

FIRE PROTECTION LICENSING BOARD

Enabling Laws

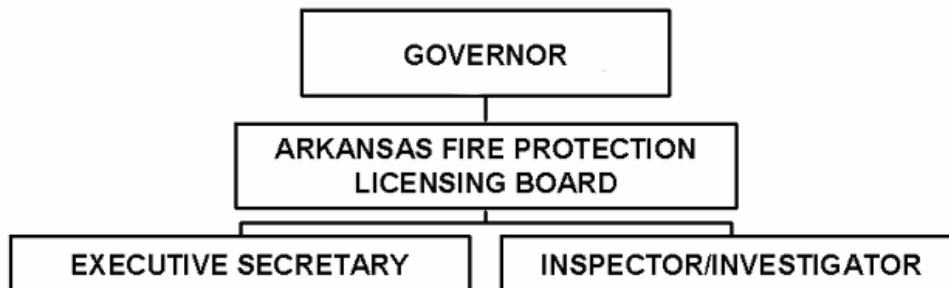
Act 234 of 2005
Act 743 of 1977 as amended.
A.C.A. §20-22-601 et seq.

History and Organization

The Arkansas Fire Protection Licensing Board was created in 1977. In 1984, the automatic fire sprinkler contracting industry sought licensing legislation and in 1985, Act 702 brought the sprinkler industry under this Board.

The Board is comprised of eleven (11) Board members, appointed by the Governor. The Board employs an Executive Secretary and an Investigator.

The purpose and intent of Act 743 is to provide monitoring of the servicing of portable fire extinguishers, installation and/or servicing of fixed fire suppression systems and the installation and/or servicing of the sprinkler fire systems. Additionally, Act 743 provides for the registration and licensing of firms and individuals providing such services in order to protect and promote public safety by minimizing injury and property damage, which might result from improperly installed and improperly maintained fire protection systems.



Agency Commentary

The Fire Protection Licensing Board will work with licensed firms to assist in understanding the state, local and national fire codes. By aiding in the education of installers and servicing firms, as well as the general public, our agency will provide quality fire protection for a reasonable rate.

The Fire Protection Licensing Board will assist in the protection and promotion of public safety by minimizing personal injury and property damage resulting from improperly installed or maintained fire protection systems. The installation, servicing and maintaining of portable, fixed fire suppression and fire protection sprinkler systems is derived from the National Fire Protection Association (NFPA) publications and it is the intent of the Board and this industry to provide input to this Association for upgrading and revisions of industry codes and resources. The Board will also provide information to the general public regarding the requirements of the fire protection systems and licensed firms and

individuals for use in their fire protection needs.

The Investigator will respond to complaints received regarding company, individual or systems for compliance with Act 743 of 1977 and the Rules and Regulations of the State of Arkansas. The Board will respond to the complaints by means of Regulatory Hearings.

Fire protection firms working in the State of Arkansas must be licensed with the Arkansas Fire Protection Licensing Board. Employees of respective firms installing, servicing or performing maintenance of the various fire suppression systems must be licensed with this Board. The Arkansas Fire Protection Licensing Board will make random checks of firms to ascertain that company servicing tags are in order, insurance is in effect, licensing and training are current, as well as any other areas which might have an adverse effect to the well being of individuals.

The increase in the budget request for non-personnel is based upon projected increases in products and/or services.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS FIRE PROTECTION LICENSING BOARD
FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	1	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
Fire Protection Licensing Board	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Roster of Licensed Firms & Individuals	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Rules/Regulations - Portable/Fixed Fire Systems	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Rules/Regulations-Sprinklers	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.

Agency Position Usage Report

FY2004-2005						FY2005-2006						FY2006-2007					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00%	2	2	0	2	0	0.00%	2	2	0	2	0	0.00%

Analysis of Budget Request

Appropriation: 920 - Fire Protection Operations

Funding Sources: MFP - Fire Protection Licensing Board

The Arkansas Fire Protection Licensing Board is responsible for protection of the State's citizens through the certification and licensing of individuals and companies that install and service fire extinguishers and fire protection sprinkler systems. The Board is funded from examination and renewal fees charged pursuant to Arkansas Code Annotated §20-22-610.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. The Base Level request of \$56,349 for FY08 and \$56,349 for FY09 for Regular Salaries does include board member Stipend payments. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Board requests a net appropriation increase of \$2,840 for FY08 and \$4,840 for FY09. The Board requests an increase in Regular Salaries and Personal Services Match of \$1,615 for FY08 and \$1,615 for FY09 to cover board members stipends to include regular board meetings, any special hearings and committee meetings which members may be called to attend. The Board requests an increase in Operating Expenses of \$2,025 for FY08 and \$4,025 for FY09 to cover board member travel and mileage and various other administrative office expenses. An increase in Conference & Travel Expenses of \$200 each year is for increases in mileage reimbursement for staff to attend training seminars and workshops. The Board is decreasing Data Processing \$1,000 each year of the biennium.

The Executive Recommendation provides for the Agency Request with the exception of Operating Expenses and Conference & Travel Expenses which is recommended at Base Level. Expenditure of appropriation is contingent upon available funding.

Appropriation

Appropriation: 920 Fire Protection Operations
Funding Sources: MFP - Fire Protection Licensing Board

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	55,150	56,349	52,749	56,349	57,849	57,849	56,349	57,849	57,849
#Positions	2	2	2	2	2	2	2	2	2
Personal Services Matching 5010003	18,676	18,606	18,483	19,358	19,473	19,473	19,358	19,473	19,473
Operating Expenses 5020002	23,513	34,625	35,025	34,625	36,650	34,625	34,625	38,650	34,625
Conference & Travel Expenses 5050009	2,417	3,300	3,300	3,300	3,500	3,300	3,300	3,500	3,300
Professional Fees 5060010	625	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Data Processing 5090012	0	1,500	1,500	1,500	500	500	1,500	500	500
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	100,381	115,380	112,057	116,132	118,972	116,747	116,132	120,972	116,747
Funding Sources									
Fund Balance 4000005	202,931	214,657		229,277	229,277	229,277	240,305	240,305	240,305
Cash Fund 4000045	112,074	130,000		127,160	130,000	128,775	125,160	130,000	126,775
M & R Sales 4000340	33	0		0	0	0	0	0	0
Total Funding	315,038	344,657		356,437	359,277	358,052	365,465	370,305	367,080
Excess Appropriation/(Funding)	(214,657)	(229,277)		(240,305)	(240,305)	(241,305)	(249,333)	(249,333)	(250,333)
Grand Total	100,381	115,380		116,132	118,972	116,747	116,132	120,972	116,747

The FY07 Budgeted amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to board stipend and matching rate adjustments during the 2005-07 biennium.
 FY06 Actual amount in Regular Salaries and Personal Services Matching exceeds Authorized due to a transfer from the Salary Holding Account.

Change Level by Appropriation

Appropriation: 920-Fire Protection Operations
Funding Sources: MFP - Fire Protection Licensing Board

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	116,132	2	116,132	100.0	116,132	2	116,132	100.0
C01	Existing Program	5,390	0	121,522	104.6	7,040	0	123,172	106.0
C03	Discontinue Program	(2,550)	0	118,972	102.4	(2,200)	0	120,972	104.1

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	116,132	2	116,132	100.0	116,132	2	116,132	100.0
C01	Existing Program	1,615	0	117,747	101.3	1,615	0	117,747	101.3
C03	Discontinue Program	(1,000)	0	116,747	100.5	(1,000)	0	116,747	100.5

Justification

C01	The Board requests an increase in salary and match of \$1,615 for FY08 and \$1,615 for FY09 to cover all member stipends, including regular board meetings, special hearings and committee meetings which members may be called to attend. The increase in Operating Expense of \$2,025 for FY08 and \$4,025 for FY09. In FY08, \$2,000 is for mileage and board member travel, the balance for anticipated increases in various administrative support costs. For FY09, \$3,000 is for board member travel and mileage; the balance for various administrative support expense. An increase is requested in Conference & Travel Expenses of \$200 for FY08 and FY09 for anticipated increases in mileage reimbursement for staff to attend training seminars and workshops.
C03	The decrease is due to a reduction in Data Processing of \$1,000 and various Operating Expenses of \$1,550 for FY08, and \$1,200 for FY09.