

DEPARTMENT OF LABOR & LICENSING - MANUFACTURED HOME COMMISSION

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2020

None

Employment Summary

	Male	Female	Total	%
White Employees	3	0	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Rules and Regulations	ACA 20-25-106	N	N	250	Periodic Updates to Rules and Regulations	0	0.00

Department Appropriation Summary

Appropriation	Historical Data						Agency Request and Executive Recommendation							
	2019-2020		2020-2021		2020-2021		2021-2022				2022-2023			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
089 Arkansas Manufactured Home - Operations	215,312	3	234,590	3	238,740	3	0	0	0	0	0	0	0	0
235 Investments & Claims	41,930	0	210,573	0	210,573	0	0	0	0	0	0	0	0	0
Total	257,242	3	445,163	3	449,313	3	0	0	0	0	0	0	0	0

Funding Sources		%		%		%		%		%		%	
Fund Balance	4000005	1,983,625	86.1	2,046,497	88.5	0	0.0	0	0.0	0	0.0	0	0.0
Federal Revenue	4000020	98,146	4.3	90,000	3.9	0	0.0	0	0.0	0	0.0	0	0.0
Special Revenue	4000030	170,458	7.4	160,000	6.9	0	0.0	0	0.0	0	0.0	0	0.0
Other	4000370	51,510	2.2	50,000	2.2	0	0.0	0	0.0	0	0.0	0	0.0
Shared Services Transfer	4000760	0	0.0	(33,333)	(1.4)	0	0.0	0	0.0	0	0.0	0	0.0
Total Funds		2,303,739	100.0	2,313,164	100.0	0	0.0	0	0.0	0	0.0	0	0.0
Excess Appropriation/(Funding)		(2,046,497)		(1,868,001)		0		0		0		0	
Grand Total		257,242		445,163		0		0		0		0	

The agency is requesting to transfer all positions, appropriation, and funding to Cabinet Level Business Area 9910.

Analysis of Budget Request

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

The Arkansas Manufactured Home Commission monitors manufactured home dealer lots and mandatory continuing education classes for persons performing installations, participates in the National Plant monitoring quality control audits, establishes and enforces installation standards, and conducts on-site home inspections. The Commission is funded by receipt of fees charged by the Agency, as authorized by A.C.A. §20-25-101 et seq.

With the exception of Regular Salaries and Personal Services Matching, continuing level of appropriation is the FY2021 Authorized.

The Agency Request includes the following:

- Transfer Operating Expenses appropriation in the amount of (\$23,800) for both years of the biennium to the Department of Labor and Licensing Shared Services appropriation, FC Z46.
- Transfer (3) positions, Regular Salaries, Personal Services Matching, Operating Expenses, Conference and Travel, Professional Fees, and funding in its entirety to the Cabinet Level Business Area, 9910, Funds Center E45.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2019-2020	2020-2021	2020-2021	2021-2022		2022-2023	
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	129,174	129,579	126,356	0	0	0	0
#Positions		3	3	3	0	0	0	0
Personal Services Matching	5010003	44,834	44,885	44,258	0	0	0	0
Operating Expenses	5020002	40,280	58,038	66,038	0	0	0	0
Conference & Travel Expenses	5050009	1,024	1,263	1,263	0	0	0	0
Professional Fees	5060010	0	825	825	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0
Total		215,312	234,590	238,740	0	0	0	0
Funding Sources								
Fund Balance	4000005	512,658	565,950		0	0	0	0
Federal Revenue	4000020	98,146	90,000		0	0	0	0
Special Revenue	4000030	170,458	160,000		0	0	0	0
Shared Services Transfer	4000760	0	(33,333)		0	0	0	0
Total Funding		781,262	782,617		0	0	0	0
Excess Appropriation/(Funding)		(565,950)	(548,027)		0	0	0	0
Grand Total		215,312	234,590		0	0	0	0

FY21 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2019-2021 Biennium. The agency is requesting to transfer this appropriation and funding, with the exception of the requested Shares Services transfer, to the Cabinet Level Business Area, 9910, Funds Center E45.

Analysis of Budget Request

Appropriation: 235 - Investments & Claims

Funding Sources: THR - Manufactured Housing Recovery Fund

The Arkansas Manufactured Home Commission's Investment and Claims appropriation is funded by receipt of fees from license renewals by manufacturers, dealers, and installers. Funds collected are subsequently paid out in the form of actual costs of repairs to qualifying homeowners and as refunds for businesses that cease operations.

The Recovery Fund is governed by Arkansas Code Annotated § 20-29-101 and provides for the actual cost of repairs and timely resolution of homeowner claims involving the responsibility of participating manufacturers, retailers, and installers of manufactured homes repairs of construction or installation defects in manufactured homes. These are necessary protections as described under Title 20 Public Health And Welfare. The level of appropriation for Refunds/Reimbursement and Claims is intended to ensure adequate funding is provided to cover costs of any claims which may arise during the fiscal year. For each installer, retailer, and manufacturer, the total obligation to the fund for actual cost of repairs is \$112,500, and the total obligation to the fund for refund is \$17,500. Given the unpredictability of the need, the current funding level has been considered reasonable.

The Agency Request includes the following for both years of the biennium:

- Transfer Operating Expenses, Conference and Travel, Refunds and Reimbursements, and Claims appropriation and funding in its entirety to the Cabinet Level Business Area, 9910, Funds Center E46.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 235 - Investments & Claims

Funding Sources: THR - Manufactured Housing Recovery Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2019-2020	2020-2021	2020-2021	2021-2022		2022-2023		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Operating Expenses	5020002	0	5,573	5,573	0	0	0	0	
Conference & Travel Expenses	5050009	0	20,000	20,000	0	0	0	0	
Professional Fees	5060010	0	0	0	0	0	0	0	
Data Processing	5090012	0	0	0	0	0	0	0	
Refunds/Reimbursements	5110014	35,500	50,000	50,000	0	0	0	0	
Claims	5110015	6,430	135,000	135,000	0	0	0	0	
Capital Outlay	5120011	0	0	0	0	0	0	0	
Total		41,930	210,573	210,573	0	0	0	0	
Funding Sources									
Fund Balance	4000005	1,470,967	1,480,547		0	0	0	0	
Other	4000370	51,510	50,000		0	0	0	0	
Total Funding		1,522,477	1,530,547		0	0	0	0	
Excess Appropriation/(Funding)		(1,480,547)	(1,319,974)		0	0	0	0	
Grand Total		41,930	210,573		0	0	0	0	

The agency is requesting to transfer this appropriation and funding to the Cabinet Level Business Area, 9910, Funds Center E46.