

FIRE PROTECTION LICENSING BOARD

Enabling Laws

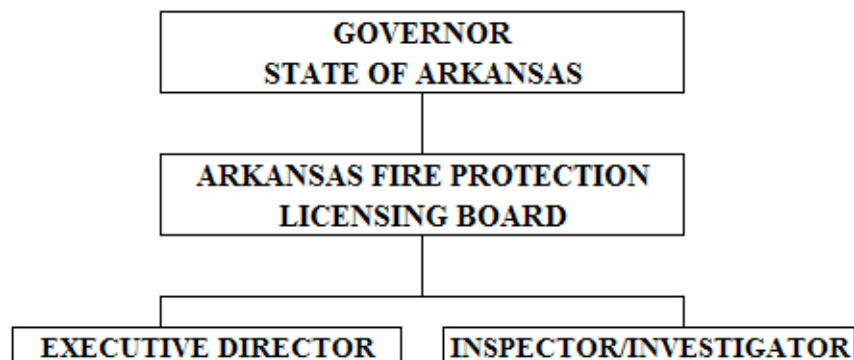
Act 397 of 2007
A.C.A. §20-22-601 et seq.

History and Organization

The Arkansas Fire Protection Licensing Board was created in 1977. In 1984, the automatic fire sprinkler contracting industry sought licensing legislation and in 1985, Act 702 brought the sprinkler industry under this Board.

The Board is comprised of eleven (11) Board members, appointed by the Governor. The Board employs an Executive Director and an Investigator.

The purpose and intent of the Board is to provide monitoring of the servicing of portable fire extinguishers, installation and/or servicing of fixed fire suppression systems and the installation and/or servicing of the sprinkler fire systems. Additionally, the Board provides for the registration and licensing of firms and individuals providing such services in order to protect and promote public safety by minimizing injury and property damage, which might result from improperly installed and improperly maintained fire protection systems.



Agency Commentary

The Fire Protection Licensing Board will work with licensed firms/contractors and individuals to assist in understanding the state, local and national fire codes. By aiding in the education of installers and servicing firms, as well as the general public, our agency will provide quality fire protection for businesses and residents of the State of Arkansas.

The Fire Protection Licensing Board will assist in the protection and promotion of public safety by minimizing personal injury and property damage resulting from improperly installed or maintained fire protection systems. The installation, servicing and maintaining of portable, fixed fire suppression and fire protection sprinkler systems is derived from the National Fire Protection Association (NFPA) publications and standards and it is the intent of this Board and industry to provide input to the NFPA for

upgrading and revisions of industry codes and resources. The Board will also provide information to the general public regarding the requirements of the fire protection systems and licensed firms and individuals for use in their fire protection needs. The Board has begun participating in many industry trade shows in an effort to provide additional information to the general public regarding fire safety and services for business and personal use.

The Investigator will respond to complaints received regarding company, individual or systems and equipment for compliance with A.C.A §20-22-609 and the Rules and Regulations of the State of Arkansas. The Board will respond to the complaints by means of Regulatory Hearings.

Fire protection firms and contractors working in the State of Arkansas must be licensed with the Arkansas Fire Protection Licensing Board. Employees of respective firms installing, servicing or performing maintenance on the various fire protection systems must be licensed with this Board. The Arkansas Fire Protection Licensing Board will make random checks of firms and contractors to ascertain that company services are performed according to the fire standards, necessary insurance is in effect, licensing and training certificates are current, as well as any other areas which might have an adverse effect to the well being of individuals.

The increase in the budget request for non-personnel is based upon projected cost increase and necessity of various products and office supplies, board member travel, increase in rent due to additional office space, postage/certified postage due to rate increase and requirements for certified mailings, registration and participation in industry conferences, seminars, trade shows; and special events insurance relative to conferences, seminars, and trade shows. An increase in Travel is requested due to anticipated increases in conference and travel related expenses. The decrease in the budget request is for Data Processing, it is no longer necessary.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS FIRE PROTECTION LICENSING BOARD
 FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	1	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Fire Protection Licensing Board	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Roster of Licensed Firms & Individuals	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Rules/Regulations - Portable/Fixed Fire Systems	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Rules/Regulations-Sprinklers	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: 920 - Fire Protection Operations

Funding Sources: MFP - Fire Protection Licensing Board

The Arkansas Fire Protection Licensing Board is responsible for protection of the State's citizens through the certification and licensing of individuals and companies that install and service fire extinguishers and fire protection sprinkler systems. The Board is funded from examination and renewal fees charged pursuant to Arkansas Code Annotated §20-22-610.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member stipends and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board requests an increase \$9,800 for FY10 and \$11,350 for FY11 for Operating Expenses and Conference & Travel Expenses. The Operating Expenses request is for postage, office rent, conference & seminar fees, special event insurance for conferences, seminars, and trade shows; office supplies, and board member travel due to increased participation in industry trade shows. The increase in the Conference & Travel Expenses of \$1,000 for FY10 and \$1,250 for FY11 is for anticipated increases in conference and travel related expenses for staff member attendance at conferences and seminars to enhance their skills and knowledge.

The Board requests a reduction in Data Processing for FY10 and FY11, as it is not needed.

Executive Recommendation provides for Agency Request with the exception of Conference & Travel Expenses which is recommended at Base Level. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 920 - Fire Protection Operations

Funding Sources: MFP - Fire Protection Licensing Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	64,511	64,883	59,978	67,861	67,861	67,861	69,890	69,890	69,890
#Positions	2	2	2	2	2	2	2	2	2
Personal Services Matching 5010003	20,938	19,880	19,903	22,273	22,273	22,273	22,652	22,652	22,652
Operating Expenses 5020002	33,757	34,625	34,625	34,625	42,925	42,925	34,625	43,725	43,725
Conference & Travel Expenses 5050009	2,541	3,300	3,300	3,300	4,300	3,300	3,300	4,550	3,300
Professional Fees 5060010	975	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Data Processing 5090012	0	500	500	500	0	0	500	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	122,722	124,188	119,306	129,559	138,359	137,359	131,967	141,817	140,567
Funding Sources									
Fund Balance 4000005	235,010	242,756		248,568	248,568	248,568	240,209	240,209	241,209
Cash Fund 4000045	130,468	130,000		121,200	130,000	130,000	120,150	130,000	130,000
Total Funding	365,478	372,756		369,768	378,568	378,568	360,359	370,209	371,209
Excess Appropriation/(Funding)	(242,756)	(248,568)		(240,209)	(240,209)	(241,209)	(228,392)	(228,392)	(230,642)
Grand Total	122,722	124,188		129,559	138,359	137,359	131,967	141,817	140,567

Actual and/or Budget amounts in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: 920 - Fire Protection Operations
Funding Sources: MFP - Fire Protection Licensing Board

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	129,559	2	129,559	100.0	131,967	2	131,967	100.0
C01	Existing Program	9,300	0	138,859	107.2	10,350	0	142,317	107.8
C03	Discontinue Program	(500)	0	138,359	106.8	(500)	0	141,817	107.5

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	129,559	2	129,559	100.0	131,967	2	131,967	100.0
C01	Existing Program	8,300	0	137,859	106.4	9,100	0	141,067	106.9
C03	Discontinue Program	(500)	0	137,359	106.0	(500)	0	140,567	106.5

Justification

C01	The Board requests an increase in Operating Expense for FY10 of \$8,300 and for FY11 of \$9,100. The increase is due increases postage due to increases in ailing rates, office rent due to increase in office space, conference & seminar fees due to increased attendance, and special event insurance for conferences, seminars, and trade shows, office supplies, and board member travel due to increases in fuel and related travel costs. Also requested is an increase in Conference & Travel for FY10 of \$1,000 and for FY11 of \$1,250, for staff member attendance at industry trade shows, conferences and seminars to enhance their skills and knowledge.
C03	The agency requests a reduction in Data Processing, it is not needed.