

# DEPARTMENT OF CORRECTION

## Enabling Laws

Act 2035 of 2005, A.C.A. §12-27-101 et seq.

## History and Organization

The Department of Correction is responsible for overall management of the State Penitentiary, executing the orders of the criminal courts of the State of Arkansas, and providing for treatment, rehabilitation and restoration of adult offenders as useful, law-abiding citizens within the community. The Mission Statement for the ADC is to:

- ◆ Provide public safety by carrying out the mandates of the courts;
- ◆ Provide a safe, humane environment for staff and inmates;
- ◆ Provide programs to strengthen the work ethic; and
- ◆ Provide opportunities for spiritual, mental, and physical growth.

The Board of Corrections has supervisory power and control over the ADC. The Board has seven voting members including the Chair of the Post Prison Transfer Board, five citizen members and one criminal justice faculty member employed at a four-year Arkansas university. Each member is appointed by the Governor and serves a seven-year term.

The ADC Director reports directly to the Board as the agency's chief executive, administrative and fiscal officer. The Director is responsible for the agency's philosophy, mission and operations. The ADC has five divisions and a Deputy or Assistant Director supervises each. The divisions and responsibilities are:

- **Administrative Services** provides procurement, accounting, human resources and information technology support to all operational units of the ADC while ensuring agency compliance with state and federal accounting, budgetary and personnel procedures;
- **Institutional Services** oversees the various Institutions, Inmate Grievances, Work Release Programs, Regional Jails, Transportation Services, Accreditation, Classification and Emergency Preparedness;
- **Operations** directs the Agriculture and Industry Programs, the County Jail Contracts Program (Act 309) and also coordinates Vocational Education programs provided by Riverside Vocational School through the Department of Workforce Education and inmate grievances;
- **Health and Correctional Programs** is responsible for Medical and Mental Health Services, Religious Services, Substance Abuse Treatment Program (SATP) and Reduction of Sexual Victimization Program (RSVP). The Health and Correctional Programs Division also coordinates educational programs provided through the Department of Correction School District, which is accredited and supervised by the Arkansas Department of Education.

During the 1999 Legislative Session, responsibility for assessment of sex offenders in prison and living in communities in Arkansas was assigned to ADC. A unit supervised by the Deputy Director of Health and Correctional Programs conducts the assessments as prescribed by the Sex Offender Assessment Committee whose members are appointed by the Governor and prescribed by law;

- **Construction and Maintenance** is responsible for ongoing and preventative maintenance programs at the various units and design and construction projects for the department. Construction of facilities is often completed with inmate labor, which costs substantially less than free-world labor.

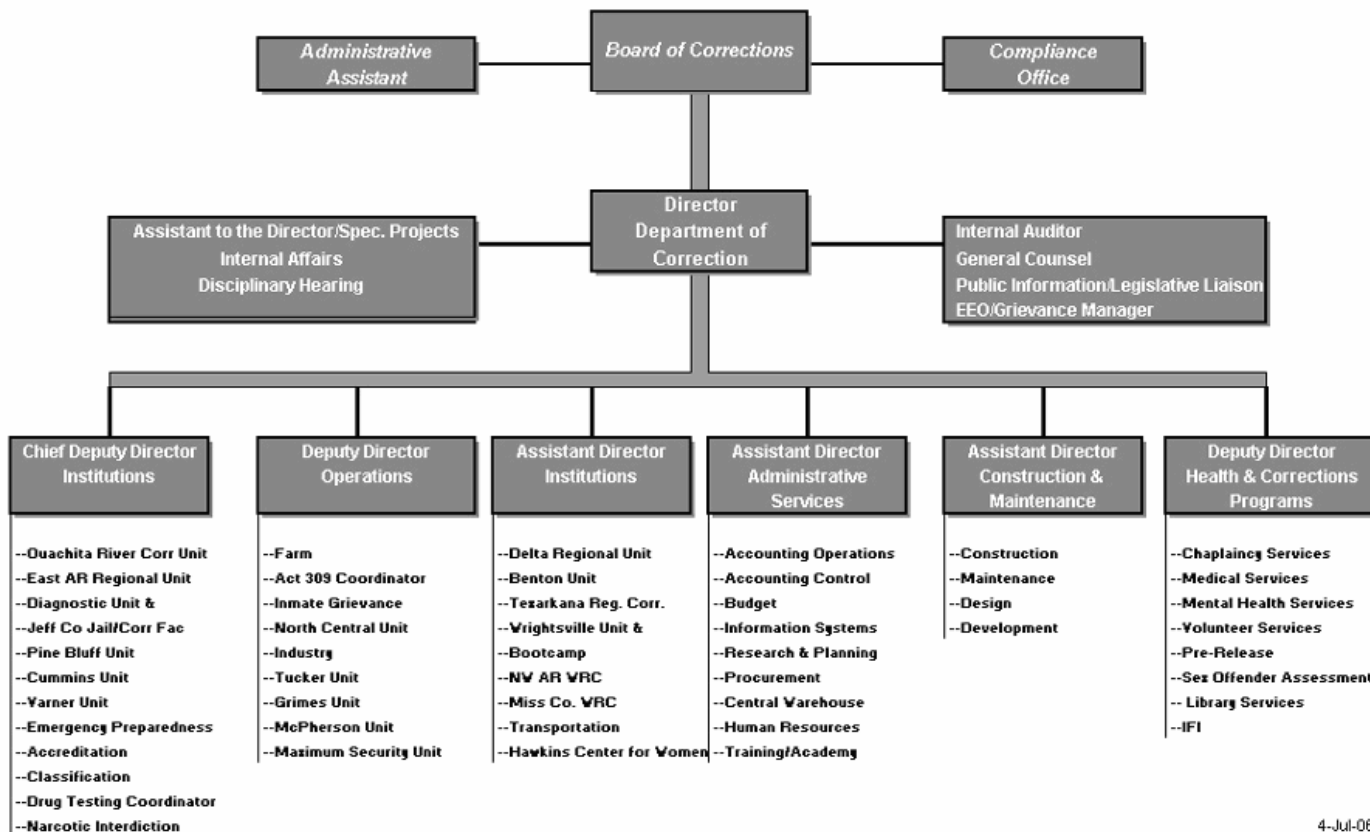
#### **Correction Facilities of the ADC include:**

- **Benton Unit** - Capacity 325 - Special Operations include Work Release, Education, and Regional Maintenance.
- **Cummins Unit** - Capacity 1,550 (also operating 50 temporary beds) - Special Operations include the execution chamber, SATP, Special Management Barracks for Mental Health, Education, Vocational Education, canine unit and horse operation. Farm and Agriculture Programs include Livestock, Field and Edible Crops, Feed Mill, Slaughterhouse, Poultry Operations and Milk Processing. Industry Programs include Vinyl Products/Silk Screening, Engraving, Garment Factory, and Furniture Refinishing.
- **Delta Regional Unit** - Capacity 432 (also operating 128 temporary beds and 20 jail beds) - Special Operations include Regional Maintenance, Education, and Jail Operations. Also includes Janitorial Products Industry Program.
- **Diagnostic Unit** - Capacity 459 (also operating 20 temporary beds) - Special Operations include Male Inmate Intake and Classification, Special Program Unit for Mental Health, Hospital Facility, Canine Unit, Horse Operation and housing for inmates with special medical needs.
- **East Arkansas Regional Unit** - Capacity 1,432 (also operating 192 temporary beds and 35 jail beds) - Special Operations include Regional Maintenance, Education, Maximum Security Unit, Jail Operation, Canine Unit, Intake Operation for Parole Violators, and SATP.
- **Grimes Unit** - Capacity 1,000 - Special Operations include SATP, Life Skills, Education, Regional Maintenance, Horse and Garden Operations, Vo-Tech, and College Courses.
- **Jefferson County Jail/Correctional Facility** - Capacity 400 (also operating 44 temporary beds and 106 jail beds) - Regional Jail Operation. Special Operations include Regional Maintenance, SATP and Assisted Living Program (Geriatrics/Medical).
- **Maximum Security Unit** - Capacity 532 - Special Operations include Education, G.E.D. Program, Principal/Application for Life (PAL) Program, Pre-Release Program, and U.N.I.T.Y. Program.
- **McPherson Unit** - Capacity 600 (female inmates - also operating 85 temporary beds) -

Special Operations include Female inmate intake, Substance Abuse Treatment Program, Education, Vo-Tech, Parenting, College, Principle Application Life Skills (PALS), Pre-Release, SPU (mental health), AA/NA programs, Anger Management, My Watch, Story Book Project, Quilts for Babies, Locks of Love, Gardening Program, and Industry Program.

- **Mississippi County Work Release Center** - Capacity 121 - Special Operations include Work Release, Regional Maintenance, AA/NA, and Education.
- **North Central Unit** - Capacity 500 (also operating 50 temporary beds) - Special Operations include Education, Regional Maintenance, Anger Management, Principles/Applications for Life (PALS) Program and Pre-Release Classes.
- **Northwest Arkansas Work Release Center** - Capacity 42. Work Release Program.
- **Ouachita River Correctional Facility** - Capacity 948. Special Operations include Regional Maintenance, Construction, Education, Chaplaincy Services, Livestock and Hay operations.
- **Pine Bluff Unit** - Capacity 430 - Special Operations include Work Release, Education, Mental Health Programs, Industry Garment Operation, Grounds Maintenance, Warehouse and Construction.
- **Texarkana Regional Correctional Center** - Capacity 128 - Special Operations include Regional Maintenance, Work Release, Education, and Substance Abuse Treatment Program.
- **Tucker Unit** - Capacity 796 (also operating 54 temporary beds) - Special Operations include Substance Abuse Treatment Program, RSVP, education and vocational education. Farm and Agriculture program includes Field and Edible crops. Industry Programs include Mattress Manufacturing, Bus and Fire Truck Refurbishing, School Desk and Chair Repair, Athletic Equipment and Microfilming.
- **Varner Unit** - Capacity 1,556 (also operating 50 temporary beds) - Special Operations include a 456-bed Super Max Unit that includes Death Row, Regional Maintenance, SATP, Education, Vocational Education and PASS Program (Prisoners of Arkansas Striving for Success). Agricultural Programs include a Vegetable Processing Plant and Field and Edible Crops. The Super Max addition was specially designed for enhanced security by restricting movement of the most violently classified inmates.
- **Wrightsville Unit** - Capacity 850 - Special Operations include Regional Maintenance, SATP, Education, Canine Unit, Horse Operation, Braille Program and Pre-Release. Also includes Beef Production Agricultural Program and Industry Programs: Graphic Arts, Data Imaging, and Furniture Manufacturing.
- **Boot Camp Program** - Capacity - 212 - Boot Camp (150 male/12 female) and 50 Work Release/Industry program beds for females - Military style boot camp for first time, non-violent Inmates, Education, and Work Release for female inmates.
- **J. Aaron Hawkins, Sr. Center for Women** -100-beds of this new 200-bed female unit

pened in FY2006 and 100 additional beds will open in August of FY2007.



## Agency Commentary

Like many other successful organizations, the 2006-2011 ADC Strategic Plan provides us with an operational framework and a systematic approach to addressing existing problems, making objective decisions about what is needed, and implementing strategies needed to accomplish Goals and Objectives. All biennial budget requests submitted conform to our Agency Goals, which are:

**Goal 1:** To maintain cost effective care, custody, and control over all inmates in an appropriate, safe, humane, and secure environment

**Goal 2:** To provide appropriate facilities for inmates sentenced by the courts

**Goal 3:** To provide effective correctional and constructive opportunities for inmates to successfully return to the community

**Goal 4:** To optimize inmate participation in work programs

**Goal 5:** To attract and retain quality staff

Operating appropriations provide for administrative and executive staff, security staffing for all correctional programs, comprehensive health care and correctional programs, general and

preventative maintenance on approximately \$700 million of buildings, grounds, and equipment, extensive farming, industry, and work release programs and ancillary activities such as operation of inmate commissaries. Eighty-Five percent (85%) of increases requested the first year and Ninety-Two (92%) the second year is needed simply to provide for incremental and inflationary operating costs including health care services for existing facilities and programs and for operation of new beds opening in FY 2008 and 2009. In addition to extraordinary increases in operating costs as a result of the increase in fuel costs, growth of the prison system can be attributed to growth in the inmate population. And the growth in the inmate population is contingent on numerous factors beyond our control. These factors include growth in the crime rate, changes in legislation governing sentencing standards and release-eligibility requirements, sentencing practices of the criminal courts, increases in arrest and disposition rates of felony cases which inherently increase as county and local jurisdictions in Arkansas continue to grow, and release and parole revocation rates by the Parole Board. While the overall inmate population growth actually decreased during FY 2005 as a result of various new sentencing legislation and programs enacted during the last General Session, the number of inmates backed up in the county jails never reached a manageable nor acceptable level. Over the past ten years, the average inmate population growth has been 34 or 408 inmates per year. The ADC Biennial Request is based on this growth rate rather than an average growth of 40 inmates per month, as has been the average over the past three bienniums.

Change Level requests for each Program Area of the Department are summarized as follows:

**INMATE CARE AND CUSTODY - GENERAL REVENUE** -General Revenue funded requests total \$23,881,810 for FY08 and \$39,052,040 for FY09. These requests are summarized as follows:

- ◆ **Professional Fees** - Increases in the Professional Fees Line item totals \$5,544,778 for FY08 and \$7,665,166 for FY09. The request includes:
  - **Health Care Services** - The contract with Correctional Medical Services (CMS), the medical provider increases based on the average increase Consumer Price Index (CPI), Medical Care component for all U.S. Cities, for the most recently available twelve month period for both ADC and DCC inmates. The FY07 per inmate monthly amount is \$237.59. Projections for FY08 and FY09 are based on a projection of 5% growth in the CPI for both years of the biennium. Requested incremental increases total \$1,924,778 in FY08 and \$2,020,388 in FY09.
  - **Medical Risk Pool Supplement** - ADC/DCC maintains a "risk pool" to cover off-site and/or contracted health care costs incurred by CMS above an annual aggregate cap of \$6.4 million for both ADC/DCC as required by contract. The risk pool was established as a means of reducing the initial contract bid rate for FY04 from \$227.60 to \$211.87 per inmate per month for ADC and \$253.00 to \$211.87 per inmate per month for DCC. The risk pool consists of all contract savings amounts including monthly deductions for man-hour deficiencies. During FY2005, expenditures from the Risk Pool above cap totaled \$2.5 million; \$4.6 for FY06; and are expected to exceed \$5.5 for both FY07 and FY08. During FY2006, the Governor and the Arkansas Legislative Council approved a \$2 million reallocation of salary savings to be transferred to the Risk Pool to cover projected expenditures during FY07 to cover amounts exceeding the cap during FY06. Projections for costs exceeding the cap during FY08 and FY09 are expected to require a supplement of \$3.6 million for the first year of the biennium

and \$3.7 for the second year. While this seems exorbitant, had ADC and DCC accepted the initial contractual bid rate, the State would have paid approximately \$15 million more for the services provided through the end of FY07. Because of this, we believe the Risk Pool continues to be a viable solution to the high cost of medical care for inmates.

- **Juvenile Sex Offender Risk Assessments** - ADC is required to assess all adult and juvenile sex offenders required by statute to register in the State of Arkansas. ADC contracts with the University of Arkansas for Medical Sciences (UAMS) Family Treatment Program to conduct assessments of juvenile sex or child offenders as required by provisions of A.C.A. §12-12-901 et seq. An additional \$20,000 each year is requested to cover the projected costs of assessments.
- **Mental Health 5 Psychiatrist Positions** - These positions are currently authorized and funded as salaried positions, but due to the difficulty in recruiting and retaining licensed personnel, these positions are now contracted with Correctional Medical Services (CMS) who is currently the Contracted Medical Provider for the Agency. This request is to reallocate the Regular Salaries and Personal Services Matching to Professional Fees.
- ◆ **Maintenance and Operational Adjustments** - Over the past two fiscal years, ADC has experienced significant growth in utility and operational expenses that we have little control over such as fuel, natural gas, electricity, trash, telephone, postage, clothing, linens, vehicle maintenance, and food. We are requesting significant increases for these line items for all facilities to ensure we are able to meet cost requirements. We have experienced 30% increases in the cost of electricity, 40% increases in the cost of natural gas, and 50% increases in fuel costs. The overall request totals \$11,666,500 in FY08 and \$14,534,700 in FY09.
- ◆ **Transfer of Appropriation from Data Processing to Operating Expenses Line Item** - Transfer of this appropriation will allow for better accounting of these expenses which should properly be recorded as Operational Expenses.
- ◆ **Additional Priority Staffing** - A total of 49 additional priority positions are requested for critical needs throughout the agency. These are summarized as follows:
  - **Information Technology Needs** - *27 additional positions* are needed to provide full computer systems support for approximately 2,500 pc's and users throughout the ADC system. The industry standard for IT staffing ratios is approximately one desktop support technician for every 50 to 150-computer users. The number of application systems and network infrastructure at 19 units and 6 operational offices has increased dramatically. Applications supported include AASIS, an integrated electronic Offender Management Information System (eOMIS), a new inmate Medical Records Information System (MARS), an Inmate Banking, Canteen and Accounting System, and a Building and Maintenance Inventory and Repair System (TMS). The current staffing level assigned to the IT Section is insufficient to provide the necessary support needed to enable us to fully utilize existing applications. This request also includes M&O increases needed to support operating costs associated with this request. This request is critical to our mission given the complexity of our operating systems, the age of some of our equipment, the distance between locations, lack of computer knowledge of our users, and total number of applications used.

- **Health & Correctional Programs - Polygrapher** - The Sex Offender Screening & Risk Assessment (SOSRA) Program assesses all sex offenders required to register in Arkansas. The polygraph is an invaluable tool in those assessments. Often, Sex Offenders will reveal other victims, more deviant sexual activity, and a longer history of offending when asked how they would do on a polygraph. Many offenders will admit to more victims, more intrusive acts, etc. after being found deceptive on a polygraph. ADC currently contracts with Integrity First, Inc., to provide polygraph examinations for the SOSRA program. We're seeking a full time position to compliment the existing contract and possibly eliminate the need for outside contractual assistance.
  
- **Construction & Maintenance Program - Accounting, Personnel & Data Entry Positions** - An **Accounting Supervisor**, **Personnel Officer** and **Fourteen (14) Document Examiner** positions are requested to provide essential support for the Construction and Maintenance Program. This operation is responsible for supervision of routine and preventative maintenance efforts at the various units as well as design and construction projects for the department. All maintenance is completed utilizing agency maintenance supervisors overseeing inmate work crews. Construction of facilities is often completed with inmate labor costing substantially less than free-world labor. Every day, approximately 600 inmates work in a maintenance or construction-related job. The responsibilities of this program has grown to a point that additional administrative support is required to maintain adequate inventory control, to budget, procure and account for materials for the various construction and maintenance projects, and to provide adequate time and leave accounting as well as training for construction division staff now totaling 114. Document Examiners are needed at individual units to enter maintenance and construction requisitions and related information into AASIS and the online materials inventory and maintenance scheduling system, as for security purposes, inmates cannot be used to accomplish these tasks.
  
- **Existing Unit Positions** - Five (5) additional positions are needed to provide as follows:
  - 1) **Delta Unit** - a **Building Captain** is needed to provide adequate supervision over existing security staff. This request will ensure adequate supervision of existing subordinates which will assist in improving our overall retention efforts;
  - 2) **North Central** - a **Correctional Counselor** is needed to provide sufficient treatment programs and inmate activities in order to improve inmate morale at the unit. Currently, this responsibility falls on Mental Health staff whose workload is already too high. This addition would be consistent with staffing at other institutions;
  - 3) **Texarkana Work Release** - A **Lieutenant** is requested to provide supervision over new security staff required at the unit as a result of expanding and moving the program last biennium to a newly renovated location at the DCC Southwest Arkansas Community Correction Facility. We recently completed renovations that included a new control center that must be staffed to provide adequate security and entrance monitoring for the work release center operation;
  - 4) **Varner** - an additional **Food Production Manager** is required to staff the newly completed dining hall at the Varner Unit. Over the past two years we worked to renovate existing space to create an additional dining hall in order to greatly shorten the time it was taking to feed the inmate population out of the existing dining hall. The existing dining hall was too small requiring we start feeding inmates breakfast at 3 a.m.

and not complete the last meal of the day until nearly 10 p.m. The new dining hall solves numerous issues we have with security and grievances over meal times; 5) **Wrightsville** - A **Lieutenant** is requested to serve as the Emergency Preparedness Coordinator at the unit. This unit has never had a full-time position assigned to this function, but as a result of the addition of 200 new female beds and new requirements required by NIMS, the State's Disaster Recovery efforts, and Homeland Security, this position is critically needed.

- **Position Reauthorization/Flex** - We are requesting reauthorization of 101 existing positions as flex for the new biennium to enable us to respond to unforeseen situations and to correct inequities within the system that may be required. One additional new Chief Deputy Director position is also requested in order to restructure the ADC Executive Team to provide appropriate leadership and oversight of nineteen (19) correctional facilities located throughout the State. This position will be responsible for the day-to-day administration of correctional facilities. This position will serve as second in command to the ADC Director with authority delegated by the Director and/or the Board of Corrections as necessary. In the early 1990's, there were 6,600 inmates housed in ADC facilities when the current structure was established - today there are just over 13,000, and we have an additional 1,150 currently under construction. We have grown to the point that this position is needed to ensure stability in the executive team. This request has been submitted for FY07 as a Supplemental Personal Services Position. No additional funding is requested for any of the flex positions.

◆ **New Bed Initiatives:**

- **Ouachita River Correctional Facility Special Needs Unit (862 beds).** This project was authorized during the 2005 Legislative Session, and subsequently, a bond issue was authorized in November of 2005 to provide \$40.1 million to construct the Special Needs Unit addition to the Ouachita River Correctional Unit. This facility is currently under construction and the scheduled completion date and biennial request are summarized as follows:
  - **Main Control Center** - This control center is the primary security control operation for this unit, which will house over 1,800 inmates when construction is complete. Two security posts (10 positions) are required to monitor security cameras and inmate movement and to respond to emergency situations that inevitably occur.
  - **Phase I - Hospital (42 beds) and Habilitation/Hospice (72 beds)** - A total of 63 positions and related start up and operating expenses are requested for ten (10) months of the second fiscal year of the biennium.
  - **Phase II - 448 Bed Intake and Diagnostic Facility** - 86 positions and related start-up and operating expenses are requested for four (4) months of the second fiscal year of the biennium.
  - **Phase III - 300 Bed Special Programs Unit** - 121 positions and related start-up and operating expenses are requested for five (5) months of the second fiscal year of the biennium.



- **McPherson 200-Bed Female Addition.** A 200-bed dorm-style building is under construction at the McPherson Unit. This Change Level would provide 47 positions and operating costs for the unit for ten (10) months of the first year of the biennium and for twelve months of the second year.
- ♦ **New/Replacement Equipment** - The Agency Request combines both new and replacement institutional furnishings and equipment, medical equipment, and construction and maintenance equipment needs for the entire system. As previously mentioned, the Agency has over \$700 million of buildings and equipment to maintain and items requested are a minimal amount that we feel will be necessary to ensure we can replace essential equipment in operations such as kitchens, laundry, heating and ventilation systems, sewer plants, ground maintenance equipment, etc. This request totals \$1,440,729 in FY08 and \$1,442,198 in FY09

## **WORK RELEASE**

Eligible inmates of the department are employed in the community while residing in correctional facilities. The ADC coordinates employment opportunities for 498 inmates in work release programs located in Luxora, Springdale, Benton, Texarkana, Wrightsville and Pine Bluff. Fees received from work release participants reduce the operational costs of the program. The biennial request for Work Release Operations includes additional operating costs increases for utilities, postage, vehicle fuel, maintenance, clothing, etc., additional operational appropriation for unforeseen needs, new and replacement equipment, and debt service/lease payments that may be required.

## **FARM PROGRAM**

The agricultural operation of the ADC provides the majority of vegetables, meat, milk and eggs consumed by the inmate population and generates revenue by selling products such as soybeans, rice, cotton and wheat. The primary goal of the Farm program is to provide useful and meaningful work for inmates, produce sufficient cost-effective food for inmate consumption, and maximize revenues from production and sales of marketable field crops and livestock. Approximately 26,000 acres are devoted to cash crops, vegetables, hay production and livestock. The Farm Program provides jobs for approximately 400 inmates. The biennial request is for two additional positions for the newly renovated Creamery Operation, a maintenance supervisor for expanded operations at the Cummins Unit, and additional operational appropriation for various needs.

## **INDUSTRY PROGRAM**

Correctional Industries exists as a self-supporting operation within the ADC and is funded by special revenues generated by the sale of products to public agencies and nonprofit organizations. The primary goal of the Industries program is to administer and operate the various industry programs in an efficient and cost-effective manner that provides inmates with productive and significant training opportunities. More than 500 inmates participate in the various work programs. Principal operations include printing and graphic arts, janitorial products, garment, mattress, school bus/fire truck repair, furniture manufacturing refinishing, vinyl products and athletic equipment. The biennial request for the Industries program provides for additional operational appropriation for the various existing

industry programs.

## **INMATE WELFARE FUND**

Self-supported Pen Store operations within institutions provide the opportunity for inmates to purchase various commissary supplies such as hygiene items, paper, and stamps as well as various snack foods. A centralized banking system manages inmate funds, and the profits from the stores are used to purchase items that benefit inmates such as tables and chairs for visitation, televisions, and recreational equipment for inmate use. The biennial request for this cash fund operation includes inflationary operating costs increases and anticipated needs for unit expansions.

## **NON-REVENUE RECEIPTS**

Funds for this appropriation are derived from operation of an inmate calling system that began in the 1995-97 biennium. The system allows inmates the opportunity to call family or friends and provides revenues that are used to fund inmate assistance, security equipment, long-term needs that enhance quality of life in the institutions, and general operations. The biennial request will provide various operational appropriations needed to provide flexibility in funding priority projects.

## **CUMMINS FIRE STATION-CASH FUNDS**

Funds for this appropriation are derived from collections by Lincoln County from the Fire Protection Revolving Fund as authorized by Act 833 of 1991. These funds will be used to construct a Fire House at the Cummins Unit utilizing Inmate Labor.

## **UAMS JUVENILE ASSESSMENT-SPECIAL REVENUES**

Funds for this appropriation are derived from collections by Arkansas Crime Information Center by collecting a \$250.00 fee from each individual who is required by law to register as a Level III or Level IV Sex Offender as required by provisions of A.C.A. §12-12-910 and 12-12-911 et seq. The fees are split between ACIC and the Department of Correction.

## **FEDERAL PROGRAMS**

ADC is requesting that the title be changed from Substance Abuse Treatment Program to Federal Programs to accommodate multiple Federal Program Grants.

## **SPECIAL LANGUAGE**

The Agency requests continuation of current special language with appropriate date revisions and changes/deletions/additions as follows:

- ◆ Continuation of Contingent Positions for Medical Services that would only be used in the event we must discontinue our current medical contract, except that we have increased the number of positions as a result of opening new units and adding mental health program positions to the authorization, and we have adjusted the salary amounts to reflect market rates for professional

positions.

- ◆ We are requesting changes in Special Language relative to increasing the number of banked holidays that may be paid annually in order to reduce the banked obligation that currently exceeds \$8.5 million. Rather than the ability to pay 96 hours above a banked balance of 150 hours, this authority would enable us to pay 150 hours above a banked balance of 96 hours.
- ◆ We are requesting deletion of Special Language requiring a specified methodology for calculating an Inmate Cost Study as this effort requires a significant amount of staff time to complete, and we do not believe the report has been of value in terms of public policy decisions. We also request Special Language relative to assisting with a local government cost report be deleted as ADC has fulfilled our obligation of assisting in developing a methodology to be used in collecting data from the counties.
- ◆ We are also requesting deletions of Special Language specifying reporting requirement for various fund balances as the values selected for required reporting were arbitrarily selected and could have a significant impact on our operational ability should we have to wait for review prior to continuing to conduct self-generated cash and special revenue operations.
- ◆ New Special Language to assist in recruitment and retention efforts is also requested to allow ADC to pay employees completing various degrees and professional licenses an educational incentive bonus payment.
- ◆ New Special Language to enable ADC to purchase Vehicles from general revenue for "new units" from general revenue. Each biennium that we submit requests for operational costs for start up and operation of new beds, we request and receive funding for vehicles needed to provide transportation. However, we are unable to make these purchases because of the statutory provision prohibiting the purchase.

## **Audit Findings**

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
ARKANSAS DEPARTMENT OF CORRECTION  
FOR THE YEAR ENDED JUNE 30, 2004

Findings	Recommendations
Controls over Agency fuel credit cards, disbursements, and inmate council receipts were not adequate resulting in unauthorized fuel credit card purchases totaling \$11,543, unauthorized disbursements totaling \$153, and misappropriation of Inmate Council receipts totaling \$493 at the Ouachita River Unit. These transactions totaling \$12,189 occurred during the period July 2002 through August 2005 and were the responsibility of Mr. Scotty McCullough, former business manager at the unit. Mr. McCullough was terminated August 17, 2005. The Agency's Internal Affairs Division has completed an investigation concerning the matter and filed a	The Agency strengthen internal controls related to fuel credit cards, review and approval of documentation authorizing purchases, and procedures for investigating differences between receipts and deposits.

DIVISION OF LEGISLATIVE AUDIT  
 AUDIT OF :  
 ARKANSAS DEPARTMENT OF CORRECTION  
 FOR THE YEAR ENDED JUNE 30, 2004

Findings

Recommendations

report with the Arkansas State Police.

Specific internal control weaknesses that provided an opportunity for unauthorized disbursements and misappropriation of assets included the following:

- Business managers at each unit were provided pin numbers for all fuel credit cards issued to their unit, which created an opportunity for unauthorized purchases when cards assigned to other personnel were in the possession of the business managers;
- Supporting documentation for disbursements was not properly reviewed; and
- Differences in Inmate Council receipts and deposits at the Ouachita River Unit were not properly investigated.

Controls are not in place to verify the completeness of information transmitted from Correctional Medical Services' (CMS) Seraptis application to the Agency's Commissary and Trust Fund Accounting System (CACTAS). The Agency has a contract with CMS to provide medical services at the units, and inmates are charged medical co-pays for use of the services. Information concerning inmate visits to infirmaries is recorded using CMS's Seraptis application. Inmate personal accounts are updated each night when information, including inmate names, numbers, purpose of visit, and medical co-pays charged, is transmitted electronically from Seraptis to CACTAS. If no controls exist to verify the completeness of the information transmitted between the two (2) systems, the Agency risks posting inaccurate or incomplete data resulting in the misstatement of Fiduciary Fund financial statements.

The Agency implement controls to ensure that the information transferred into CACTAS is complete and accurate.

DIVISION OF LEGISLATIVE AUDIT  
 AUDIT OF :  
 DEPARTMENT OF CORRECTION REPORT ON CERTIFICATION OF CONSUMPTION OF FARM PRODUCE  
 FOR THE YEAR ENDED JUNE 30, 2005

Findings

Recommendations

None

None

## Employment Summary

	Male	Female	Total	%
White Employees	1,285	581	1,866	50 %
Black Employees	830	1,013	1,843	49 %
Other Racial Minorities	15	10	25	1 %
	Total Minorities		1,868	50 %
	Total Employees		3,734	100 %

## Publications

### A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	ACA §12-27-107	N	Y	500	Required by Statute
Inmate Handbook	ACA §12-27-106	N	Y	5,000	Required by Statute

## Department Appropriation Summary

		Historical Data						Agency Request and Executive Recommendation							
Appropriation		2005-2006		2006-2007		2006-2007		2007-2008				2008-2009			
		Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
1MJ	County Jail Reimbursement	5,188,498	0	7,500,035	0	7,500,035	0	7,500,035	0	7,500,035	0	7,500,035	0	7,500,035	0
2ZV	Work Release Cash	2,683,863	0	4,235,137	0	6,379,801	0	6,444,326	0	6,444,326	0	6,580,232	0	6,580,232	0
33K	UAMS Juvenile Assessment	0	0	0	0	0	0	25,000	0	25,000	0	25,000	0	25,000	0
4HS	Fire Station Treasury Cash	0	0	50,000	0	0	0	50,000	0	50,000	0	50,000	0	50,000	0
509	Inmate Care & Custody	239,484,109	4,026	253,454,504	4,135	262,067,149	4,236	283,108,104	4,338	273,048,227	4,188	298,279,007	4,608	287,989,105	4,458
511	Prison Industry	6,250,148	51	8,452,494	56	8,946,355	56	10,522,598	56	9,403,358	56	10,255,058	56	9,403,358	56
512	Farm Operations	10,428,804	56	10,816,070	58	10,805,208	58	14,605,917	61	14,605,917	61	14,374,667	61	14,374,667	61
847	Federal Programs *	256,168	0	0	0	937,986	0	0	0	0	0	0	0	0	0
859	Inmate Welfare Treasury Cash	7,234,971	0	9,030,254	25	11,758,477	25	10,600,978	25	10,600,978	25	11,288,330	26	11,288,330	26
865	Non-Tax Revenue Receipts	3,503,247	0	3,064,000	0	5,381,983	0	5,665,000	0	5,665,000	0	5,665,000	0	5,665,000	0
B01	Regional Facilities Oprs Cash	0	0	800,000	0	800,000	0	800,000	0	800,000	0	800,000	0	800,000	0
B06	Prison Housing Contract Cash	0	0	200,000	0	200,000	0	200,000	0	200,000	0	200,000	0	200,000	0
C02	Constr Fund Deficiency Cash	0	0	500,000	0	500,000	0	500,000	0	500,000	0	500,000	0	500,000	0
<b>Total</b>		<b>275,029,808</b>	<b>4,133</b>	<b>298,102,494</b>	<b>4,274</b>	<b>315,276,994</b>	<b>4,375</b>	<b>340,021,958</b>	<b>4,480</b>	<b>328,842,841</b>	<b>4,330</b>	<b>355,517,329</b>	<b>4,751</b>	<b>344,375,727</b>	<b>4,601</b>

Funding Sources		%		%		%		%		%		%			
Fund Balance	4000005	13,772,676	4.8	14,754,514	4.8			8,180,459	2.5	8,180,459	2.5	0	0.0	426,000	0.1
General Revenue	4000010	244,161,454	84.3	259,367,787	84.7			284,920,399	86.3	278,914,485	86.1	300,091,302	86.7	293,855,364	86.4
Federal Revenue	4000020	256,168	0.1	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0
Special Revenue	4000030	13,781,393	4.8	13,220,970	4.3			15,727,589	4.8	15,727,589	4.9	19,030,275	5.5	19,030,275	5.6
Cash Fund	4000045	13,992,495	4.8	15,247,405	5.0			17,563,378	5.3	17,563,378	5.4	23,259,009	6.7	23,259,009	6.8
Merit Adjustment Fund	4000055	0	0.0	92,277	0.0			0	0.0	0	0.0	0	0.0	0	0.0
Budget Stabilization Trust	4000130	3,600,000	1.2	3,600,000	1.2			3,600,000	1.1	3,600,000	1.1	3,600,000	1.0	3,600,000	1.1
DFA Motor Vehicle Acquisition	4000184	220,136	0.0	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0
State Administration of Justice	4000470	0	0.0	0	0.0			25,000	0.0	25,000	0.0	25,000	0.0	25,000	0.0
<b>Total Funds</b>		<b>289,784,322</b>	<b>100.0</b>	<b>306,282,953</b>	<b>100.0</b>			<b>330,016,825</b>	<b>100.0</b>	<b>324,010,911</b>	<b>100.0</b>	<b>346,005,586</b>	<b>100.0</b>	<b>340,195,648</b>	<b>100.0</b>
Excess Appropriation/(Funding)		(14,754,514)		(8,180,459)				10,005,133		4,831,930		9,511,743		4,180,079	
<b>Grand Total</b>		<b>275,029,808</b>		<b>298,102,494</b>				<b>340,021,958</b>		<b>328,842,841</b>		<b>355,517,329</b>		<b>344,375,727</b>	

\* The Agency wants to change the title of appropriation 847 from Substance Abuse Treatment Program to Federal Programs. This will allow the Agency to utilize this appropriation for several federal programs not just Substance Abuse Treatment. Budget exceeds Authorized Appropriation in the 4HS Fire Station appropriation due to a transfer from the Cash Fund Holding Account. The FY07 Budgeted amount in the 512 Farm appropriation is due to Regular Salaries exceeding the authorized amount due to salary adjustments during the 2005-2007 biennium. Ending Balance for FY08 does not equal the Beginning Balance for FY09 due to unfunded appropriation in 511 Industry appropriation.

**Agency Position Usage Report**

FY2004-2005						FY2005-2006						FY2006-2007					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Total	Total	Total	Total			Total				
4,270	3,381	588	3,969	301	20.82%	4,375	3,721	468	4,189	186	14.95%	4,375	3,734	540	4,274	101	14.65%

## **Analysis of Budget Request**

**Appropriation:** 1MJ - County Jail Reimbursement

**Funding Sources:** MCJ-County Jail Reimbursement Fund

This program processes reimbursements of \$28 per day to county jails that house State inmates sentenced to the Department of Correction when bed space is unavailable.

The Agency requests Base Level of \$7,500,035 for each year of the 2007-2009 biennium.

The Executive Recommendation provides for Agency Request.



**Appropriation Summary**

**Appropriation:** 1MJ County Jail Reimbursement  
**Funding Sources:** MCJ-County Jail Reimbursement Fund

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Refunds/Reimbursements 5110014	5,188,498	7,500,035	7,500,035	7,500,035	7,500,035	7,500,035	7,500,035	7,500,035	7,500,035
<b>Total</b>	<b>5,188,498</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>
<b>Funding Sources</b>									
General Revenue 4000010	5,188,498	7,500,035		7,500,035	7,500,035	7,500,035	7,500,035	7,500,035	7,500,035
<b>Total Funding</b>	<b>5,188,498</b>	<b>7,500,035</b>		<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
<b>Grand Total</b>	<b>5,188,498</b>	<b>7,500,035</b>		<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>	<b>7,500,035</b>

## **Analysis of Budget Request**

**Appropriation:** 2ZV - Work Release Cash

**Funding Sources:** NDC-Cash in Treasury

The Work Release Program allows inmates to hold paid jobs in the community while being housed at a correctional facility. Work Release participants are required to pay fees of \$15 per day. These fees provide for maintenance and operational costs. There are currently six locations for the Work Release Program. They are Luxora, Springdale, Benton, Texarkana, Wrightsville and Pine Bluff. This is a cash funded appropriation that is supported by each inmate who participates in the Work Release Program.

The Agency's Change Level requests total \$2,709,189 in FY08 and \$2,845,095 in FY09 and is summarized as follows:

- Operating Expenses of \$729,334 in FY08 and \$870,255 in FY09 provides appropriation to pay for increases in the cost of maintaining and repairing Work Release buildings. These buildings are several years old. The request also includes increases for utilities, postage, vehicle fuel, clothing and food. Due to the changes in the accounting procedures certain Data Processing Expense have been reclassified and are now considered Operating Expenses. \$125,000 in Data Processing from Base Level is being reallocated as Operating Expense in commitment item 02.
- Conference and Travel Expenses of \$25,840 each year for training of employees/staff that operate work release centers.
- Capital Outlay appropriation for new and replacement equipment for Work Release Centers, replacement of Work Release program transportation vans, replacement vehicles for other department program areas as may be required and other unforeseen needs of \$579,015 in FY08 and \$574,000 in FY09.
- Data Processing request is due to the changes in accounting procedures certain Data Processing Services expensed from commitment item 12 have been reclassified and are now considered Operating Expenses. This just reallocates the Base Level from Data Processing to Operating Expense.
- Professional Fees of \$1,000,000 and Debt Service of \$500,000 each year respectively requested for as unfunded. The Professional Fees is needed in the event the Department of Correction has to take over Medical Services. The Debt Service is in the event debt service provided by Arkansas Department of Finance Authority is not sufficient.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

## Appropriation Summary

**Appropriation:** 2ZV Work Release Cash  
**Funding Sources:** NDC-Cash in Treasury

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	1,991,806	3,067,617	3,067,617	3,067,617	3,796,951	3,796,951	3,067,617	3,937,872	3,937,872
Conference & Travel Expenses 5050009	5,710	42,520	42,520	42,520	68,360	68,360	42,520	68,360	68,360
Professional Fees 5060010	16,187	500,000	1,000,000	500,000	1,500,000	1,500,000	500,000	1,500,000	1,500,000
Data Processing 5090012	0	125,000	226,440	125,000	0	0	125,000	0	0
Capital Outlay 5120011	670,160	500,000	1,543,224	0	579,015	579,015	0	574,000	574,000
Debt Service 5120019	0	0	500,000	0	500,000	500,000	0	500,000	500,000
<b>Total</b>	<b>2,683,863</b>	<b>4,235,137</b>	<b>6,379,801</b>	<b>3,735,137</b>	<b>6,444,326</b>	<b>6,444,326</b>	<b>3,735,137</b>	<b>6,580,232</b>	<b>6,580,232</b>
<b>Funding Sources</b>									
Fund Balance 4000005	3,439,284	4,095,953		2,544,097	2,544,097	2,544,097	603,477	0	0
Cash Fund 4000045	3,308,601	2,683,281		1,794,517	2,400,229	2,400,229	3,131,660	5,080,232	5,080,232
DFA Motor Vehicle Acquisition 4000184	31,931	0		0	0	0	0	0	0
<b>Total Funding</b>	<b>6,779,816</b>	<b>6,779,234</b>		<b>4,338,614</b>	<b>4,944,326</b>	<b>4,944,326</b>	<b>3,735,137</b>	<b>5,080,232</b>	<b>5,080,232</b>
Excess Appropriation/(Funding)	(4,095,953)	(2,544,097)		(603,477)	1,500,000	1,500,000	0	1,500,000	1,500,000
<b>Grand Total</b>	<b>2,683,863</b>	<b>4,235,137</b>		<b>3,735,137</b>	<b>6,444,326</b>	<b>6,444,326</b>	<b>3,735,137</b>	<b>6,580,232</b>	<b>6,580,232</b>

## Change Level by Appropriation

**Appropriation:** 2ZV-Work Release Cash

**Funding Sources:** NDC-Cash in Treasury

### Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>3,735,137</b>	<b>0</b>	<b>3,735,137</b>	<b>100.0</b>	<b>3,735,137</b>	<b>0</b>	<b>3,735,137</b>	<b>100.0</b>
C01	Existing Program	1,209,189	0	4,944,326	132.3	1,345,095	0	5,080,232	136.0
C04	Reallocation	0	0	4,944,326	132.3	0	0	5,080,232	136.0
C05	Unfunded Appropriation	1,500,000	0	6,444,326	172.5	1,500,000	0	6,580,232	176.1

### Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>3,735,137</b>	<b>0</b>	<b>3,735,137</b>	<b>100.0</b>	<b>3,735,137</b>	<b>0</b>	<b>3,735,137</b>	<b>100.0</b>
C01	Existing Program	1,209,189	0	4,944,326	132.3	1,345,095	0	5,080,232	136.0
C04	Reallocation	0	0	4,944,326	132.3	0	0	5,080,232	136.0
C05	Unfunded Appropriation	1,500,000	0	6,444,326	172.5	1,500,000	0	6,580,232	176.1

### Justification

C01	Eligible inmates of the department are employed in the community while residing in correctional facilities. The ADC coordinates employment opportunities for 498 inmates in work release programs located in Luxora, Springdale, Benton, Texarkana, Wrightsville and Pine Bluff. Fees received from work release participants reduce the operational costs of the program. The biennial request for Work Release Operations includes additional operating costs increases for utilities, postage, vehicle fuel, maintenance, clothing, etc., additional operational appropriation for unforeseen needs, new and replacement equipment, and debt service/lease payments that may be required.
C04	Reallocate \$125,000 from Data Processing to Operating Expense due to changes in accounting procedures. Payment for network services, i.e. internet and email services and rent of DP Equipment, currently being provided by Department of Information Systems (DIS) are to be paid from Operating Expenses. Data Processing Expense should only be used if DIS is providing batch-report processing or programmer services that does not lead to a complete software packet.
C05	The unfunded appropriation for Work Release Cash account is for unforeseen needs in the medical contract should they arise in the amount of \$1,000,000.00 and \$500,000.00 for debt service which is for unforeseen needs as well.

## **Analysis of Budget Request**

**Appropriation:** 33K - UAMS Juvenile Assessment

**Funding Sources:** SSC-Sex and Child Offender Registration Fund

This appropriation request is for UAMS Juvenile Assessment. Funds for this appropriation are derived from collections by Arkansas Crime Information Center (ACIC) by collecting a \$250.00 fee from each individual who is required by law to register as a Level III or Level IV Sex Offender as required by provisions of ACA §12-12-910 and 12-12-911 et seq. The fees are split between ACIC and the Department of Correction.

The Agency Request is for \$25,000 each year of the 2007-2009 biennium.

The Executive Recommendation provides for Agency Request.

**Appropriation Summary**

**Appropriation:** 33K UAMS Juvenile Assessment  
**Funding Sources:** SSC-Sex and Child Offender Registration Fund

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	0	0	0	0	25,000	25,000	0	25,000	25,000
Total	0	0	0	0	25,000	25,000	0	25,000	25,000
<b>Funding Sources</b>									
State Administration of Justice 4000470	0	0		0	25,000	25,000	0	25,000	25,000
Total Funding	0	0		0	25,000	25,000	0	25,000	25,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	0		0	25,000	25,000	0	25,000	25,000

**Change Level by Appropriation**

**Appropriation:** 33K-UAMS Juvenile Assessment  
**Funding Sources:** SSC-Sex and Child Offender Registration Fund

**Agency Request**

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
C02	New Program	25,000	0	25,000	100.0	25,000	0	25,000	100.0

**Executive Recommendation**

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
C02	New Program	25,000	0	25,000	100.0	25,000	0	25,000	100.0

**Justification**

C02	According to A.C.A. 12-12-911, collections for "Sex and Child Offenders Registration " is split equally between Arkansas Crime Information Center and the Department of Correction.
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## **Analysis of Budget Request**

**Appropriation:** 4HS - Fire Station Treasury Cash

**Funding Sources:** NDC-Cash in Treasury

This appropriation provides for the construction of a new Fire Station at the Cummins Unit. Cash funds are collected through the Fire Protection Revolving Fund as authorized by Act 833 of 1991. The construction of the new Fire Station will be completed by Department of Correction's in-house construction division utilizing inmate labor to lower the cost. The Agency is requesting \$50,000 each year of the biennium.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.



**Appropriation Summary**

**Appropriation:** 4HS Fire Station Treasury Cash  
**Funding Sources:** NDC-Cash in Treasury

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Construction 5090005	0	50,000	0	0	50,000	50,000	0	50,000	50,000
Total	0	50,000	0	0	50,000	50,000	0	50,000	50,000
<b>Funding Sources</b>									
Fund Balance 4000005	18,751	18,751		0	0	0	0	0	0
Cash Fund 4000045	0	31,249		0	50,000	50,000	0	50,000	50,000
Total Funding	18,751	50,000		0	50,000	50,000	0	50,000	50,000
Excess Appropriation/(Funding)	(18,751)	0		0	0	0	0	0	0
Grand Total	0	50,000		0	50,000	50,000	0	50,000	50,000

Budget exceeds Authorized Appropriation due to a transfer from the Cash Fund Holding Account.

## Change Level by Appropriation

**Appropriation:** 4HS-Fire Station Treasury Cash

**Funding Sources:** NDC-Cash in Treasury

### Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	0	0	0	x	0	0	0	x
C06	Restored Position	50,000	0	50,000	x	50,000	0	50,000	x

### Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	0	0	0	100.0	0	0	0	100.0
C06	Restored Position	50,000	0	50,000	100.0	50,000	0	50,000	100.0

### Justification

C06	This request is to restore the cash letter increase for the construction of a Fire House at the Cummins Unit in Lincoln County.
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## **Analysis of Budget Request**

**Appropriation:** 509 - Inmate Care & Custody

**Funding Sources:** HCA-Department of Correction Inmate Care and Custody Fund

The Department of Correction is responsible for administration of an efficient and humane system of correction for individuals committed to the Department by the courts. In addition to providing for basic physiological and psychological needs of inmates, the Agency operates extensive farming, industry, work release programs, inmate welfare activities, pen stores, and maintenance and construction activities. Cash and special revenues produced by these and other auxiliary activities allow the Department wide discretion in planning and operating new and expanded inmate care and custody programs as well as construction projects.

The Board of Corrections is comprised of seven voting members: five citizen members, the chairperson of the Post Prison Transfer Board and one member of a criminal justice faculty. Each member is appointed by the Governor and serves a seven-year term.

The Agency has five divisions. The divisions and responsibilities are:

Administrative Services provides support to all operational units of the ADC while ensuring agency compliance with state and federal accounting, budgetary and personnel procedures;

Institutional Services oversees the various Institutions, Work Release Programs, Regional Jails, Transportation Services, Accreditation, Classification and Emergency Preparedness;

Operations directs the Agriculture and Industry Programs, the County Jail Contracts Program (Act 309) and also coordinates Vocational Education programs provided by Riverside Vocational School through the Department of Workforce Education and inmate grievances;

Health and Correctional Programs is responsible for Medical and Mental Health Services, Religious Services, Substance Abuse Treatment Program (SATP) and Reduction of Sexual Victimization Program (RSVP). The Health and Correctional Programs Division also coordinates educational programs provided through the Department of Correction School District, which is accredited and supervised by the Arkansas Department of Education. During the 1999 Legislative Session, responsibility for assessment of sex offenders in prison and living in communities in Arkansas was assigned to ADC. A unit supervised by the Deputy Director of

Health and Correctional Programs conducts the assessments as prescribed by the Sex Offender Assessment Committee whose members are appointed by the Governor and prescribed by law;

Construction and Maintenance is responsible for ongoing and preventative maintenance programs at the various units and design and construction projects for the department. Construction of facilities is often completed with inmate labor, which costs substantially less than free-world labor.

Funding for Inmate Care and Custody (ICC) is primarily from general revenue. During the

2005-2007 Biennium, the Agency's operating budget included an amount for payment to counties that house inmates through contractual agreements, as well as reimbursements to jails for holding state inmates. The County Jail inmate population projections are increasing each month. Thereby creating more demand on the available dollars for this program. This increase in numbers of inmates awaiting transfer is directly linked to current construction projects and the completion dates.

The Department operates extensive income generating Farm and Industry operations. The amounts of special revenues generated by the Farm and Industry programs above what is obligated for the bonded indebtedness of new facilities, help support and expand Industry and Farm operations, and occasionally, programs operated in the Inmate Care and Custody appropriation. The Farm operation currently receives a \$3.6 million per year loan from the Budget Stabilization Trust Fund, which may be forgiven at the end of the year upon certification of an equivalent amount of farm-produced food consumed by inmates.

Work Release is a significant part of the Department of Correction. Fees of \$15 per day, collected from Work Release participants generally cover only the Operations and Capital Outlay costs of that program. Cash generated by pen store operations help offset costs of this program. The Pen Store sells commissary supplies and snack foods to various Department's units.

ADC Health and Correctional Program is required to meet standards for medical, mental health, dental and treatment services as constitutionally mandated, statutorily required, and as may be authorized to provide for the needs of inmates sentenced to prison. Sex Offender Risk Assessment is included in this program although all persons assessed are not in the custody of ADC. ADC contracts with a private provider for all medical and dental care services. Mental Health Services and various structured counseling and educational programs are provided to inmates upon intake and evaluation and appropriate classification and assignment. Services and programs include: psychological treatment, specialized programs for intensive treatment, crisis intervention services, and manage self-injurious behavior, and 90-day residential treatment program based on cognitive behavioral and relapse prevention philosophy for treatment of chemical dependency, a nine to twelve month comprehensive substance abuse treatment program using a modified therapeutic community residential program approach, a voluntary, one-year residential program (Reduction of Sexual Victimization Program - RSVP) for treatment of inmates who have deviant sexual behaviors and assist sex offenders in understanding, managing, and controlling sexually deviant behavior, and religious and worship services and materials, fellowship counseling and crisis services.

The opening of the Jefferson and Delta Regional Jail Units in FY92 provided a new fund source for the Department. Legislation specifies that fees collected from contracting with counties for an agreed upon number of beds is to be deposited in the "Regional Facilities Operation Account" and used for payment of debt service on, or operation of, regional facilities. The operation of these facilities is funded within Inmate Care and Custody appropriation with some of the cost defrayed by a transfer of the cash funds to the Inmate Care and Custody Fund.

Funding provided to the Inmate Care & Custody Fund from Cash Funds totals \$1,515,447 each year of the Biennium. The use of cash and special revenue income for Inmate Care & Custody Fund Operations allows the Agency to prepare fiscal year budgets to help meet the contingencies of population growth.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The 2007 - 2009 Biennial Budget Change Level Requests for the Department of Correction total \$28,054,103 in FY08 and \$43,224,333 in FY09. This includes appropriation only of \$4,172,293 in both FY08 and FY09 for Regular Salaries and Personal Service Matching for unfunded Flex Positions. In addition to personnel and operating requests for each year of the biennium, the Change Level amounts also include Regular Salaries and Personal Services Matching for new initiatives that will not be needed until the second year of the biennium. General Revenue funding requested by the Agency for the Change Levels total \$23,881,810 in FY08 and \$39,052,040 in FY09.

The following is a summary of the major components of the Inmate Care & Custody Biennial Request with amounts for each fiscal year of the biennium:

1. Administrative and Operational Request

- 27 Information Technology positions with Operating Expenses of \$1,241,690 and \$1,125,590
- Operation Expense for utilities, food, and supplies of \$11,017,500 and \$13,827,400
- Agency Equipment needs of \$1,440,729 and \$1,442,198
- Construction - 16 new positions of \$1,227,494 and \$1,186,454
- All Facilities - 5 new positions and maintenance and operating expenses of \$227,261 and \$212,561

2. Mandatory Health Services Increases

- Medical Services Contract rate increase of \$1,924,778 and \$3,945,166 for new and existing programs
- Risk Pool Increase of \$3,600,000 and \$3,700,000
- Juvenile Risk Assessment Contract with UAMS for \$20,000 each year
- One position with Operating Expenses of \$58,614 and \$48,954

3. New and Existing Program Expansions

Each includes positions and maintenance and operating expenses.

- McPherson Institution Expansion additional 200 bed with 47 positions for \$2,623,977 and \$3,600,367
- Special Need Unit (SNU) - main control center with 10 positions for \$416,392 and \$448,742
- SNU Phase I - 114 beds for 10 months in FY09 with 63 positions for \$2,625,523
- SNU Phase II - intake 448 bed for 4 months in FY09 with 86 positions for \$2,800,654
- SNU Phase III - 300 bed for 5 months in FY09 with 121 positions for \$3,326,731
- SNU Equipment needs of \$83,375 in FY08 and \$741,700 in FY09

4. Unfunded Appropriation

- Total appropriation of \$4,172,293 in FY08 and in FY09 for 102 unfunded positions: 101

positions to provide for administrative flexibility and one Chief Deputy Director position.

5. Reallocation from Base Level

- 5 Psychiatrist positions in Regular Salary and Personal Services Matching to Professional Fees for \$896,310 both years
- Data Processing to Operating Expense for \$879,018 both years

The Executive Recommendation provides for Base Level and additional general revenue funding of \$17,875,896 in FY08 and \$32,816,102 in FY09. The Executive Recommendation in appropriation is:

1. The Executive Recommendation provides appropriation and funding for each year of the biennium for the following agency requests for Administrative Services:

- Operating Expense for utilities, food and supplies for the whole Correctional System of \$9,878,445 and \$13,827,400

2. Appropriation and funding are provided for the following Mandatory Health Services Requests:

- Medical Contracts for \$1,924,778 and \$3,945,166
- Risk Pool for \$3,060,184 and \$2,700,000
- Juvenile Risk Assessment Contract with UAMS for \$20,000 each year

3. Appropriation and funding are provided for the following New Bed Initiatives Requests for new positions and Maintenance and General Operating expenses for:

- McPherson Female Unit additional 200 beds with 47 positions for \$2,576,097 and \$3,121,886
- Special Need Unit (SNU) Main Control Center with 10 positions for \$416,392 and \$448,742
- SNU Phase I 114 Beds with 63 beds for 10 months in FY09 for \$2,625,523
- SNU Phase II of 448 beds with 86 positions for 4 months in FY09 for \$2,800,654
- SNU Phase III of 300 beds with 121 positions for 5 months in FY09 for \$3,326,731

4. Appropriation only for:

- One position - Chief Deputy Director for \$118,330 each year of the biennium

5. Appropriation and funding are provided for the reallocation of Base Level for the following:

- 5 Psychiatrist positions in Regular Salaries and Personal Service Matching to Professional Fees for \$896,310 in FY08 and \$898,000 in FY09
- Data Processing to Operating Expense for \$879,018 in FY08 and \$879,018 in FY09

In summary, the Executive Recommendation for new general revenue funding above the Base Level is:

- \$643,677 in FY08 and \$4,308,897 in FY09 for Regular Salaries
- \$377,561 in FY08 and \$2,209,718 in FY09 for Personal Service Matching for the new positions
- \$11,352,006 in FY08 and \$17,683,872 in FY09 for Operating Expenses for fuel, food, supplies, and utilities
- \$85,000 in FY09 for Conference and Travel Expenses for new employee training
- \$6,500,000 in FY08 and \$9,525,963 in FY09 for Professional Fees for increases in medical contracts, risk pool, and UAMS contract.

All Capital Outlay equipment funding needs for various maintenance, renovation, construction, improvement, upgrade and repair projects for all Department of Correction facilities is recommended from the General Improvement Fund.

## Appropriation Summary

**Appropriation:** 509 Inmate Care & Custody  
**Funding Sources:** HCA-Department of Correction Inmate Care and Custody Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	110,672,495	126,261,662	130,424,494	126,261,662	131,104,935	126,905,339	126,261,662	134,701,080	130,570,559
<b>#Positions</b>	<b>4,026</b>	<b>4,135</b>	<b>4,236</b>	<b>4,135</b>	<b>4,338</b>	<b>4,188</b>	<b>4,135</b>	<b>4,608</b>	<b>4,458</b>
Extra Help 5010001	107,553	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
<b>#Extra Help</b>	<b>19</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>
Personal Services Matching 5010003	41,185,064	43,086,159	45,750,546	44,756,961	46,664,080	45,134,522	44,757,634	48,564,285	46,967,351
Overtime 5010006	734,828	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000
Operating Expenses 5020002	40,190,324	37,566,020	37,566,020	37,566,020	50,979,961	48,918,026	37,566,020	56,107,102	55,249,892
Conference & Travel Expenses 5050009	165,019	251,141	251,141	251,141	335,981	251,141	251,141	443,711	336,141
Professional Fees 5060010	41,609,148	42,056,199	42,056,199	42,056,199	49,096,043	48,556,199	42,056,199	52,993,431	51,582,162
Data Processing 5090012	533,282	879,018	879,018	879,018	0	0	879,018	0	0
Capital Outlay 5120011	2,874,546	71,305	1,856,731	0	1,644,104	0	0	2,186,398	0
Jail Contracts 5900047	1,411,850	1,533,000	1,533,000	1,533,000	1,533,000	1,533,000	1,533,000	1,533,000	1,533,000
<b>Total</b>	<b>239,484,109</b>	<b>253,454,504</b>	<b>262,067,149</b>	<b>255,054,001</b>	<b>283,108,104</b>	<b>273,048,227</b>	<b>255,054,674</b>	<b>298,279,007</b>	<b>287,989,105</b>
<b>Funding Sources</b>									
General Revenue 4000010	238,972,956	251,867,752		253,538,554	277,420,364	271,414,450	253,539,227	292,591,267	286,355,329
Cash Fund 4000045	398,074	1,494,475		1,515,447	1,515,447	1,515,447	1,515,447	1,515,447	1,515,447
Merit Adjustment Fund 4000055	0	92,277		0	0	0	0	0	0
DFA Motor Vehicle Acquisition 4000184	113,079	0		0	0	0	0	0	0
<b>Total Funding</b>	<b>239,484,109</b>	<b>253,454,504</b>		<b>255,054,001</b>	<b>278,935,811</b>	<b>272,929,897</b>	<b>255,054,674</b>	<b>294,106,714</b>	<b>287,870,776</b>
Excess Appropriation/(Funding)	0	0		0	4,172,293	118,330	0	4,172,293	118,329
<b>Grand Total</b>	<b>239,484,109</b>	<b>253,454,504</b>		<b>255,054,001</b>	<b>283,108,104</b>	<b>273,048,227</b>	<b>255,054,674</b>	<b>298,279,007</b>	<b>287,989,105</b>

Actual Expenditures for FY06 for Operating Expense and Capital Outlay exceed Authorized due to special language which provides Appropriation Transfer authority.



## Change Level by Appropriation

**Appropriation:** 509-Inmate Care & Custody

**Funding Sources:** HCA-Department of Correction Inmate Care and Custody Fund

### Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>255,054,001</b>	<b>4,135</b>	<b>255,054,001</b>	<b>100.0</b>	<b>255,054,674</b>	<b>4,135</b>	<b>255,054,674</b>	<b>100.0</b>
C01	Existing Program	20,767,128	32	275,821,129	108.1	25,633,175	32	280,687,849	110.0
C02	New Program	2,767,302	47	278,588,431	109.2	13,306,262	317	293,994,111	115.2
C03	Discontinue Program	(896,310)	(5)	277,692,121	108.8	(1,016,987)	(5)	292,977,124	114.8
C04	Reallocation	0	0	277,692,121	108.8	0	0	292,977,124	114.8
C05	Unfunded Appropriation	4,172,292	102	281,864,413	110.5	4,172,292	102	297,149,416	116.5
C08	Technology	1,243,691	27	283,108,104	111.0	1,129,591	27	298,279,007	116.9

### Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>255,054,001</b>	<b>4,135</b>	<b>255,054,001</b>	<b>100.0</b>	<b>254,972,502</b>	<b>4,135</b>	<b>254,972,502</b>	<b>100.0</b>
C01	Existing Program	16,134,159	10	271,188,160	106.3	21,741,618	10	276,714,120	108.5
C02	New Program	2,636,047	47	273,824,207	107.3	12,169,642	317	288,883,762	113.3
C03	Discontinue Program	(896,310)	(5)	272,927,897	107.0	(1,016,987)	(5)	287,866,775	112.9
C04	Reallocation	0	0	272,927,897	107.0	0	0	287,866,775	112.9
C05	Unfunded Appropriation	118,330	1	273,046,227	107.0	118,330	1	287,985,105	112.9
C08	Technology	2,000	0	273,048,227	107.0	4,000	0	287,989,105	112.9

### Justification

C01	The existing programs Change Level request is primarily for operating cost increases for existing facilities as a result of rising fuel prices, incremental increases professional fees and services for the health care contract, medical risk pool supplement costs and sex offender assessments for juveniles, reauthorization of existing flex positions, and various priority positions needed to support existing operations.
C02	The new programs Change Level request is for positions and operating costs for operation of the Special Programs Unit addition at the Ouachita River Correctional Facility at Malvern and for the 200-bed female addition at the McPherson Unit at Newport.
C03	Agency request to discontinue 5 Psychiatric Specialist positions out of Base Level and request the amount in Professional Fees and Services. The Agency is requesting salary and match for a Psychiatric Specialist position for the Special Needs Unit Phase II for 4 months in FY09. This reflects the difference in the salary and match rates requested.
C04	Reallocate \$879,018 from Data Processing to Operating Expense due to changes in accounting procedures. Payment for network services, i.e. internet and email services, currently being provided by Department of Information Systems (DIS) are to be paid from Operating Expenses. Data Processing Expense should only be used if DIS is providing batch-report processing or programmer services that does not lead to a complete software packet.
C05	The Agency is requesting that 101 existing flex positions be unfunded to enable the Agency to respond to unforeseen situations. One new Chief Deputy Director position is requested in order to restructure the ADC Executive Team.
C08	The Technology Change Level requests is for 27 positions and associated operating costs to provide full computer systems support for approximately 2,500 pc's and users throughout the ADC system. The number of application systems and network infrastructure at 19 units and 6 operational offices has increased dramatically and we are currently unable to meet Agency requirements given the complexity of our operating systems, the age of some of our equipment, the distance between locations, lack of computer knowledge of our users, and total number of applications used. Applications supported include AASIS, an integrated electronic Offender Management Information System (eOMIS), a new inmate Medical Records Information System (MARS), an Inmate Banking, Canteen and Accounting System, and a Building and Maintenance Inventory and Repair System (TMS).

## **Analysis of Budget Request**

**Appropriation:** 511 - Prison Industry

**Funding Sources:** SDD-Department of Correction Prison Industry Fund

The Prison Industry Program is a self-supporting operation funded by special revenues generated from the sale of goods produced and sold to other public tax-supported agencies, non-profit organizations, and employees of ADC. Industry program provides opportunities for inmates to learn productive and marketable skills. Industry programs include: Graphic Arts and Duplicating, Mattress Manufacturing, Garment Manufacturing, Furniture Manufacturing, Vinyl Products, Janitorial Products, Athletic/Recreational Equipment Production, and the Fabrication Shop.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency's Change Level requests are primarily for operating cost increases as a result of rising fuel prices and anticipated increases in raw materials used to manufacture finished goods produced by the various industry programs. A summary of these requests is as follows:

- Operating Expense of \$2,098,000 in each year
- Conference and Travel Expense of \$15,000 in each year
- Professional Fees of \$15,000 in each year
- Capital Outlay request of \$693,240 in FY08 and \$425,700 in FY09.

The Executive Recommendation provides for Base Level and total Change Level requests of \$1,702,000 for Operating Expenses in FY08 and FY09.

## Appropriation Summary

**Appropriation:** 511 Prison Industry  
**Funding Sources:** SDD-Department of Correction Prison Industry Fund

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	1,599,337	1,884,709	1,938,323	1,884,709	1,884,709	1,884,709	1,884,709	1,884,709	1,884,709
<b>#Positions</b>		<b>51</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>
Extra Help	5010001	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>#Extra Help</b>		<b>0</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
Personal Services Matching	5010003	561,409	603,329	643,576	639,793	639,793	639,793	639,793	639,793	639,793
Operating Expenses	5020002	3,871,657	5,161,856	5,561,856	5,161,856	7,259,856	6,863,856	5,161,856	7,259,856	6,863,856
Conference & Travel Expenses	5050009	3,277	5,000	5,000	5,000	20,000	5,000	5,000	20,000	5,000
Professional Fees	5060010	0	0	0	0	15,000	0	0	15,000	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	214,468	787,600	787,600	0	693,240	0	0	425,700	0
<b>Total</b>		<b>6,250,148</b>	<b>8,452,494</b>	<b>8,946,355</b>	<b>7,701,358</b>	<b>10,522,598</b>	<b>9,403,358</b>	<b>7,701,358</b>	<b>10,255,058</b>	<b>9,403,358</b>
<b>Funding Sources</b>										
Fund Balance	4000005	2,330,254	2,737,942		1,075,448	1,075,448	1,075,448	164,090	0	426,000
Special Revenue	4000030	6,626,096	6,790,000		6,790,000	8,753,910	8,753,910	7,537,268	9,829,358	9,829,358
DFA Motor Vehicle Acquisition	4000184	31,740	0		0	0	0	0	0	0
<b>Total Funding</b>		<b>8,988,090</b>	<b>9,527,942</b>		<b>7,865,448</b>	<b>9,829,358</b>	<b>9,829,358</b>	<b>7,701,358</b>	<b>9,829,358</b>	<b>10,255,358</b>
Excess Appropriation/(Funding)		(2,737,942)	(1,075,448)		(164,090)	693,240	(426,000)	0	425,700	(852,000)
<b>Grand Total</b>		<b>6,250,148</b>	<b>8,452,494</b>		<b>7,701,358</b>	<b>10,522,598</b>	<b>9,403,358</b>	<b>7,701,358</b>	<b>10,255,058</b>	<b>9,403,358</b>

## **Change Level by Appropriation**

**Appropriation:** 511-Prison Industry

**Funding Sources:** SDD-Department of Correction Prison Industry Fund

### **Agency Request**

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>7,701,358</b>	<b>56</b>	<b>7,701,358</b>	<b>100.0</b>	<b>7,701,358</b>	<b>56</b>	<b>7,701,358</b>	<b>100.0</b>
C01	Existing Program	2,128,000	0	9,829,358	127.6	2,128,000	0	9,829,358	127.6
C05	Unfunded Appropriation	693,240	0	10,522,598	136.6	425,700	0	10,255,058	133.1

### **Executive Recommendation**

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>7,701,358</b>	<b>56</b>	<b>7,701,358</b>	<b>100.0</b>	<b>7,701,358</b>	<b>56</b>	<b>7,701,358</b>	<b>100.0</b>
C01	Existing Program	1,702,000	0	9,403,358	122.1	1,702,000	0	9,403,358	122.1
C05	Unfunded Appropriation	0	0	9,403,358	122.1	0	0	9,403,358	122.1

### **Justification**

C01	Correctional Industries exists as a self-supporting operation within the ADC and is funded by special revenues generated by the sale of products to public agencies and nonprofit organizations. The biennial request is primarily for Purchases for Resale due to the proposed increase in sales from ACT 1182 of 2005 which allows all State Employees to purchase goods from Arkansas Correctional Industries and increase in Sales and Use Tax payments which correspond with the increase in sales. The request also includes operating cost increases as a result of rising fuel prices and anticipated increases in all raw materials used to manufacture finished goods produced by the various industry programs.
C05	The unfunded appropriation consist of the capital equipment request for various programs of Correctional Industries for upgrading or replacing equipment in areas such as the bus barn, furniture program, print shop, digital imaging, warehouse, janitorial products and the garment factory. The capital items will be purchased as funding is supplied through sales of industry products.

## **Analysis of Budget Request**

**Appropriation:** 512 - Farm Operations

**Funding Sources:** SDC-Department of Correction Farm Fund

The Department of Correction's Farm Program is funded from special revenue derived from the sale of marketable agricultural and livestock products. In addition, the farm provides vegetables, meat, milk, and eggs for consumption by the inmate population. State funding for inmate consumables is provided in the form of a loan from the Budget Stabilization Trust Fund not to exceed \$3.6 million annually. This loan may be forgiven at the end of the year upon certification of an equivalent amount of farm-produced food consumed by inmates.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency's Change Level requests are as follows for the Farm Operations:

- Salary and Personal Service Matching request of \$111,179 in each year respectively for three new positions. These new positions are needed for the newly renovated Creamery Operations at the Cummins Unit.
- Operating Expenses request of \$2,465,465 in FY08 and \$2,460,065 in FY09 for utilities, fuel, seed fertilizer, agricultural - horticultural supplies, inventory for resale, and maintenance of farm machinery. The increases will allow the Farm Program to continue to supplement the cost of producing food for inmates.
- Conference and Travel Expenses of \$17,520 in each year for increased travel and training requirements for Farm Employees.
- Professional Fees of \$150,000 in each year for Architectural Fees associated with the Vegetable Processing Facility and Agricultural Flying Contract increases.
- Capital Outlay of \$1,799,600 in FY08 and \$1,573,750 in FY09 is requested as unfunded appropriation. This request is necessary to maintain and increase levels of consumption for an expanding inmate population.
- \$350,000 in FY08 and \$350,000 in FY09 for the purchase of cattle and meat. The cattle will be used in the creamery operations and food consumption for the inmates.

The Executive Recommendation provides for Agency Request.

## Appropriation Summary

**Appropriation:** 512 Farm Operations  
**Funding Sources:** SDC-Department of Correction Farm Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	1,957,327	2,053,260	2,028,623	2,053,260	2,134,448	2,134,448	2,053,260	2,134,448	2,134,448
<b>#Positions</b>	<b>56</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>61</b>	<b>61</b>	<b>58</b>	<b>61</b>	<b>61</b>
Extra Help 5010001	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>#Extra Help</b>	<b>0</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
Personal Services Matching 5010003	646,675	657,220	670,995	684,303	714,294	714,294	684,303	714,294	714,294
Operating Expenses 5020002	6,497,004	6,544,388	6,544,388	6,544,388	9,009,853	9,009,853	6,544,388	9,004,453	9,004,453
Conference & Travel Expenses 5050009	3,495	5,750	5,750	5,750	23,270	23,270	5,750	23,270	23,270
Professional Fees 5060010	39,806	114,452	114,452	114,452	264,452	264,452	114,452	264,452	264,452
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	1,240,873	1,131,000	1,131,000	0	1,799,600	1,799,600	0	1,573,750	1,573,750
Purchase Cattle/Meat 5900047	43,624	300,000	300,000	300,000	650,000	650,000	300,000	650,000	650,000
<b>Total</b>	<b>10,428,804</b>	<b>10,816,070</b>	<b>10,805,208</b>	<b>9,712,153</b>	<b>14,605,917</b>	<b>14,605,917</b>	<b>9,712,153</b>	<b>14,374,667</b>	<b>14,374,667</b>
<b>Funding Sources</b>									
Fund Balance 4000005	2,647,859	3,017,738		2,232,638	2,232,638	2,232,638	905,520	0	0
Special Revenue 4000030	7,155,297	6,430,970		4,785,035	6,973,679	6,973,679	5,206,633	9,200,917	9,200,917
Budget Stabilization Trust 4000130	3,600,000	3,600,000		3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000
DFA Motor Vehicle Acquisition 4000184	43,386	0		0	0	0	0	0	0
<b>Total Funding</b>	<b>13,446,542</b>	<b>13,048,708</b>		<b>10,617,673</b>	<b>12,806,317</b>	<b>12,806,317</b>	<b>9,712,153</b>	<b>12,800,917</b>	<b>12,800,917</b>
Excess Appropriation/(Funding)	(3,017,738)	(2,232,638)		(905,520)	1,799,600	1,799,600	0	1,573,750	1,573,750
<b>Grand Total</b>	<b>10,428,804</b>	<b>10,816,070</b>		<b>9,712,153</b>	<b>14,605,917</b>	<b>14,605,917</b>	<b>9,712,153</b>	<b>14,374,667</b>	<b>14,374,667</b>

The FY07 Budgeted amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2005-2007 biennium.

## Change Level by Appropriation

**Appropriation:** 512-Farm Operations  
**Funding Sources:** SDC-Department of Correction Farm Fund

### Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>9,712,153</b>	<b>58</b>	<b>9,712,153</b>	<b>100.0</b>	<b>9,712,153</b>	<b>58</b>	<b>9,712,153</b>	<b>100.0</b>
C01	Existing Program	3,094,164	3	12,806,317	131.8	3,088,764	3	12,800,917	131.8
C05	Unfunded Appropriation	1,799,600	0	14,605,917	150.3	1,573,750	0	14,374,667	148.0

### Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>9,712,153</b>	<b>58</b>	<b>9,712,153</b>	<b>100.0</b>	<b>9,712,153</b>	<b>58</b>	<b>9,712,153</b>	<b>100.0</b>
C01	Existing Program	3,094,164	3	12,806,317	131.8	3,088,764	3	12,800,917	131.8
C05	Unfunded Appropriation	1,799,600	0	14,605,917	150.3	1,573,750	0	14,374,667	148.0

### Justification

C01	The agricultural operation of the ADC provides the majority of vegetables, meat, milk and eggs consumed by the inmate population and generates revenue by selling products such as soybeans, rice, cotton and wheat. The biennial request is for three additional positions for the newly renovated Creamery Operation, an agricultural supervisor, a correctional officer and a maintenance supervisor for expanded operations at the Cummins Unit, and additional operational appropriation primarily needed as a result of rising fuel prices and anticipated equipment needs of existing farm operations.
C05	The unfunded appropriation consist of the capital equipment request for various farm programs for upgrading or replacing equipment used by the farm at various units, food processing and both poultry and swine and livestock production. The capital equipment items consist of a combine, cotton picker, tractors, field implements, boilers, steam blancher, ursher cutter, walker stacker, corn processing line, egg washer, poultry feeder, trucks and various other equipment needs. The capital items will be purchased as funding is supplied through sales of industry products.

## **Analysis of Budget Request**

**Appropriation:** 847 - Federal Programs \*

**Funding Sources:** FDC-Federal Programs

This federally funded appropriation provides for the operations of a Department of Justice Residential Substance Abuse Treatment for State Prisoners (RSAT) program.

The Agency is requesting to change the title of this appropriation from Substance Abuse Treatment Program to Federal Programs. This would allow the Agency to utilize this appropriation for several different federal grants. The Agency does not anticipate receiving any additional funding for Substance Abuse Treatment at this time.

The Executive Recommendation provides for Agency Request.



## Appropriation Summary

**Appropriation:** 847 Federal Programs \*  
**Funding Sources:** FDC-Federal Programs

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	0	0	420,124	0	0	0	0	0	0
<b>#Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Personal Services Matching 5010003	0	0	144,112	0	0	0	0	0	0
Operating Expenses 5020002	1,250	0	62,750	0	0	0	0	0	0
Conference & Travel Expenses 5050009	0	0	13,000	0	0	0	0	0	0
Professional Fees 5060010	254,918	0	298,000	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>256,168</b>	<b>0</b>	<b>937,986</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funding Sources</b>									
Federal Revenue 4000020	256,168	0		0	0	0	0	0	0
Total Funding	256,168	0		0	0	0	0	0	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	256,168	0		0	0	0	0	0	0

\* The Agency wants to change the title of this appropriation from Substance Abuse Treatment Program to Federal Programs. This will allow the Agency to utilize this appropriation for several federal programs not just Substance Abuse Treatment.

## **Analysis of Budget Request**

**Appropriation:** 859 - Inmate Welfare Treasury Cash

**Funding Sources:** NDC-Cash in Treasury

The Inmate Welfare appropriation provides for the operation of Pen Stores, which are self-supporting operations in which inmates can purchase various commissary supplies, primarily snack foods, in the Department's various units. The sales from these stores are deposited as cash funds and used for operational costs. In addition, the funds are used to purchase such items as chairs, televisions, visitation tables, and recreational equipment for inmate use.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency is requesting Regular Salary and Personal Services Matching for one (1) new position is \$12,352 in FY09. This request provides a Commissary Manager position at the new Special Needs Unit Phase II that is scheduled to open March of FY09. This position will be responsible for the operations in the Pen Store. The Agency further requests Operating Expense of \$1,312,000 in FY08 and \$1,987,000 in FY09. They are requesting unfunded appropriation for Capital Outlay of \$500,000 in both FY08 and FY09. This request is for additional operating expenses for increases in resale merchandise and new equipment and replacement equipment for commissary operations and inmate benefits at new and expanded Units.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

## Appropriation Summary

**Appropriation:** 859 Inmate Welfare Treasury Cash  
**Funding Sources:** NDC-Cash in Treasury

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	0	561,437	896,198	561,437	561,437	561,437	561,437	568,150	568,150
<b>#Positions</b>	<b>0</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>26</b>	<b>26</b>
Personal Services Matching 5010003	0	216,537	350,690	225,261	225,261	225,261	225,261	230,900	230,900
Operating Expenses 5020002	7,234,971	8,002,280	10,261,589	8,002,280	9,314,280	9,314,280	8,002,280	9,989,280	9,989,280
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	250,000	250,000	0	500,000	500,000	0	500,000	500,000
<b>Total</b>	<b>7,234,971</b>	<b>9,030,254</b>	<b>11,758,477</b>	<b>8,788,978</b>	<b>10,600,978</b>	<b>10,600,978</b>	<b>8,788,978</b>	<b>11,288,330</b>	<b>11,288,330</b>
<b>Funding Sources</b>									
Fund Balance 4000005	2,695,984	3,215,804		1,409,950	1,409,950	1,409,950	0	0	0
Cash Fund 4000045	7,754,791	7,224,400		7,379,028	8,691,028	8,691,028	8,788,978	10,788,330	10,788,330
<b>Total Funding</b>	<b>10,450,775</b>	<b>10,440,204</b>		<b>8,788,978</b>	<b>10,100,978</b>	<b>10,100,978</b>	<b>8,788,978</b>	<b>10,788,330</b>	<b>10,788,330</b>
Excess Appropriation/(Funding)	(3,215,804)	(1,409,950)		0	500,000	500,000	0	500,000	500,000
<b>Grand Total</b>	<b>7,234,971</b>	<b>9,030,254</b>		<b>8,788,978</b>	<b>10,600,978</b>	<b>10,600,978</b>	<b>8,788,978</b>	<b>11,288,330</b>	<b>11,288,330</b>

## Change Level by Appropriation

**Appropriation:** 859-Inmate Welfare Treasury Cash

**Funding Sources:** NDC-Cash in Treasury

### Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>8,788,978</b>	<b>25</b>	<b>8,788,978</b>	<b>100.0</b>	<b>8,788,978</b>	<b>25</b>	<b>8,788,978</b>	<b>100.0</b>
C01	Existing Program	1,146,000	0	9,934,978	113.0	1,448,000	0	10,236,978	116.4
C02	New Program	166,000	0	10,100,978	114.9	551,352	1	10,788,330	122.7
C05	Unfunded Appropriation	500,000	0	10,600,978	120.6	500,000	0	11,288,330	128.4

### Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>8,788,978</b>	<b>25</b>	<b>8,788,978</b>	<b>100.0</b>	<b>8,788,978</b>	<b>25</b>	<b>8,788,978</b>	<b>100.0</b>
C01	Existing Program	1,146,000	0	9,934,978	113.0	1,448,000	0	10,236,978	116.4
C02	New Program	166,000	0	10,100,978	114.9	551,352	1	10,788,330	122.7
C05	Unfunded Appropriation	500,000	0	10,600,978	120.6	500,000	0	11,288,330	128.4

### Justification

C01	Self-supported Pen Store operations within institutions provide the opportunity for inmates to purchase various commissary supplies such as hygiene items, paper, and stamps as well as various snack foods. The biennial request for this cash fund operation includes inflationary operating costs increases for resale operations at existing units.
C02	This change level request will provide one new commissary manager and operating expenses for resale operations at unit expansions at the Malvern and McPherson units.
C05	The unfunded appropriations in Inmate welfare Cash fund consist of the capital equipment request which will be used as funding is derived from sales through the pen stores to replace equipment that is outdated or worn and to purchase new equipment.

## **Analysis of Budget Request**

**Appropriation:** 865 - Non-Tax Revenue Receipts

**Funding Sources:** NDC-Cash in Treasury

This appropriation provides for the coin-less phone program, which began in the 1995-97 biennium. The program allows inmates to call family or friends collect with a portion of the receipts from such calls being paid to the Department of Correction by the phone company. The appropriation is used for inmate assistance projects, security equipment, long term needs, and general operations. This is a cash funded appropriation.

The total Agency Change Level Request is \$2,740,000 in FY08 and FY09.

The Agency is requesting:

- Operating Expenses of \$740,000 in both FY08 and in FY09 for building and grounds maintenance, public safety and inmate assistance, security, long-term needs, general operations and other projects as may be allocated by the Board of Corrections.
- Part of the Capital Outlay and Construction of \$1,700,000 in FY08 and in FY09 for new/replacement equipment associated with priority Inmate assistance/operations needs, security equipment, long-term needs, and other projects as may be allocated by the Board of Corrections is requested as unfunded appropriation. This allows for flexibility in allocating available funding for priority projects.
- Professional Fees of \$300,000 each year to provide operating appropriation for flexibility in allocating available funding for priority projects.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

**Appropriation Summary**

**Appropriation:** 865 Non-Tax Revenue Receipts  
**Funding Sources:** NDC-Cash in Treasury

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item		2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
		Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	2,997,252	2,127,000	3,168,983	2,127,000	2,867,000	2,867,000	2,127,000	2,867,000	2,867,000
Conference & Travel Expenses	5050009	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Professional Fees	5060010	170,059	93,000	93,000	93,000	393,000	393,000	93,000	393,000	393,000
Construction	5090005	0	685,000	1,000,000	685,000	1,435,000	1,435,000	685,000	1,435,000	1,435,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	335,936	139,000	1,100,000	0	950,000	950,000	0	950,000	950,000
<b>Total</b>		<b>3,503,247</b>	<b>3,064,000</b>	<b>5,381,983</b>	<b>2,925,000</b>	<b>5,665,000</b>	<b>5,665,000</b>	<b>2,925,000</b>	<b>5,665,000</b>	<b>5,665,000</b>
<b>Funding Sources</b>										
Fund Balance	4000005	2,640,544	1,668,326		918,326	918,326	918,326	0	0	0
Cash Fund	4000045	2,531,029	2,314,000		2,006,674	3,406,674	3,406,674	2,925,000	4,325,000	4,325,000
<b>Total Funding</b>		<b>5,171,573</b>	<b>3,982,326</b>		<b>2,925,000</b>	<b>4,325,000</b>	<b>4,325,000</b>	<b>2,925,000</b>	<b>4,325,000</b>	<b>4,325,000</b>
Excess Appropriation/(Funding)		(1,668,326)	(918,326)		0	1,340,000	1,340,000	0	1,340,000	1,340,000
<b>Grand Total</b>		<b>3,503,247</b>	<b>3,064,000</b>		<b>2,925,000</b>	<b>5,665,000</b>	<b>5,665,000</b>	<b>2,925,000</b>	<b>5,665,000</b>	<b>5,665,000</b>

## Change Level by Appropriation

**Appropriation:** 865-Non-Tax Revenue Receipts

**Funding Sources:** NDC-Cash in Treasury

### Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>2,925,000</b>	<b>0</b>	<b>2,925,000</b>	<b>100.0</b>	<b>2,925,000</b>	<b>0</b>	<b>2,925,000</b>	<b>100.0</b>
C01	Existing Program	1,400,000	0	4,325,000	147.8	1,400,000	0	4,325,000	147.8
C05	Unfunded Appropriation	1,340,000	0	5,665,000	193.6	1,340,000	0	5,665,000	193.6

### Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>2,925,000</b>	<b>0</b>	<b>2,925,000</b>	<b>100.0</b>	<b>2,925,000</b>	<b>0</b>	<b>2,925,000</b>	<b>100.0</b>
C01	Existing Program	1,400,000	0	4,325,000	147.8	1,400,000	0	4,325,000	147.8
C05	Unfunded Appropriation	1,340,000	0	5,665,000	193.6	1,340,000	0	5,665,000	193.6

### Justification

C01	Funds for this appropriation are derived from operation of an inmate calling system that began in the 1995-97 biennium. The system allows inmates the opportunity to call family or friends and provides revenues that are used to fund inmate assistance, security equipment, long-term needs that enhance quality of life in the institutions, and general operations. The biennial request will provide various operational appropriations needed to provide flexibility in funding projects that are approved by the Board of Corrections.
C05	The unfunded appropriation in Non-Tax Revenue consists of Construction appropriation in the amount of \$390,000.00 and Capital in the amount of \$950,000.00. These items will be funded for the construction projects and the capital equipment as revenues are derived from the use of the coin less telephone system by the inmates.

## **Analysis of Budget Request**

**Appropriation:** B01 - Regional Facilities Oprs Cash

**Funding Sources:** 143-Cash in Bank

This appropriation request is for Debt Service/Lease payments through the Arkansas Development Finance Authority for the bonded indebtedness or leases of regional correctional facilities. Receipts into this account are transfers from work release cash funds, payments to the Department of Correction for the housing of county and city prisoners in regional facilities, or such other sources as required.

The Agency Request is for Base Level of \$800,000 each year of the 2007-2009 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.



**Appropriation Summary**

**Appropriation:** B01 Regional Facilities Oprs Cash  
**Funding Sources:** 143-Cash in Bank

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Debt Service 5120019	0	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Total	0	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
<b>Funding Sources</b>									
Cash Fund 4000045	0	800,000		800,000	800,000	800,000	800,000	800,000	800,000
Total Funding	0	800,000		800,000	800,000	800,000	800,000	800,000	800,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	800,000		800,000	800,000	800,000	800,000	800,000	800,000

## **Analysis of Budget Request**

**Appropriation:** B06 - Prison Housing Contract Cash

**Funding Sources:** 143-Cash in Bank

This appropriation request is for Debt Service/Lease payments through the Arkansas Development Finance Authority for the bonded indebtedness or leases of regional correctional facilities. Receipts into this account are transfers from work release cash funds, payments to the Department of Correction for the housing of county and city prisoners in regional facilities, or such other sources as required.

The Agency Request is for Base Level of \$200,000 each year of the 2007-2009 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon the available funding.

**Appropriation Summary**

**Appropriation:** B06 Prison Housing Contract Cash  
**Funding Sources:** 143-Cash in Bank

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Debt Service 5120019	0	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
<b>Total</b>	0	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
<b>Funding Sources</b>									
Cash Fund 4000045	0	200,000		200,000	200,000	200,000	200,000	200,000	200,000
<b>Total Funding</b>	0	200,000		200,000	200,000	200,000	200,000	200,000	200,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
<b>Grand Total</b>	0	200,000		200,000	200,000	200,000	200,000	200,000	200,000

## **Analysis of Budget Request**

**Appropriation:** C02 - Constr Fund Deficiency Cash

**Funding Sources:** 143-Cash in Bank

This appropriation request is for Debt Service/Lease payments through the Arkansas Development Finance Authority for the bonded indebtedness or leases of regional correctional facilities. Receipts into this account are transfers from work release cash funds, payments to the Department of Correction for the housing of county and city prisoners in regional facilities, or such other sources as required.

The Agency Request is Base Level of \$500,000 each year of the 2007-2009 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

**Appropriation Summary**

**Appropriation:** C02 Constr Fund Deficiency Cash  
**Funding Sources:** 143-Cash in Bank

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Debt Service 5120019	0	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Total	0	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
<b>Funding Sources</b>									
Cash Fund 4000045	0	500,000		500,000	500,000	500,000	500,000	500,000	500,000
Total Funding	0	500,000		500,000	500,000	500,000	500,000	500,000	500,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	500,000		500,000	500,000	500,000	500,000	500,000	500,000