ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM AGENCY PROGRAM COMMENTARY 2003 - 2005

The change level one request for Cotton Boll Technical Institute, \$151,000 for FY04 and \$154,020 for FY05, is in Maintenance and Operations to restore the prior year 5% and 2% budget reductions. These funds are vital to the day-to-day operations of the institution. Also included is a request for \$300,000 each year for General Instruction. These funds will be used to continue operating the 16 career training programs that are vital to the economic recovery of our region. These programs must be updated and expanded to meet the increase in enrollment levels.

The change level five request for \$211,273 each year is for Extra Help and Personal Services Matching. These funds will be used to provide resources to meet the increasing demands for customized training for business and industry.

The change level eight request for \$50,000 each year is to fund information technology projects, such as upgrade wiring, and the purchase of computer information processing hardware and software that are necessary for human resource activities, student services, and the acquisition and inventory of equipment/supplies.

The change level ten request, \$137,625 for FY04 and \$142,518 for FY05, is for reclassifications of personnel. These funds will be used to reclassify four administrative positions in order to more closely match the salaries of personnel in comparable positions in the public schools and in the private sector.

AGENCY	DIRECTOR	AGENCY	PAGE
Cotton Boll Technical Institute	Sherri Bennet	PROGRAM COMMENTARY	294

DIVISION OF LEGISLATIVE AUDIT AUDIT OF COTTON BOWL TECHNICAL INSTITUTE FOR THE YEAR ENDED JUNE 30, 2001

Findings

Recommendations

No findings noted

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM EMPLOYMENT SUMMARY

Required by: A.C.A. 19-4-307

AGENCY TITLE:

0531 COTTON BOLL TECH INSTITUTE

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	16	42	58	97%
BLACK EMPLOYEES	0	2	2	3%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
TOTAL EMPLOYED AS OF 08/05/2002 DATE			TOTAL MINORITIES	3%
			60	100%

AGENCY DIRECTOR

CASH FUND BALANCE DESCRIPTION AS OF JUNE 30, 2002

AGENCY: 531 - Cotton Boll Technical Institute

功。这种特别的	AC	COUNT INFORM	ATION	STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	A.C.A. 6-51-904 as amended. Local board is authorized to acquire, hold,
F				and transfer real and personal property, to enter into contractsand to
182	583,501.87	Checking	First National Bank	exercise such other rights & privileges as may be necessary for the manage-
	NPs		Blytheville, AR	ment and administration of the Technical Institute.
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
		;		A.C.A. 6-51-904 as amended. Local board is authorized to exercise
				rights and privileges necessary for the management of the Technical
				Institute.
				REVENUE RECEIPTS CYCLE:
				Tuition and bookstore sales are collected throughout the year.
				FUND BALANCE UTILIZATION:
				The checking account is used to make purchases for resale for the school's
			b	bookstore. Any balance above 10% reserve may be used for major
				equipment purchases or general improvement.
	AG	i Count inform	I ATION	STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	A.C.A. 6-51-904 as amended. Local board is authorized to acquire, hold,
				and transfer real and personal property, to enter into contractsand to
. 182	200,000	CD	SouthBank	exercise such other rights & privileges as may be necessary for the
	"		Blytheville, AR	management and administration of the Technical Institute.
		1		STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
	100,000	CD	Farmer's Bank	A.C.A. 6-51-904 as amended. Local board is authorized to exercie
	1			
		į.	Blytheville, AR	rights and privileges necessary for the management of the Technical
			1.2	Institute.
	300,000	CD	First National Bank	Institute. REVENUE RECEIPTS CYCLE:
	300,000	CD	1.2	Institute.
	300 to 210 \$ 0.00 to	CD Interest	First National Bank	Institute. REVENUE RECEIPTS CYCLE:
	300 to 210 \$ 0.00 to		First National Bank	Institute. REVENUE RECEIPTS CYCLE: Bank interest is paid throughout the year and deposited in bank account.
	300 to 210 \$ 0.00 to		First National Bank	Institute. REVENUE RECEIPTS CYCLE: Bank interest is paid throughout the year and deposited in bank account. FUND BALANCE UTILIZATION: Tuition is collected throughout the year, but
	300 to 210 \$ 0.00 to		First National Bank	Institute. REVENUE RECEIPTS CYCLE: Bank interest is paid throughout the year and deposited in bank account. FUND BALANCE UTILIZATION: Tuition is collected throughout the year, but primarily in August, January, and May. Cotton Boll rarely receives capital
	300 to 210 \$ 0.00 to		First National Bank	Institute. REVENUE RECEIPTS CYCLE: Bank interest is paid throughout the year and deposited in bank account. FUND BALANCE UTILIZATION: Tuition is collected throughout the year, but primarily in August, January, and May. Cotton Boll rarely receives capital funds or equipment funds ETB funds. Therefore, local funds have to be
	300 to 210 \$ 0.00 to		First National Bank	Institute. REVENUE RECEIPTS CYCLE: Bank interest is paid throughout the year and deposited in bank account. FUND BALANCE UTILIZATION: Tuition is collected throughout the year, but primarily in August, January, and May. Cotton Boll rarely receives capital

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM STATE AGENCY PUBLICATIONS

Fiscal Year 2002-2003

Required by: A.C.A. 25-1-204

AGENCY: 531 - Cotton Boll Technical Institute

NAME OF PUBLICATION	STATUTORY AUTHORIZATION	PUBLICATION REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
NONE				
				j.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM

Biennial Department Appropriation Summary

Agency Name COTTON BOLL TECHNICAL INSTITUTE
Agency Code 531

	Appropriation	2001-02	2002-03			Agency Re	quest		Executive Recommendation					
Code	Name	Actual	Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.		
707	Cotton Boll-State Operations	2,850,320	2,698,553	52	3,477,744	52	3,537,068	52	3,340,119	52	3,394,550	57		
708	Cotton Boll-Federal Operations	166,507	145,055	1	131,499	1	132,869	1	131,499	1	132,869	1		
B53	Cotton Boll-Cash Operations	763,857	1,617,485	7	. 1,530,974	7	1,537,476	7	1,530,974	7	1,537,476	7		
Grand Total		3,780,684	4,461,093	60	5,140,217	60	5,207,413	60	5,002,592	60	5,064,895	60		

Fundi	ng Sources												
Name	Code		% of Total										
Fund Balance	4000005	415,503	9.4	608,430	12.0	589,550	10.1	682,114	11.3	589,550	11.1	682,114	12
General Revenue	4000010	2,172,759	49.5	2,112,408	41.8	2,925,225	50.2	2,985,116	50.0	2,379,381	45.1	2,431,359	44.
Federal Rovenue	4000020	166,507	3.8	145,055	2.9	131,499	2.3	132,869	2.2	131,499	2.5	132,869	2.
Cash Funds	4000045	956,784	21.8	1,598,605	31.7	1,623,538	27.9	1,623,538	27.2	1,623,538	30.8	1,623,538	29.
Merit Adjustment	4000055	0	0.0	4,623	0.1	0	0.0	0	0.0	0	0.0	0	0.0
Workforce 2000	4000060	362,588	8.3	242,246	4.8	242,246	4.2	242,246	4.1	242,246	4.6	242,246	4.
Adult Basic/General Adult	4000065	314,973	7.2	339,276	6.7	310,273	5.3	309,706	5.2	310,273	5.9	309,706	5.
Total Funding		4,389,114	100.0	5,050,643	100.0	5,822,331	100.0	5,975,589	100.0	5,276,487	100.0	5,421,832	100.
Excess Appro/(Funding)		(608,430)		(589,550)		(682,114)		(768,176)		(273,895)		(356,937)	
Grand Total		3,780,684		4,461,093		5,140,217		5,207,413		5.002.592		5,064,895	

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM DEPARTMENT PROGRAM SUMMARY

AGENCY TITLE		2001- Expendit				2003- Biennium	271		Ever	2003	l-05 ommendation	
	Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
531-Cotton Boll Technical Institute	2001-02	Pos.	2002-03	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Administration and Support	\$756,137		\$892,219	12	\$1,002,342	12	\$989,408	11	\$975,505	12	\$962,330	11
Education and Training	3,024,547		3,568,874	48	4,137,875	48	4,218,005	49	4,027,087	48	4,102,565	49
TOTALS	\$3,780,684		\$4,461,093	60	\$5,140,217	60	\$5,207,413	60	\$5,002,592		\$5,064,895	60
		% of		% of	7.	% of		% of		% of		% of
Funding Sources		Total	****	Total		Total		Total		Total		Total
Fund Balances	\$415,503	9.4%	\$608,430	12.0%	\$589,550	10.1%	\$682,114	11.3%	\$589,550	11.1%	\$682,114	12.6%
General Revenue	2,172,759	49.5%	2,112,408	41.8%	2,925,225	50.2%	2,985,116	50.0%	2,379,381	45.1%	2,431,359	44.8%
Federal Revenue	166,507	3.8%	145,055	2.9%	131,499	2.3%	132,869	2.2%	131,499	2.5%	132,869	2.5%
Cash Funds	956,784	21.8%	1,598,605 4,623	0.1%	1,623,538	27.9%	1,623,538	0.0%	1,623,538	30.8%	1,623,538	29.9%
Merit Adjustment Workforce 2000	362,588	8.3%	242,246	4.8%	242,246	4.2%	242,246	4.1%			242,246	4.5%
Adult Basic/General Adult	314,973	7.2%	339,276	6.7%	310,273	5.3%	309,706	5.2%			309,706	5.7%
Total Funding	4,389,114	100.0%	5,050,643	100.0%	5,822,331	100.0%	5,975,589				5,421,832	100.0%
Excess Appro./ (Funding)	(608,430)		(589,550)		(682,114)		(768,176)		(273,895)		(356,937)	
TOTAL	\$3,780,684		\$4,461,093		\$5,140,217		\$5,207,413		\$5,002,592		\$5,064,895	
DEPARTMENT			DIRECTOR						DEPARTMENT			
531-Cotton Boll Technical Institute				Sherri Ber	nnett						(300

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003 - 2005

Cotton Boll Technical Institute identifies the educational needs of applicants and assists students in satisfying these at minimal expense. Each adult who applies will be admitted to a program appropriate to his/her abilities and interests. The Institute provides instruction in the basic life skills needed to contribute effectively to society. Continuing education programs are designed to meet specific needs in basic educational competencies, high school completion, upgrading occupational skills, and other vocational or practical skills required for the rapidly changing technological advances in the community.

This General Revenue funded appropriation has a Base Level request of \$2,731,900 for FY04 and \$2,783,311 for FY05 which includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution of State employee's health insurance for a state contribution of \$280 per month per budgeted employee.

Cotton Boll Technical Institute has the following change level requests:

- > Four (4) reclassifications for administrative staff to more closely match salaries of personnel in comparable positions in public schools and in the private sector.
 - Ed Votech School Asst Dir, grade 23 to Tech Inst Chief Officer of Workforce, grade 99
 - Ed Votech School Asst Dir, grade 23 to Tech Inst Chief Fiscal Officer, grade 99
 - Ed Votech School Asst Dir, grade 23 to Tech Inst Chief Instructional Officer, grade 99
 - Ed Votech School Director, grade 25 to Tech Inst Director grade 99
- ➤ Increase in Extra Help and related Personal Services Matching in the amount of \$107,219 each year to provide resources to meet the increasing demands for customized training for business and industry.

AGENCY	(APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name:	Cotton Boll Technical Institute	Name: Cotton Boll Technical Institute State Operations	Name: Cotton Boll Technical Institute - State	BUDGET REQUEST	
Code:	531	Code: 707	Code: ETB		391

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST

2003 - 2005

- Operating Expenses to restore prior reductions of 5% and 2% in FY03 to continue the sixteen (16) career training programs to meet the increasing enrollment levels of the Institute
 - Building and Grounds Maintenance \$151,000 for FY04 and \$154,020 for FY05
 - Educational Supplies and Materials \$300,000 each year of the biennium
- Operating Expenses in the amount of \$50,000 each year for information technology projects such as upgrade wiring, the purchase of computer information processing hardware and software necessary for human resource activities, student service, and the acquisition and inventory of equipment and supplies.

The Executive Recommendation provides for the Agency Request except for the four reclassifications. Additional General Revenue funding in the amount of \$200,000 each year is recommended with the remaining as appropriation only.

AGENCY		APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name:	Cotton Boll Technical Institute	Name: Cotton Boll Technical Institute State Operations	Name: Cotton Boll Technical Institute - State	BUDGET REQUEST	302
Code:	531	Code: 707	Code: ETB		

Agency Name Agency Code Appropriation Name Appropriation Code Fund Name Fund Code

COTTON BOLL TECHNICAL INSTITUTE

Cotton Boll Technical Institute - State Operations

Cotton Boll Technical Institute - State FTB

		Expe	nditures								Agency	Request						-	Recommen	dations	
Character	2001-02	2002-03		2002-03				2003-04						2004-05		E-monoraries			Execut	ive	
Name	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	1,546,354	1,581,585	52	2,168,026	50	1,622,971	52	114,316	0	1,737,287	52	1,665,474	52	118,380	0	1,783,854	52	1,622,971	52	1,665,474	52
Extra Help	291,597	294,915	77	337,638	77	294,915	77	98,920	0	393,835	77	294,915	77	98,920	0	393,835	77	393,835	77	393,835	77
Personal Services Matching	463,932	509,905	0	622,123	0	527,108	0	31,608	0	558,715	0	536,016	0	32,437	0	568,453	0	535,407	0	544,315	0
Overtime	19	0	0	12,264	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Expenses	464,766	267,811	0	616,183	0	266,721	0	501,000	0	767,721	0	266,721	0	504,020	0	770,741	0	767,721	0	770,741	0
Travel-Conferences	14,505	20,185	0	20,185	0	20,185	0	0	0	20,185	0	20,185	0	0	0	20,185	0	20,185	0	20,185	0
Capital Outlay	51,746	24,152	0	35,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Promotional Items	17,401	0	0	0	0	0	0	0	0	0	0	. 0	0	0	0	0	0	0	0	0	0
Grand Total	2,850,320	2,698,553	129	3,811,419	127	2,731,900	129	745,844	0	3,477,744	129	2,783,311	129	753,757	0	3,537,068	129	3,340,119	129	3,394,550	129

Funding Sources Name									-	of the the second	************										
General Revenue	2,172,769	2,112,408	*******	***************************************	*******	2,179,381	********	745,844	*******	2,925,225		2,231,359	*******	753,757	*******	2,965,118	*******	2,379,381	*******	2,431,359	*******
Merit Adjustment	0	4,623	*******		*******	0	*******	0	********	0	*******	0	********	0	*******	0	*******	0	********	0	
Workforce 2000	362,588	242,246	********			242,248	*******	0	********	242,245	********	242,245	*******	0	********	242,246		242,248	*******	242,246	********
Adult Basic/General Adult	314,973	339,276	********	***************************************	*******	310,273	********	0	********	310,273	*******	309,706	********	0	********	309,706	*******	310,273		309,706	*******
Total Funding	2,850,320	2,698,553		***************************************	*******	2,731,900	*******	745,844	********	3,477,744	*******	2,783,311	*******	753,757	********	3,537,068	*******	2,931,900	*******	2,983,311	********
Excess Appro/(Funding)	0	0	********	***************************************	********	0	********	0		0	********	0	********	0	*******	0	********	408,219	********	411,239	
Grand Total	2,850,320	2,698,553	********	***************************************	*******	2,731,900	*******	745,844	********	3,477,744	********	2,783,311	*******	753,757	*******	3,537,068		3,340,119	*******	3,394,550	*******

FY02 Actuals may exceed Authorized due to an appropriation transfer from the Workforce 2000 Holding Account.

Agency Name

COTTON BOLL TECHNICAL INSTITUTE

Agency Code

531

Appropriation Name

Cotton Boll Technical Institute - State Operations

Appropriation Code

707

Fund Name

Cotton Boll Technical Institute - State

Fund Code

ETB

			Expe	nditures		
Character		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	1,546,354	1,581,585	52	2,168,026	50
Extra Help	5010001	291,597	294,915	77	337,638	77
Personal Services Matching	5010003	463,932	509,905	0	622,123	0
Overtime	5010006	19	0	0	12,264	0
Operating Expenses	5020002	464,766	267,811	0	616,183	0
Travel-Conferences	5050009	14,505	20,185	0	20,185	0
Capital Outlay	5120011	51,746	24,152	0	35,000	0
Promotional Items	5090028	17,401	0	0	0	0
Grand Total		2,850,320	2,698,553	129	3,811,419	127

Funding Sou	urces					
Name	Code	9				
General Revenue	4000010	2,172,759	2,112,408	******	******	******
Merit Adjustment	4000055	0	4,623	******	*******	******
Workforce 2000	4000060	362,588	242,246	******	*******	******
Adult Basic/General Adult	4000065	314,973	339,276	******	********	******
Total Funding		2,850,320	2,698,553	******	*******	******
Excess Appro/(Funding)	,	0	0	******	*******	******
Grand Total		2,850,320	2,698,553	*****	******	******

FY02 Actuals may exceed Authorized due to an appropriation transfer from the Workforce 2000 Holding Account.

Agency Name

COTTON BOLL TECHNICAL INSTITUTE

Agency Code Appropriation Name

Cotton Boll Technical Institute - State Operations

Appropriation Code Fund Name

Cotton Boll Technical Institute - State

Fund Code

ETB

30000							Agency R	lequest					
Character				2003-04			T			2004-05			
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	1,622,971	52	114,316	0	1,737,287	52	1,665,474	52	118,380	0	1,783,854	52
Extra Help	5010001	294,915	77	98,920	0	393,835	77	294,915	77	98,920	0	393,835	77
Personal Services Matching	5010003	527,108	0	31,608	0	558,716	0	536,016	0	32,437	0	568,453	0
Overtime	5010006	0	0	0	0	0	0	0	0	0	0	0	0
Operating Expenses	5020002	266,721	0	501,000	0	767,721	0	266,721	0	504,020	0	770,741	0
Travel-Conferences	5050009	20,185	0	0	0	20,185	0	20,185	0	0	0	20,185	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Promotional Items	5090028	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total		2,731,900	129	745,844	0	3,477,744	129	2,783,311	129	753,757	0	3,537,068	129

Funding Sou	rces												
Name	Code												
General Revenue	4000010	2,179,381	*******	745,844	*******	2,925,225	********	2,231,359	*******	753,757	*******	2,985,116	*******
Merit Adjustment	4000055	0	*******	0	*******	0	*******	0	******	0	*******	0	*******
Workforce 2000	4000060	242,246	*******	0	******	242,246	*******	242,246	*******	0	*******	242,246	*******
Adult Basic/General Adult	4000065	310,273	*******	0	******	310,273	*******	309,706	*******	0	*******	309,706	*******
Total Funding		2,731,900	********	745,844	*******	3,477,744	*******	2,783,311	*******	753,757	*******	3,537,068	******
Excess Appro/(Funding)		0	*******	0	*******	0	*******	0	******	0	*******	0	*******
Grand Total		2,731,900	*******	745,844	*******	3,477,744	*******	2,783,311	*******	753,757	*******	3,537,068	******

Agency Name COTTON BOLL TECHNICAL INSTITUTE

Agency Code 531

Appropriation Name Cotton Boll Technical Institute - State Operations

Appropriation Code 707

Fund Name Cotton Boll Technical Institute - State

Fund Code ETB

				Recomi	mendatio	ns			
Character	M		Execut	tive			Legis	lative	
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000	1,622,971	52	1,665,474	52	0	0	0	0
Extra Help	5010001	393,835	77	393,835	77	0	0	0	0
Personal Services Matching	5010003	535,407	0	544,315	0	0	0	0	0
Overtime	5010006	0	0	0	0	0	0	0	0
Operating Expenses	5020002	767,721	0	770,741	0	0	0	0	0
Travel-Conferences	5050009	20,185	0	20,185	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0
Promotional Items	5090028	0	0	0	0	0	0	0	0
Grand Total		3,340,119	129	3,394,550	129	0	0	0	0

Funding So	urces								
Name	Code								
General Revenue	4000010	2,379,381	*****	2,431,359	******	0	******	0	******
Merit Adjustment	4000055	0	******	0	******	0	******	0	******
Workforce 2000	4000060	242,246	******	242,246	******	0	******	0	******
Adult Basic/General Adult	4000065	310,273	. ******	309,706	*****	0	******	0	******
Total Funding		2,931,900	******	2,983,311	******	0	******	0	******
Excess Appro/(Funding)		408,219	******	411,239	******	0	******	0	******
Grand Total		3,340,119	******	3,394,550	*****	0	******	0	******

Agency Name Agency Code Appropriation Name

COTTON BOLL TECHNICAL INSTITUTE

531

Cotton Boll Technical Institute - State Operations

707 Cotton Boll Technical Institute - State ETB

Appropriation Code
Fund Name
Fund Code

						2001-02	2002-0	3	Ag	ency	Request		Executiv	e Rec	ommendatio	n	Legislative	Reco	ommendatio
Rank	Justification		Designation		Cost Center	Actual	Budget	Pos.	2003-84	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04 P	os. 2	2004-05 P
18.0		BL	Base Level	Total		2,850,320	2,698,553	52	2,731,900	52	2,783,311	52	2,731,900	52	2,783,311	52	0	0	0
ų.	Restore prior reductions of 5% & 2% last year. To continue the 16 career training programs to meet increasing enrollment levels. Building & Ground Maintenance \$151,000 FY04, \$154,020 FY05; Educational Supplies & Materials \$300,000 FY04 & FY05.	C01		365201 Total	School Admin - Gener	0	0	0	451,000 451,000	0	454,020 454,020	0	451,000 451,000	0	454,020 454,020	0	0	0	0
2	Extra Help to provide resources to meet the increasing demands for customized training for business and industry.	C05		365401 Total	School Admin - WF	0	0	0	107,219	0	107,219	0	107,219	0	107,219	0	0	0	0
3	Information technology projects, such as upgrade wiring and the purchase of computer information processing hardware and software necessary for human resource activities, student services, and the acquisition and inventory of equipment/supplies.	C08	Technology Technology	365201 Total	School Admin - Gener	0	0	0	50,000 50,000	0	50,000 50,000	0	50,000	0	50,000	0	0	0	0
4	To more closely match salaries of personnel in comparable positions in public schools and in the private sector: 1-Ed Votech School Asst Dir, grade 23 to Tech Inst Chief Off of Workforce, grade 99; 1-Ed Votech School Asst Dir, grade 23 to Tech Inst Chief Fiscal Officer, grade 99; 1-Ed Votech School Asst Dir, grade 23 to Tech Inst Chief Instructional Officer, grade 99; 1-Ed Votech School Director, grade 95 to Tech Inst Director, grade 99.	C10	Reclass	365201	School Admin - Gener	0	0	0	137,625	0	142,518	0	0	0	0	0	0	0	0
		C10	Reclass	Total		0	0	0	137,625	0	142,518	0	0	0	0	0	0	0	0
		Grand Total	C C C C C C C C C C C C C C C C C C C	Total		2,850,320	2,698,553	52	3,477,744	52	3,537,068	52	3,340,119	52	3,394,550	52	0	0	0

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003 - 2005

Funds for this Federally Funded appropriation are received from the Carl D. Perkins Vocational and Applied Technology Education Act and from reimbursement programs such as the Apprenticeship Program.

Base Level request of \$131,499 for FY04 and \$132,869 for FY05 includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution of State employee's health insurance for a state contribution of \$280 per month per budgeted employee. Base Level reflects the Agency Request.

The Executive Recommendation provides for the Agency Request.

AGENCY	1	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name:	Cotton Boll Technical Institute	Name: Cotton Boll Technical Institute Federal Operations	Name: Cotton Boll Technical Institute - Federal	BUDGET REQUEST	
Code:	531	Code: 708	Code: FTB		308

Agency Name Agency Code Appropriation Name Appropriation Code Fund Name Fund Code COTTON BOLL TECHNICAL INSTITUTE

Cotton Boll Technical Institute - Federal Operations

Cotton Boll Technical Institute - Federal FTR

		Exp	penditure							7.0	Agency i	Request							Recommen	dations	
Character	2001-02	2002-03		2002-03		2003-04 2004-05									Execu	tive					
Namo	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	61,787	41,043	1	51,015	8	42,151	1	0	0	42,151	1	43,289	1	0	0	43,289	1	42,151	1	43,289	1
Extra Help	59,037	48,000	15	48,000	15	48,000	15	0	0	48,000	15	48,000	15	0	0	48,000	15	48,000	15	48,000	15
Personal Services Matching	17,545	30,648	0	18,982	0	15,982	0	0	0	15,982	0	18,214	0	0	0	16,214	0	15,982	0	15,214	0
Operating Expenses	22,720	25,366	0	25,368	0	25,366	0	0	0	25,366	0	25,388	0	0	0	25,368	0	25,368	0	25,366	0
Travel-Conferences	101	0	0	0	0	. 0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Promotional Items	5,317	0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
Grand Total	168,507	145,055	18	141,383	21	131,499	16	0	0	131,499	16	132,869	18	0	0	132,869	18	131,499	16	132,869	16

Funding Sources Name																				
Federal Revenue	188,507	145,055		******	131,499	*******	0	*******	131,499		132,869	********	0	*******	132,889	********	131,499		132,889	
Total Funding	166,507	145,055	***************************************		131,499	*******	0	********	131,499	*******	132,889	*******	0		132,889		131,499	********	132,869	
Excess Appro/(Funding)	0	0			0	*******	0	*******	0	********	0	*******	0		0	*******	0	********	0	********
Grand Total	168,507	145,055			131,499	*******	0		131,499	********	132,869	*******	0	*******	132,889	*******	131,499		132,889	

FY03 Budgeted amount in Personal Services Matching may exceed the authorized amount due to matching rate adjustments during the 2001-2003 blennium.

Agency Name

COTTON BOLL TECHNICAL INSTITUTE

Agency Code

531

Appropriation Name

Cotton Boll Technical Institute - Federal Operations

Appropriation Code

708

Fund Name

Cotton Boll Technical Institute - Federal

Fund Code

FTB

			Exp	enditures		
Characte	r	2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	61,787	41,043	1	51,015	6
Extra Help	5010001	59,037	48,000	15	48,000	15
Personal Services Matching	5010003	17,545	30,646	0	16,982	0
Operating Expenses	5020002	22,720	25,366	0	25,366	0
Travel-Conferences	5050009	101	0	0	0	0
Promotional Items	5090028	5,317	0	0	0	0
Grand Total		166,507	145,055	16	141,363	21

Funding So	urces					
Name	Code					
Federal Revenue	4000020	166,507	145,055	*****	******	*****
Total Funding		166,507	145,055	******	*****	*****
Excess Appro/(Funding)		0	0	******	******	******
Grand Total		166,507	145,055	*****	******	*****

FY03 Budgeted amount in Personal Services Matching may exceed the authorized amount due to matching rate adjustments during the 2001-2003 biennium.

Agency Name

COTTON BOLL TECHNICAL INSTITUTE

Agency Code

531

Appropriation Name

Cotton Boll Technical Institute - Federal Operations

Appropriation Code

Fund Name

Cotton Boll Technical Institute - Federal

Fund Code

FTB

							Agency	Request					
Character				2003-04						2004-05			
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	42,151	1	0	0	42,151	1	43,289	1	0	0	43,289	1
Extra Help	5010001	48,000	15	0	0	48,000	15	48,000	15	0	0	48,000	15
Personal Services Matching	5010003	15,982	0	0	0	15,982	0	16,214	0	0	0	16,214	0
Operating Expenses	5020002	25,366	0	0	0	25,366	0	25,366	0	0	0	25,366	0
Travel-Conferences	5050009	0	0	0	0	0	0	0	0	0	0	0	0
Promotional Items	5090028	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total		131,499	16	0	0	131,499	16	132,869	16	0	0	132,869	16

Funding Sou	urces												
Name	Code												
Federal Revenue	4000020	131,499	********	0	********	131,499	*******	132,869	*******	0	*******	132,869	*******
Total Funding		131,499	*******	0	********	131,499	*******	132,869	*******	0	*******	132,869	********
Excess Appro/(Funding)		0	*******	0	*******	0	*******	0	*******	0	*******	0	********
Grand Total		131,499	*******	0		131,499	********	132,869	*******	0	*******	132,869	********

Agency Name COTTON BOLL TECHNICAL INSTITUTE

Agency Code 531

Appropriation Name Cotton Boll Technical Institute - Federal Operations

Appropriation Code 708

Fund Name Cotton Boll Technical Institute - Federal

Fund Code FTB

				Reco	mmendat	ions			
Characte	r		Exec	utive		100	Legis	lative	
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000	42,151	1	43,289	1	0	0	0	0
Extra Help	5010001	48,000	15	48,000	15	0	0	0	0
Personal Services Matching	5010003	15,982	0	16,214	0	0	0	0	0
Operating Expenses	5020002	25,366	0	25,366	0	0	0	0	0
Travel-Conferences	5050009	0	0	0	0	0	0	0	0
Promotional Items	5090028	0	0	0	0	0	0	0	0
Grand Total		131,499	16	132,869	16	0	0	0	0

Funding So	ources								
Name	Code								
Federal Revenue	4000020	131,499	******	132,869	******	0	******	0	******
Total Funding		131,499	******	132,869	******	0	******	0	******
Excess Appro/(Funding)		0	******	0	******	0	******	0	******
Grand Total		131,499	******	132,869	*****	0	******	0	******

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003 - 2005

Funds for this Cash Funded appropriation are received from tuition (full-time - 12 or more credit hours - \$432 each semester; part-time, less than 12 credit hours, \$36 per credit hour), resale from the bookstore, and reimbursement programs such as the Apprenticeship Program. Cash Funds are used to supplement the operation of the Institute.

Base Level request of \$1,426,920 for FY04 and \$1,433,422 for FY05 includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution of State employee's health insurance for a state contribution of \$280 per month per budgeted employee. The Institute requests an increase in Extra Help and related Personal Services Matching in the amount of \$104,054 each year to provide resources to meet the increasing demands for customized training for business and industry.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is dependant upon available funding.

AGENCY		APPROPRIATION .	CASH FUND	ANALYSIS OF	PAGE
Name:	Cotton Boll Technical Institute	Name: Cotton Boll Technical Institute Cash Operations	Name: Cotton Boll Technical Institute - Cash	BUDGET REQUEST	
					313
Code:	531	Code: B53	Code: 182		233 - 40-44,655

Agency Name Agency Code Appropriation Name Appropriation Code Fund Name Fund Code

COTTON BOLL TECHNICAL INSTITUTE

Cotton Boll Technical Institute - Cash Operations

Cotton Boll Technical Institute - Cush 182

		Ехре	nditures								Agency	Request							Recommen	dations	
Character	2001-02	2002-03	-	2002-03				2003-04						2004-05					Execut	ive	
Name	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salarios	161,056	194,770	7	179,340	8	200,029	7	0	0	200,029	7	205,430	7	0	0	205,430	7	200,029	7	205,430	
Extra Help	131,364	150,000	29	150,000	29	150,000	29	96,000	0	246,000	29	150,000	29	96,000	0	246,000	29	246,000	29	245,000	2
Personal Services Matching	62,778	72,715	0	59,702	0	76,891	0	8,054	0	84,945	0	77,992	0	8,054	0 -	86,046	0	84,945	0	86,046	1
Operating Expenses	124,294	450,000	0	450,000	0	450,000	0	0	0	450,000	0	450,000	0	0	0	450,000	0	450,000	0	450,000	
Travel-Conferences	7,127	50,000	0	50,000	0	50,000	0	0	0	50,000	0	50,000	0	0	0	50,000	0	50,000	0	50,000	
Capital Outlay	39,683	200,000	0	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Professional Fees & Services	20,945	100,000	0	100,000	0	100,000	0	0	0	100,000	0	100,000	0	0	0	100,000	0	100,000	0	100,000	
Resale	140,968	200,000	0	200,000	0	200,000	0	0	0	200,000	0	200,000	0	0	0	200,000	0	200,000	0	200,000	1
Special Maintenance	75,642	200,000	0	200,000	0	200,000	0	0	0	200,000	0	200,000	0	0	0	200,000	0	200,000	0	200,000	
Grand Total	763,857	1,617,485	36	1,589,042	37	1,426,920	36	104,054	0	1,530,974	36	1,433,422	36	104,054	0	1,537,476	36	1,530,974	36	1,537,476	3

Funding Sources Name																					
Fund Balance	415,503	608,430	********		*******	589,550	********	0	*******	589,550		682,114	********	0	*******	682,114	********	589,550	********	682,114	********
Cash Funds	956,784	1,598,605	*******		*******	1,519,484	*******	104,054	*******	1,623,538	*******	1,519,484	********	104,054	********	1,623,538	********	1,623,538	*******	1,623,538	********
Total Funding	1,372,287	2,207,035	********	***************************************	*******	2,109,034	*******	104,054	*******	2,213,068	********	2,201,598	********	104,054	********	2,305,652	*******	2,213,088	*******	2,305,652	*******
Exoses Appro/(Funding)	(608,430)	(589,550)	*******	***************************************		(682,114)	********	0	*******	(682,114)	********	(768,176)	*******	0	********	(768,176)	*******	(682,114)	********	(768,176)	
Grand Total	763,857	1,617,485	********		********	1,426,920	*******	104,054	********	1,530,974	*******	1,433,422	********	104,054	********	1,537,476	*******	1,530,974	********	1,537,476	********

Agency Name

COTTON BOLL TECHNICAL INSTITUTE

Agency Code

531

Appropriation Name

Cotton Boll Technical Institute - Cash Operations

Appropriation Code

B53

Fund Name

Cotton Boll Technical Institute - Cash

Fund Code

182

			Expe	nditures		
Character		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	161,056	194,770	7	179,340	8
Extra Help	5010001	131,364	150,000	29	150,000	29
Personal Services Matching	5010003	62,778	72,715	0	59,702	0
Operating Expenses	5020002	124,294	450,000	0	450,000	0
Travel-Conferences	5050009	7,127	50,000	0	50,000	0
Capital Outlay	5120011	39,683	200,000	0	200,000	0
Professional Fees & Services	5060010	20,945	100,000	0	100,000	0
Resale	5090017	140,968	200,000	0	200,000	0
Special Maintenance	5120032	75,642	200,000	0	200,000	0
Grand Total		763,857	1,617,485	36	1,589,042	37

Funding So	ources					
Name	Code					
Fund Balance	4000005	415,503	608,430	******	******	******
Cash Funds	4000045	956,784	1,598,605	*****	******	*****
Total Funding		1,372,287	2,207,035	******	******	******
Excess Appro/(Funding)		(608,430)	(589,550)	******	******	******
Grand Total		763,857	1,617,485	******	*******	******

Agency Name COTTON BOLL TECHNICAL INSTITUTE

Agency Code

Appropriation Name Cotton Boll Technical Institute - Cash Operations

Appropriation Code Fund Name Cotton Boll Technical Institute - Cash

Fund Code

		THE PART OF THE PA		6500/451/65		20 100000000000000000000000000000000000	Agency R	Request					
Character				2003-04			T			2004-05			
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	200,029	7	0	0	200,029	7	205,430	7	0	0	205,430	7
Extra Help	5010001	150,000	29	96,000	0	246,000	29	150,000	29	96,000	0	246,000	29
Personal Services Matching	5010003	76,891	0	8,054	0	84,945	0	77,992	0	8,054	0	86,046	0
Operating Expenses	5020002	450,000	0	0	0	450,000	0	450,000	0	0	0	450,000	0
Travel-Conferences	5050009	50,000	0	0	0	50,000	0	50,000	0	0	0	50,000	
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Professional Fees & Services	5060010	100,000	0	0	0	100,000	0	100,000	0	0	0	100,000	0
Resale	5090017	200,000	0	0	0	200,000	0	200,000	0	0	0	200,000	0
Special Maintenance	5120032	200,000	0	0	0	200,000	0	200,000	0	0	0	200,000	0
Grand Total		1,426,920	36	104,054	0	1,530,974	36	1,433,422	36	104,054	0	1,537,476	36

Funding Sou	urces												
Name	Code												
Fund Balance	4000005	589,550	******	0	*******	589,550	*******	682,114	*******	0	*******	682,114	*******
Cash Funds	4000045	1,519,484	******	104,054	*******	1,623,538	******	1,519,484	*******	104,054	*******	1,623,538	*******
Total Funding		2,109,034	*******	104,054	******	2,213,088	******	2,201,598	*******	104,054	*******	2,305,652	*******
Excess Appro/(Funding)		(682,114)	******	0	*******	(682,114)	*******	(768, 176)	******	0	*******	(768, 176)	******
Grand Total		1,426,920	*******	104,054	******	1,530,974	*******	1,433,422	*******	104.054	*******	1,537,476	*******

Agency Name COTTON BOLL TECHNICAL INSTITUTE

Agency Code 531

Appropriation Name Cotton Boll Technical Institute - Cash Operations

Appropriation Code B53

Fund Name Cotton Boll Technical Institute - Cash

Fund Code 182

				Recom	mendatio	ns				
Character			Execu	ıtive			Legis	Legislative		
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.	
Regular Salaries	5010000	200,029	7	205,430	7	0	0	0	0	
Extra Help	5010001	246,000	29	246,000	29	0	0	0	0	
Personal Services Matching	5010003	84,945	. 0	86,046	0	0	0	0	0	
Operating Expenses	5020002	450,000	0	450,000	0	0	0	0	0	
Travel-Conferences-	5050009	50,000	0	50,000	0	0	0	0	0	
Capital Outlay	5120011	0	0	0	0	0	0	0	0	
Professional Fees & Services	5060010	100,000	0	100,000	0	0	0	0	0	
Resale	5090017	200,000	0	200,000	0	0	0	0	0	
Special Maintenance	5120032	200,000	0	200,000	0	0	0	0	0	
Grand Total		1,530,974	36	1,537,476	36	0	0	0	0	

Funding So	urces								
Name	Code								
Fund Balance	4000005	589,550	******	682,114	******	0	******	0	******
Cash Funds	4000045	1,623,538	******	1,623,538	******	. 0	*****	0	*****
Total Funding		2,213,088	******	. 2,305,652	******	0	******	0	*****
Excess Appro/(Funding)		(682,114)	******	(768,176)	*****	0	******	0	*****
Grand Total		1,530,974	******	1,537,476	******	0	******	0	*****

COTTON BOLL TECHNICAL INSTITUTE

Cotton Boll Technical Institute - Cash Operations

Agency Name Agency Code Appropriation Name Appropriation Code Fund Name

B53

Cotton Boll Technical Institute - Cash

Fund Code

Rank	Justification					2001-02	2002-03		Agency Request				Executive Recommendation				Legislative Recommendation			
		Designation		Cost Center		Actual	Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04 Pos	. 2004-0	05 Por	
		BL	Base Level	Total		763,857	1,617,485	7	1,426,920	7	1,433,422	7	1,426,920	7	1,433,422	7	0 0	1	0	
2	Extra Help to provide resources to meet the increasing demands for customized training for business and industry.	C05		356401	School Admin - Payro	0	0	0	104,054	0	104,054	0	104,054	0	104,054	0	0 0	1	0	
		C05		Total		0	0	0	104,054	0	104,054	0	104,054	0	104,054	0	0 0	1 3	0	
		Grand Total	1	Total		763,857	1,617,485	7	1,530,974	7	1,537,476	7	1,530,974	7	1,537,476	7	0 0		0	