

# STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

## Enabling Laws

Act 777 of 2007  
A.C.A. §9-30-101 et seq.  
A.C.A. §9-11-203  
A.C.A. §6-18-401

## History and Organization

The primary mission of the State Child Abuse and Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. This mission is mainly accomplished by providing funding and technical assistance to community based programs and services throughout Arkansas that help strengthen and support families and thereby prevent abuse.

The State Child Abuse and Neglect Prevention Board was created by Act 397 of 1987. The nine-member Board is appointed by the Governor. Board members serve without compensation but are reimbursed for travel expenses in accordance with State travel procedures. The Board's primary responsibility is to manage the Children's Trust Fund, which was also created by Act 397 of 1987. The State Board promotes the establishment of community-based child abuse prevention programs throughout the State and funds them through the Children's Trust Fund.

Act 397 of 1987 originally provided revenue for the Trust Fund by levying a \$5.00 surcharge on all marriage license fees in the State of Arkansas. Act 397 also placed limitations on the amount of money the Board was allowed to disburse. At least 50% of all fee and interest revenue in any fiscal year was to remain in the Trust Fund as an investment for future prevention programs. Administrative costs of managing the Trust Fund may not exceed 20% of fiscal year revenues and the remaining revenues (30%) were to be spent in grant funds to child abuse prevention programs.

Act 340 of 1991 amended the law and changed the disbursement percentages as follows: at least 20% of all fee and interest revenues in any fiscal year must remain in the Trust as an investment for future prevention programs; administration costs of managing the Trust Fund may not exceed 20% of fiscal year revenues, and the remaining revenues (60%) are available for grant funds to child abuse prevention programs. This change in the law allowed the Board to award 30% more funds to local organizations and individuals for child abuse prevention programs.

Act 174 of 1993 again amended the law by changing the surcharge on the marriage license from \$5.00 to \$10.00, thereby providing for additional child abuse prevention programs and/or larger grant awards to those programs. Additionally, Act 968 of 2001 provided for the issuance of Heirloom Marriage certificates. The certificates, which are artistically rendered and suitable for framing, are an optional purchase for anyone married in the state of Arkansas. All proceeds are directed to the Children's Trust Fund.

In 2003, Act 1224 added the One Percent to Prevent Fund to provide programs for incarcerated parents and their children, as well as the caregivers of those children. And Act 68 of the Second Extraordinary Session of 2003 charged the Board to establish a pilot program of family resource centers in a number of

elementary schools in the State.

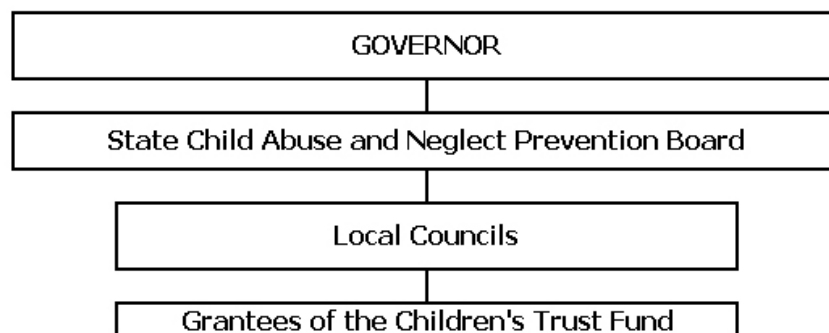
The State Child Abuse and Neglect Prevention Board also promotes the establishment of Local Child Abuse Prevention Councils in every county of the State. Local Councils are required to review and approve any and all grant proposals that originate from their county. The State Board uses the recommendations from each certified Local Council to make the final decisions about which programs will be funded. All proposals must be reviewed by the appropriate Local Council and only those counties which have a certified Local Council may receive funding from the Children's Trust Fund. Act 397 of 1987 requires the Local Council to consist of the following members:

1. An employee of the County Department of Human Services (or Division of Children and Family Services)
2. An employee of the County Health Department Unit
3. An employee of Local Law Enforcement
4. An employee of the Local Public Education System
5. One Citizen At-Large - preferably a parent
6. Any other persons deemed necessary by the Local Council

During its first year of operations, the Board developed procedures for the formation of Local Councils and established criteria for the disbursement of grant funds. Since that time, an average of 50 Local Councils have been certified each year and between 18 and 25 grants have been awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

In the '88-'89 fiscal year, the Board began contracting for part-time staff support services through a Professional Services contract with Arkansas Child Abuse Prevention, a local non-profit organization. The contract has now increased to two full time staff persons and one half time person. Through the contract, the Board has been able to monitor the programmatic and fiscal activities of its grantees and insure a higher degree of accountability. The contract agency also provides technical assistance to grantees to enhance program quality, assists in the development of additional Local Councils, initiates public awareness activities about child abuse and neglect prevention, and provides formal training opportunities for grantees and Local Councils. In addition, the Board has initiated a statewide task force on parenting education that is supported through the Professional Services Contract.

In the 2003 - 2004 FY, the Board funded the first program of the One Percent to Prevent Fund. A statewide mentoring program for children of incarcerated parents was established and is ongoing.



# Agency Commentary

## Special Revenue

Since its inception in August, 1987, monies of the Children’s Trust Fund have accrued from a \$5.00 fee imposed on all marriage licenses in the state and from interest gained as these fees are invested through the State Treasurer’s Office. Act 174 of 1993 amended the original law by changing the fee from \$5.00 to \$10.00. The Board began collecting the new, \$10.00 fee in August of 1993. In addition, Act 968 of 2001 provided for the issuance of Heirloom Marriage Certificates which are an optional purchase for anyone married in the State.

In FY10 the projected accrual from license fees and Heirloom certificates is \$420,000 and projected interest accrual is \$75,000. Total revenue for FY10 is projected at \$495,000.

In FY11 the projected accrual from license fees and Heirloom certificates is \$420,000 and projected interest accrual is \$75,000. Total revenue for FY11 is projected at \$495,000.

## Federal Revenue

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis from the Children’s Bureau of the Department of Health and Human Services. The federal appropriation for this grant program has fluctuated greatly over the years. Although the details have changed from year to year, the main purpose of the grant program is to establish a network of family support programs across the state. The Board accomplishes this goal by using the majority of our federal award to make grants to community-based family support programs. In addition, the Board sponsors a statewide conference on parenting education and multiple curricula trainings to help improve quality, quantity and accessibility to parent education programs. The Board projects it will have \$300,000 annually from the federal grant.

## General Revenue

The Board is requesting \$100,000 of general revenue for each year of the biennium (for a total of \$200,000) for the One Percent To Prevent Fund which the Board oversees. The purpose of the One Percent to Prevent Fund is to provide services to children of incarcerated parents, the caregivers of those children, and to the incarcerated parents themselves. Grants and Loans - The entirety of the general revenue is budgeted and would be expensed in Grants and Loans. The grant funds would support and sustain the existing statewide network of services that has been created for children of incarcerated parents, the caregivers of those children, and for the incarcerated parents themselves.

## Audit Findings

DIVISION OF LEGISLATIVE AUDIT

AUDIT OF :

ARKANSAS STATE CHILD ABUSE AND NEGLECT PREVENTION BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings

Recommendations

None

None

## Employment Summary

	Male	Female	Total	%
White Employees	0	2	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
	Total Minorities		0	0 %
	Total Employees		2	100 %

## Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3090000	\$198,044	State Treasury Money Management / Checking	State Treasury / Bank of America

### Statutory/Other Restrictions on use:

A.C.A. 17-81-311 Provides for annual renewal fee of \$300 per license.

### Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-81-311; A.C.A. 17-81-313 Provides for fines of no less than \$1,000 and no more than \$5,000 per violation.

### Revenue Receipts Cycle:

Funds are deposited upon annual renewal receipts.

### Fund Balance Utilization:

Fees transferred to the State Treasury to cover payroll as needed.

## Publications

### A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Announcement of Request for Proposals	ACA §9-30-105(b) (3)	N	N	100	To announce availability of grant funds to those without email addresses.
Annual Report	ACA §9-30-105(C) (7)	Y	Y	50	To inform public, General Assembly and Governor of activities performed by the Board.

**A.C.A. 25-1-204**

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Local Council Certification Packet	ACA §9-30-105(B) (1)	N	N	150	Requirements for certifying a Local Council on child abuse prevention in every county.

## Department Appropriation Summary

### Historical Data

### Agency Request and Executive Recommendation

Appropriation	2007-2008		2008-2009		2008-2009		2009-2010						2010-2011					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
152 Child Abuse Prevention	337,634	1	394,909	1	396,964	1	397,962	1	397,962	1	397,962	1	399,092	1	399,092	1	399,092	1
198 Community Grants	191,049	1	290,423	1	300,817	1	291,954	1	291,954	1	291,954	1	292,908	1	292,908	1	292,908	1
4KY One Percent to Prevent	0	0	0	0	100,000	0	0	0	100,000	0	0	0	0	0	100,000	0	0	0
<b>Total</b>	<b>528,683</b>	<b>2</b>	<b>685,332</b>	<b>2</b>	<b>797,781</b>	<b>2</b>	<b>689,916</b>	<b>2</b>	<b>789,916</b>	<b>2</b>	<b>689,916</b>	<b>2</b>	<b>692,000</b>	<b>2</b>	<b>792,000</b>	<b>2</b>	<b>692,000</b>	<b>2</b>

Funding Sources		%		%		%		%		%		%		%		%	
Fund Balance 4000005	1,869,168	77.4	1,886,697	75.8		1,804,788	74.9	1,804,788	71.9	1,804,788	74.9	1,719,826	73.9	1,719,826	70.9	1,719,826	73.9
General Revenue 4000010	0	0.0	0	0.0		0	0.0	100,000	4.0	0	0.0	0	0.0	100,000	4.1	0	0.0
Federal Revenue 4000020	191,049	7.9	290,423	11.7		291,954	12.1	291,954	11.6	291,954	12.1	292,908	12.6	292,908	12.1	292,908	12.6
Special Revenue 4000030	355,163	14.7	313,000	12.6		313,000	13.0	313,000	12.5	313,000	13.0	313,000	13.5	313,000	12.9	313,000	13.5
<b>Total Funds</b>	<b>2,415,380</b>	<b>100.0</b>	<b>2,490,120</b>	<b>100.0</b>		<b>2,409,742</b>	<b>100.0</b>	<b>2,509,742</b>	<b>100.0</b>	<b>2,409,742</b>	<b>100.0</b>	<b>2,325,734</b>	<b>100.0</b>	<b>2,425,734</b>	<b>100.0</b>	<b>2,325,734</b>	<b>100.0</b>
Excess Appropriation/(Funding)	(1,886,697)		(1,804,788)			(1,719,826)		(1,719,826)		(1,719,826)		(1,633,734)		(1,633,734)		(1,633,734)	
<b>Grand Total</b>	<b>528,683</b>		<b>685,332</b>			<b>689,916</b>		<b>789,916</b>		<b>689,916</b>		<b>692,000</b>		<b>792,000</b>		<b>692,000</b>	

## Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

The Agency converted 2 contracted positions into State employees in the 2007-09 biennial.

## Analysis of Budget Request

**Appropriation:** 152 - Child Abuse Prevention

**Funding Sources:** TCT - Children's Trust Fund

The Child Abuse and Neglect Prevention Board administers the Arkansas Children's Trust Fund created by Act 397 of 1987 which provides funds for programs to prevent child abuse and neglect. The Children's Trust Fund is supported by a \$10 surcharge on the sale of marriage licenses and interest income pursuant to Arkansas Code Annotated §9-30-101 et seq. Grants are awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. The corresponding Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Biennial Budget Request is based on projected revenues, as restricted by A.C.A. §9-30-19 requiring disbursements of no more than 80% of funds received annually, with 60% to be used for Grants and a maximum of 20% for administration.

The Agency is requesting Base Level for the 2009-11 biennium.

The Executive Recommendation provides for Agency Request.



## Appropriation Summary

**Appropriation:** 152 - Child Abuse Prevention

**Funding Sources:** TCT - Children's Trust Fund

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	38,460	40,798	40,800	41,409	41,409	41,409	42,361	42,361	42,361
<b>#Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Extra Help 5010001	10,075	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200
<b>#Extra Help</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching 5010003	12,736	11,813	13,866	14,255	14,255	14,255	14,433	14,433	14,433
Operating Expenses 5020002	15,161	18,098	18,098	18,098	18,098	18,098	18,098	18,098	18,098
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	261,202	306,000	306,000	306,000	306,000	306,000	306,000	306,000	306,000
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>337,634</b>	<b>394,909</b>	<b>396,964</b>	<b>397,962</b>	<b>397,962</b>	<b>397,962</b>	<b>399,092</b>	<b>399,092</b>	<b>399,092</b>
<b>Funding Sources</b>									
Fund Balance 4000005	1,869,168	1,886,697		1,804,788	1,804,788	1,804,788	1,719,826	1,719,826	1,719,826
Special Revenue 4000030	355,163	313,000		313,000	313,000	313,000	313,000	313,000	313,000
<b>Total Funding</b>	<b>2,224,331</b>	<b>2,199,697</b>		<b>2,117,788</b>	<b>2,117,788</b>	<b>2,117,788</b>	<b>2,032,826</b>	<b>2,032,826</b>	<b>2,032,826</b>
Excess Appropriation/(Funding)	(1,886,697)	(1,804,788)		(1,719,826)	(1,719,826)	(1,719,826)	(1,633,734)	(1,633,734)	(1,633,734)
<b>Grand Total</b>	<b>337,634</b>	<b>394,909</b>		<b>397,962</b>	<b>397,962</b>	<b>397,962</b>	<b>399,092</b>	<b>399,092</b>	<b>399,092</b>

The Actual amount in Personal Services Matching exceeds the Budget amount due to matching rate adjustments during the 2007-2009 biennium.

## **Analysis of Budget Request**

**Appropriation:** 198 - Community Grants

**Funding Sources:** FCN - Child Abuse & Neglect Grants

This appropriation is 100% federally funded through the U. S. Department of Health and Human Services, and is utilized for operational costs and grants to local communities for the development or operation of child abuse prevention programs.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. The corresponding Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency is requesting Base Level for the 2009-11 biennium.

The Executive Recommendation provides for Agency request.

## Appropriation Summary

**Appropriation:** 198 - Community Grants

**Funding Sources:** FCN - Child Abuse & Neglect Grants

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	32,420	34,391	34,680	34,906	34,906	34,906	35,708	35,708	35,708
<b>#Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching 5010003	8,144	10,617	11,222	11,633	11,633	11,633	11,785	11,785	11,785
Operating Expenses 5020002	2,456	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Conference & Travel Expenses 5050009	11,460	14,715	14,715	14,715	14,715	14,715	14,715	14,715	14,715
Professional Fees 5060010	0	500	10,000	500	500	500	500	500	500
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	136,569	205,200	205,200	205,200	205,200	205,200	205,200	205,200	205,200
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>191,049</b>	<b>290,423</b>	<b>300,817</b>	<b>291,954</b>	<b>291,954</b>	<b>291,954</b>	<b>292,908</b>	<b>292,908</b>	<b>292,908</b>
<b>Funding Sources</b>									
Federal Revenue 4000020	191,049	290,423		291,954	291,954	291,954	292,908	292,908	292,908
Total Funding	191,049	290,423		291,954	291,954	291,954	292,908	292,908	292,908
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	191,049	290,423		291,954	291,954	291,954	292,908	292,908	292,908

## Analysis of Budget Request

**Appropriation:** 4KY - One Percent to Prevent

**Funding Sources:** HUA - Miscellaneous Agencies Fund

Act 1224 of 2003 created the One Percent to Prevent Fund and charged the Child Abuse and Neglect Prevention Board with the responsibility of developing services to the children of incarcerated parents, the caregivers of those children, and to the incarcerated parents themselves, for the purpose of preventing the children of prisoners from becoming future prisoners themselves.

Act 1799 of 2005 provided appropriation for assisting Children of Prisoners by the State Child Abuse and Neglect Prevention Board to be payable from the General Improvement Fund in the sum of \$200,000 for the 2005-07 biennium. The appropriation was granted but unfunded in the 2007-09 biennium.

For the 2009-2011 biennium, the Child Abuse and Neglect Prevention Board is requesting that appropriation be provided directly to the Agency for this program in the amount of \$100,000 for each year of the biennium. Additionally, the Board is requesting general revenue funding in the amount \$100,000 for each year to support and sustain this appropriation.

The Executive Recommendation does not approve the request for appropriation or general revenue funding.

**Appropriation Summary**

**Appropriation:** 4KY - One Percent to Prevent

**Funding Sources:** HUA - Miscellaneous Agencies Fund

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid 5100004	0	0	100,000	0	100,000	0	0	100,000	0
Total	0	0	100,000	0	100,000	0	0	100,000	0
<b>Funding Sources</b>									
General Revenue 4000010	0	0		0	100,000	0	0	100,000	0
Total Funding	0	0		0	100,000	0	0	100,000	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	0		0	100,000	0	0	100,000	0

## Change Level by Appropriation

**Appropriation:** 4KY - One Percent to Prevent  
**Funding Sources:** HUA - Miscellaneous Agencies Fund

### Agency Request

Change Level	2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
C01 Existing Program	100,000	0	100,000	100.0	100,000	0	100,000	100.0

### Executive Recommendation

Change Level	2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
C01 Existing Program	0	0	0	0.0	0	0	0	0.0

### Justification

C01	Agency requests restoration and full funding of the previously unfunded appropriation for the One Percent to Prevent Program. The law states that the monies accrued in the Children's Trust Fund may not be used to support programs of the One Percent to Prevent Fund. Therefore, the Board is requesting the General Revenue funding of \$100,000 each year of the biennium to support and sustain the program.
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