operations

Funding Sources: HSC - State Central Services

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	12,154,198	92	12,154,198	100.0	9,188,645	92	9,188,645	100.0
C01	Existing Program	2,080,755	2	14,234,953	117.1	1,363,273	2	10,551,918	114.8
C04	Reallocation	0	0	14,234,953	117.1	0	0	10,551,918	114.8
C08	Technology	63,867	1	14,298,820	117.6	65,218	1	10,617,136	115.5

Appropriation Summary

Appropriation: 1NK - HAVA Title 2
Funding Sources: FSS - HAVA Title II - Federal

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid 5100004	1,135,867	4,780,000	7,500,000	4,780,000	4,780,000	0	4,780,000	4,780,000	0
Total	1,135,867	4,780,000	7,500,000	4,780,000	4,780,000	0	4,780,000	4,780,000	0
Funding Sources									
Federal Revenue 4000020	1,135,867	4,780,000		4,780,000	4,780,000	0	4,780,000	4,780,000	0
Total Funding	1,135,867	4,780,000		4,780,000	4,780,000	0	4,780,000	4,780,000	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	1,135,867	4,780,000		4,780,000	4,780,000	0	4,780,000	4,780,000	0

No Executive Recommendation on this appropriation.

Appropriation Summary

Appropriation: 2EK - Election Assist for the Disabled
Funding Sources: FSS - Election Assistance for Disabled - Federal

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid 5100004	132,668	135,225	135,225	135,225	135,225	0	135,225	135,225	0
Total	132,668	135,225	135,225	135,225	135,225	0	135,225	135,225	0
Funding Sources									
Federal Revenue 4000020	132,668	135,225		135,225	135,225	0	135,225	135,225	0
Total Funding	132,668	135,225		135,225	135,225	0	135,225	135,225	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	132,668	135,225		135,225	135,225	0	135,225	135,225	0

No Executive Recommendation on this appropriation.

Appropriation Summary

Appropriation: 2MJ - Cap Grnds Monument Perserv

Funding Sources: TCG - Capitol Grounds Monument/Memorial Fund - Trust

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Construction 5090005	0	25,000	50,000	25,000	50,000	0	25,000	50,000	0
Total	0	25,000	50,000	25,000	50,000	0	25,000	50,000	0
Funding Sources									
Trust Fund 4000050	0	25,000		25,000	50,000	0	25,000	50,000	0
Total Funding	0	25,000		25,000	50,000	0	25,000	50,000	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	25,000		25,000	50,000	0	25,000	50,000	0

No Executive Recommendation on this appropriation.

Change Level by Appropriation

Appropriation: 2MJ - Cap Grnds Monument Perserv

Funding Sources: TCG - Capitol Grounds Monument/Memorial Fund - Trust

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	25,000	0	25,000	100.0	25,000	0	25,000	100.0
C01	Existing Program	25,000	0	50,000	200.0	25,000	0	50,000	200.0

Appropriation Summary

Appropriation: 378 - Corporate Filing & Refund
Funding Sources: MTA - Miscellaneous Revolving Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			2009-2010			2010-2011		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Refunds/Reimbursements 5110014	191,281	450,000	450,000	450,000	450,000	0	450,000	450,000	0
Total	191,281	450,000	450,000	450,000	450,000	0	450,000	450,000	0
Funding Sources									
Non-Revenue Receipts 4000040	191,281	450,000		450,000	450,000	0	450,000	450,000	0
Total Funding	191,281	450,000		450,000	450,000	0	450,000	450,000	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	191,281	450,000		450,000	450,000	0	450,000	450,000	0

No Executive Recommendation on this appropriation.

Appropriation Summary

Appropriation: 4JC - Firefighters' Memorial Monument

Funding Sources: SFF- Fallen Firefighter's Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Construction 5090005	0	15,000	15,000	15,000	22,050	0	15,000	32,050	0
Total	0	15,000	15,000	15,000	22,050	0	15,000	32,050	0
Funding Sources									
Fund Balance 4000005	11,506	22,049		17,049	17,049	0	12,049	4,999	0
Special Revenue 4000030	10,543	10,000		10,000	10,000	0	10,000	10,000	0
Total Funding	22,049	32,049		27,049	27,049	0	22,049	14,999	0
Excess Appropriation/(Funding)	(22,049)	(17,049)		(12,049)	(4,999)	0	(7,049)	17,051	0
Grand Total	0	15,000		15,000	22,050	0	15,000	32,050	0

No Executive Recommendation on this appropriation.

Change Level by Appropriation

Appropriation: 4JC - Firefighters' Memorial Monument

Funding Sources: SFF- Fallen Firefighter's Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	15,000	0	15,000	100.0	15,000	0	15,000	100.0
C01	Existing Program	7,050	0	22,050	147.0	17,050	0	32,050	213.7

Appropriation Summary

Appropriation: 687 - SOS-Support Operations

Funding Sources: HSC - State Central Services

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	2,494,408	2,710,037	2,688,737	2,985,631	3,082,595	0	3,055,120	3,154,314	0
#Positions		64	68	68	68	70	0	68	70	0
Extra Help	5010001	8,678	9,000	9,000	9,000	9,000	0	9,000	9,000	0
#Extra Help		3	5	5	5	5	0	5	5	0
Personal Services Matching	5010003	783,245	796,274	860,460	910,710	939,062	0	923,715	952,484	0
Overtime	5010006	2,238	23,000	23,000	23,000	23,000	0	23,000	23,000	0
Operating Expenses	5020002	1,077,272	1,162,100	1,162,100	1,162,100	1,341,869	0	1,162,100	1,344,215	0
Conference & Travel Expenses	5050009	12,700	13,400	13,400	13,400	20,900	0	13,400	20,900	0
Professional Fees	5060010	142,227	0	0	320,000	320,000	0	0	0	0
Capitol Grounds Improvement	5090005	19,228	131,000	131,000	131,000	465,043	0	131,000	380,677	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	244,418	258,940	258,940	0	260,500	0	0	268,000	0
Special Maintenance	5120032	419,674	472,000	472,000	472,000	1,077,000	0	472,000	1,172,000	0
Building Insurance	5900046	138,109	160,414	160,414	160,414	203,863	0	160,414	214,056	0
Total		5,342,197	5,736,165	5,779,051	6,187,255	7,742,832	0	5,949,749	7,538,646	0
Funding Sources										
State Central Services	4000035	5,342,197	5,736,165		6,187,255	7,742,832	0	5,949,749	7,538,646	0
Total Funding		5,342,197	5,736,165		6,187,255	7,742,832	0	5,949,749	7,538,646	0
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		5,342,197	5,736,165		6,187,255	7,742,832	0	5,949,749	7,538,646	0

No Executive Recommendation on this appropriation.

The FY09 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

Special Language provides for carry forward of appropriation. For FY09, the amounts carried forward were as follows: Professional Fees \$177,773; Capital Outlay \$14,522; Capitol Grounds Improvement \$111,772; and Special Maintenance \$69,326.

Change Level by Appropriation

Appropriation: 687 - SOS-Support Operations

Funding Sources: HSC - State Central Services

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	6,187,255	68	6,187,255	100.0	5,949,749	68	5,949,749	100.0
C01	Existing Program	1,555,577	2	7,742,832	125.1	1,588,897	2	7,538,646	126.7
C04	Reallocation	0	0	7,742,832	125.1	0	0	7,538,646	126.7

Appropriation Summary

Appropriation: 833 - Treasury Cash
Funding Sources: NSS - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			2009-2010			2010-2011		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	4,000	25,000	25,000	25,000	25,000	0	25,000	25,000	0
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	4,000	25,000	25,000	25,000	25,000	0	25,000	25,000	0
Funding Sources									
Fund Balance 4000005	1	21,240		21,240	21,240	0	21,240	21,240	0
Cash Fund 4000045	25,239	25,000		25,000	25,000	0	25,000	25,000	0
Total Funding	25,240	46,240		46,240	46,240	0	46,240	46,240	0
Excess Appropriation/(Funding)	(21,240)	(21,240)		(21,240)	(21,240)	0	(21,240)	(21,240)	0
Grand Total	4,000	25,000		25,000	25,000	0	25,000	25,000	0

No Executive Recommendation on this appropriation.

Appropriation Summary

Appropriation: B97 - Parking/Cash

Funding Sources: 135 - Parking Lot - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Various Parking Expenses 5900046	46,534	260,000	260,000	260,000	280,000	0	260,000	280,000	0
Total	46,534	260,000	260,000	260,000	280,000	0	260,000	280,000	0
Funding Sources									
Fund Balance 4000005	280,278	276,959		52,959	52,959	0	52,959	52,959	0
Cash Fund 4000045	43,215	36,000		260,000	280,000	0	260,000	280,000	0
Total Funding	323,493	312,959		312,959	332,959	0	312,959	332,959	0
Excess Appropriation/(Funding)	(276,959)	(52,959)		(52,959)	(52,959)	0	(52,959)	(52,959)	0
Grand Total	46,534	260,000		260,000	280,000	0	260,000	280,000	0

No Executive Recommendation on this appropriation.

Change Level by Appropriation

Appropriation: B97 - Parking/Cash
Funding Sources: 135 - Parking Lot - Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	260,000	0	260,000	100.0	260,000	0	260,000	100.0
C01	Existing Program	20,000	0	280,000	107.7	20,000	0	280,000	107.7