

DHS - Secretary's Office

Employment Summary

	Male	Female	Total	%
White Employees	795	2933	3728	57 %
Black Employees	472	2225	2697	41 %
Other Racial Minorities	33	122	155	2 %
Total Minorities			2,852	43 %
Total Employees			6,580	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Arkansas Department of Human Services (SFY) Statistical Report	Act 414, Section 24 of 1961	Y	Y	15	Law requires. Distribution has decreased from 200 to 15 published copies. Outside requestors will be informed to access the web. Data is used for trending analysis, research and/or studies.	0	0.00

ARKANSAS PLANNING BUDGETING & ADMINISTRATIVE SYSTEM
STATE CONTRACTS OVER \$50,000 AWARDED TO MINORITY OWNED BUSINESSES
Fiscal Year 2022
Required by A.C.A. 25-36-104

AGENCY: 0710 DHS - Secretary's Office

Minority Business	Total Contract Awarded	Minority Type per A.C.A. 15-4-303 (2)					
		African American	Hispanic American	American Indian	Asian American	Pacific Islander American	Disabled Veteran
ARKANSAS QUALITY THERAPY CO	\$300,000	X					
BETTER COMMUNITY DEVELOPMENT INC	\$100,000	X					
STILL WATERS CONSULTING GROUP LLCSTILL WATERS CONSULTING GROUP LLC	\$200,000	X					

TOTAL NUMBER OF MINORITY CONTRACTS AWARDED	<u>3</u>
TOTAL EXPENDITURES FOR CONTRACTS AWARDED	<u>\$505,304</u>
% OF MINORITY CONTRACTS AWARDED	<u>100.00 %</u>

Department Appropriation Summary

Appropriation	Historical Data						Agency Request and Executive Recommendation							
	2021-2022		2022-2023		2022-2023		2023-2024				2024-2025			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
1DE Various Building Construction	5,930,455	0	12,290,460	0	15,914,729	0	15,914,729	0	15,914,729	0	15,914,729	0	15,914,729	0
414 Consolidated Cost	589,197	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0
896 DHS-Admin Paying Account	52,345,922	648	60,773,303	613	66,532,416	672	68,120,925	661	68,120,925	661	68,588,154	661	68,588,154	661
898 Social Srvs Blk Grant-Fed	0	0	0	0	129,084	0	129,084	0	129,084	0	129,084	0	129,084	0
NOT REQUESTED FOR THE BIENNIUM														
Y98 DHS CARES Act COVID-19	6,367,900	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	65,233,474	648	73,885,263	613	83,397,729	672	84,986,238	661	84,986,238	661	85,453,467	661	85,453,467	661

Funding Sources			%		%		%		%		%		%
Fund Balance	4000005	18,517,538	21.2	22,143,919	22.6	24,268,188	22.2	24,268,188	22.2	24,268,188	22.0	24,268,188	22.0
General Revenue	4000010	23,733,915	27.2	23,778,707	24.2	24,487,611	22.4	24,487,611	22.4	24,518,586	22.2	24,518,586	22.2
Federal Revenue	4000020	27,711,964	31.7	26,733,492	27.2	31,066,822	28.4	31,066,822	28.4	31,330,476	28.4	31,330,476	28.4
Performance Fund	4000055	0	0.0	1,690,584	1.7	0	0.0	0	0.0	0	0.0	0	0.0
Inter-agency Fund Transfer	4000316	(660,475)	(0.8)	(239,603)	(0.2)	(246,757)	(0.2)	(246,757)	(0.2)	(247,078)	(0.2)	(247,078)	(0.2)
M & R Sales	4000340	39,609	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Reallocation of Resources	4000410	3,286,759	3.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Reimbursement	4000425	3,828,087	4.4	14,414,729	14.7	15,914,729	14.6	15,914,729	14.6	15,914,729	14.4	15,914,729	14.4
Transfer from General Revenue	4000542	1,571,611	1.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Transfer to Medicaid	4000655	(1,120,609)	(1.3)	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Various Program Support	4000730	10,468,994	12.0	9,631,623	9.8	13,763,833	12.6	13,763,833	12.6	14,536,754	13.2	14,536,754	13.2
Total Funds		87,377,393	100.0	98,153,451	100.0	109,254,426	100.0	109,254,426	100.0	110,321,655	100.0	110,321,655	100.0
Excess Appropriation/(Funding)		(22,143,919)		(24,268,188)		(24,268,188)		(24,268,188)		(24,868,188)		(24,868,188)	
Grand Total		65,233,474		73,885,263		84,986,238		84,986,238		85,453,467		85,453,467	

Authorized position count varies from Agency Request in FC 896 (DHS-Admin Paying Account) due to utilization of the OPM surrender pool.

Analysis of Budget Request

Appropriation: 1DE - Various Building Construction

Funding Sources: DHR - Human Services Renovation Fund

The Various Building Construction appropriation is for the purpose of construction, acquisition, renovation, maintenance, repair and equipping facilities of the Department of Human Services and for paying disallowances cited by the federal government. Facilities are those operated by the Divisions of Developmental Disabilities-Human Development Centers; Aging, Adult, and Behavioral Health-Arkansas State Hospital and Arkansas Health Center; and Youth Services-Juvenile Treatment Centers.

Funding for this appropriation is from the Human Services Renovation Fund and is derived from three sources. Federal reimbursement received by the Department. General revenue transferred from these three (3) Divisions with an annual maximum of five million dollars. Other funds may be utilized as determined to be available.

At the request of the Secretary of the Department of Human Services and upon certification of the availability of such funds, the Chief Fiscal Officer of the State shall initiate the necessary transfer documents to reflect the transfer on the books of record of the Treasurer of State, the Auditor of State, the Chief Fiscal Officer of the State and the Department. Ark. Code Ann. § 19-5-1020 was amended by Act 1537 of 1999 to require that transfers into the Renovation Fund must be submitted to and receive approval from the Chief Fiscal Officer of the State, the Governor and the Legislative Council prior to the effective date of the transfer. This appropriation is centralized within the DHS Secretary's purview in order that the needs of the Department can be prioritized, however, maintained by the Division of Administrative Services.

Continuing level of appropriation is the FY2023 Authorized.

The Division is requesting to continue appropriation in the amount of \$15,914,729 for each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 1DE - Various Building Construction
Funding Sources: DHR - Human Services Renovation Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2021-2022	2022-2023	2022-2023	2023-2024		2024-2025	
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Construction	5090005	5,930,455	12,290,460	15,914,729	15,914,729	15,914,729	15,914,729	15,914,729
Total		5,930,455	12,290,460	15,914,729	15,914,729	15,914,729	15,914,729	15,914,729
Funding Sources								
Fund Balance	4000005	12,326,233	11,795,476		13,919,745	13,919,745	13,919,745	13,919,745
Reimbursement	4000425	3,828,087	14,414,729		15,914,729	15,914,729	15,914,729	15,914,729
Transfer from General Revenue	4000542	1,571,611	0		0	0	0	0
Total Funding		17,725,931	26,210,205		29,834,474	29,834,474	29,834,474	29,834,474
Excess Appropriation/(Funding)		(11,795,476)	(13,919,745)		(13,919,745)	(13,919,745)	(13,919,745)	(13,919,745)
Grand Total		5,930,455	12,290,460		15,914,729	15,914,729	15,914,729	15,914,729

Analysis of Budget Request

Appropriation: 414 - Consolidated Cost

Funding Sources: MCC - Consolidated Cost Revolving Fund

The Division of Shared Services is responsible for the centralized purchasing of postage, forms printing, and warehouse storage for the Department. Purchases are made through this appropriation with funding transferred from the respective Divisions to the Consolidated Cost Revolving Fund.

Funding for this appropriation, as indicated as various program support, is revenue transferred based on cost allocation derived from the program to which funds are assigned and can be a mix of funding sources such as general revenue, federal revenue, other revenue and/or a combination of each.

Continuing level of appropriation is the FY2023 Authorized.

The Division is requesting to continue appropriation in the amount of \$821,500 for each year of the biennium.

The Agency Request includes the following change for each year:

- Reallocation of \$21,500 from Operating Expenses to Capital Outlay to support capital purchases for the Department, if needed.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 414 - Consolidated Cost
Funding Sources: MCC - Consolidated Cost Revolving Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2021-2022	2022-2023	2022-2023	2023-2024		2024-2025	
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Operating Expenses	5020002	589,197	821,500	821,500	800,000	800,000	800,000	800,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	21,500	21,500	21,500	21,500
Total		589,197	821,500	821,500	821,500	821,500	821,500	821,500
Funding Sources								
Fund Balance	4000005	353,709	222,507		222,507	222,507	222,507	222,507
Various Program Support	4000730	457,995	821,500		821,500	821,500	821,500	821,500
Total Funding		811,704	1,044,007		1,044,007	1,044,007	1,044,007	1,044,007
Excess Appropriation/(Funding)		(222,507)	(222,507)		(222,507)	(222,507)	(222,507)	(222,507)
Grand Total		589,197	821,500		821,500	821,500	821,500	821,500

Analysis of Budget Request

Appropriation: 896 - DHS–Admin Paying Account

Funding Sources: PWP - Administration Paying

Shared Services combines the core business functions of the agency including: Office of Finance, Office of Procurement, Office of Chief Counsel, Office of Information & Technology, Office of Human Resources, Office of Legislative & Intergovernmental Affairs, Office of Communications & Community Engagement, Office of Security & Compliance. Shared Services continues to refine business operations and to reorganize internal agency resources to better serve DHS and its mission. Budgets, expenses, and resource needs have re-aligned to perform the requirements and tasks of the agency while positions and programs continue to be reorganized as Shared Services has evolved.

Funding for this appropriation consists of a mix of revenue sources which includes general revenue, federal funds, and other. Federal and other funding is determined by the Department’s Cost Allocation Plan (CAP).

With the exception of Regular Salaries and Personal Services Matching, continuing level of appropriation is the FY2023 Authorized.

The Division is requesting appropriation in the amount of \$68,120,925 in FY24 and \$68,588,154 in FY25 and general revenue funding in the amount of \$24,487,611 in FY24 and \$24,518,586 in FY25.

The Agency Request includes the following changes:

- The following position changes incorporate previously approved Agency Reallocation of Resources from FY2022, which includes a decrease of (\$442,260) in Regular Salaries in both years and (\$168,067) in Personal Services Matching in FY24 and (\$174,007) in FY25.
 - 2 positions from the Division of Medical Services
 - (5) positions to the Division of Aging, Adult, & Behavioral Health Services, (1) position to the Division of Child Care and Early Childhood Education, (2) positions to the Division of Children & Family Services, (2) positions to the Division of Medical Services, and (1) position to the Division of Youth Services.
- Reallocation of \$400,000 from Professional Fees to Capital Outlay to support capital purchases for the division, if needed.
- Reclassification of one (1) position to better align with the roles and responsibilities of the position with no change in appropriation.

The Executive Recommendation provides for the Agency Request with the exception of the reclassification. This change will be placed on hold for the new administration to review and recommend.

Appropriation Summary

Appropriation: 896 - DHS--Admin Paying Account

Funding Sources: PWP - Administration Paying

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2021-2022	2022-2023	2022-2023	2023-2024		2024-2025	
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	31,230,793	36,159,050	36,456,698	37,048,480	37,048,480	37,073,480	37,073,480
#Positions		648	613	672	661	661	661	661
Extra Help	5010001	166,038	293,555	298,556	298,556	298,556	298,556	298,556
#Extra Help		10	22	27	27	27	27	27
Personal Services Matching	5010003	11,008,493	12,521,931	12,458,963	13,455,690	13,455,690	13,897,919	13,897,919
Overtime	5010006	13	8,383	8,383	8,383	8,383	8,383	8,383
Operating Expenses	5020002	4,371,655	5,564,116	5,571,873	5,571,873	5,571,873	5,571,873	5,571,873
Conference & Travel Expenses	5050009	4,986	59,433	59,433	59,433	59,433	59,433	59,433
Professional Fees	5060010	4,163,421	4,150,125	9,661,800	9,261,800	9,261,800	9,261,800	9,261,800
Data Processing	5090012	0	0	0	0	0	0	0
Capital Outlay	5120011	84,759	0	0	400,000	400,000	400,000	400,000
Data Processing Services	5900044	1,315,764	2,016,710	2,016,710	2,016,710	2,016,710	2,016,710	2,016,710
Total		52,345,922	60,773,303	66,532,416	68,120,925	68,120,925	68,588,154	68,588,154
Funding Sources								
Fund Balance	4000005	5,788,299	10,076,355		10,076,355	10,076,355	10,076,355	10,076,355
General Revenue	4000010	23,733,915	23,778,707		24,487,611	24,487,611	24,518,586	24,518,586
Federal Revenue	4000020	20,721,258	26,733,492		30,937,738	30,937,738	31,201,392	31,201,392
Performance Fund	4000055	0	1,690,584		0	0	0	0
Inter-agency Fund Transfer	4000316	212,757	(239,603)		(246,757)	(246,757)	(247,078)	(247,078)
M & R Sales	4000340	39,609	0		0	0	0	0
Reallocation of Resources	4000410	3,286,759	0		0	0	0	0
Transfer to Medicaid	4000655	(1,120,609)	0		0	0	0	0
Various Program Support	4000730	9,760,289	8,810,123		12,942,333	12,942,333	13,715,254	13,715,254
Total Funding		62,422,277	70,849,658		78,197,280	78,197,280	79,264,509	79,264,509
Excess Appropriation/(Funding)		(10,076,355)	(10,076,355)		(10,076,355)	(10,076,355)	(10,676,355)	(10,676,355)
Grand Total		52,345,922	60,773,303		68,120,925	68,120,925	68,588,154	68,588,154

FY23 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2021-2023 Biennium. Variance in number of positions in Authorized and Agency Request is due to utilization of the OPM surrender pool.

Analysis of Budget Request

Appropriation: 898 - DHS-Grants Paying Account

Funding Sources: PWE - Grants Paying

The Division of Administrative Services administers the Social Services Block Grant (SSBG). The Office of Community Services, Administration for Children and Families, U. S. Department of Health and Human Services is responsible for the administration of the grant program at the federal level with grants made directly to the State. Grant amounts are determined by a statutory formula based on individual state population. Up to 10% of block grant funds are allowed to be transferred to other block grant programs for support of health services, health promotion and disease prevention campaigns, and low-income home energy assistance.

Under the provisions of the block grant, each state has the authority to determine the most appropriate social services for the state's citizens. Included are services such as assistance to individuals and families to become more independent relative to financial support and personal care, family maintenance and avoidance of institutional care. These services are rendered through contracts with community programs across the state to provide services to people with developmental disabilities, mental illness, the elderly, and children. The agency has elected to allocate the majority of the SSBG funds to various divisions within the Department and other departments in state government - Workforce Education, Rehabilitation Services and Spinal Cord Commission thus eliminating the need for the majority of this appropriation. Each of the DHS divisions and other departments certify the funds in the respective division/department and budget for utilization of these funds.

Funding for this appropriation is 100% federal funds and is provided under Title XX of the Social Security Act (Omnibus Budget Reconciliation Act of 1981 as amended, P.L. 97-35; Jobs Training Bill, P.L. 98-8; P.L. 98-473; Medicaid and Medicare Patient and Program Act of 1987; Omnibus Budget Reconciliation Act of 1987, P.L. 100-203; Family Support Act of 1988, P.L. 100-485; Omnibus Budget Reconciliation Act of 1993, P.L. 103-66; 42 U.S.C. 1397 et seq.).

Continuing level of appropriation is the FY2023 Authorized.

The Division is requesting to continue appropriation in the amount of \$129,084 for each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 898 - DHS-Grants Paying Account

Funding Sources: PWE - Grants Paying

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2021-2022	2022-2023	2022-2023	2023-2024		2024-2025		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Purchase of Services	5100004	0	0	129,084	129,084	129,084	129,084	129,084	
Total		0	0	129,084	129,084	129,084	129,084	129,084	
Funding Sources									
Fund Balance	4000005	49,297	49,581		49,581	49,581	49,581	49,581	
Federal Revenue	4000020	873,516	0		129,084	129,084	129,084	129,084	
Inter-agency Fund Transfer	4000316	(873,232)	0		0	0	0	0	
Total Funding		49,581	49,581		178,665	178,665	178,665	178,665	
Excess Appropriation/(Funding)		(49,581)	(49,581)		(49,581)	(49,581)	(49,581)	(49,581)	
Grand Total		0	0		129,084	129,084	129,084	129,084	

Appropriation Summary

Appropriation: Y98 - DHS CARES Act COVID-19

Funding Sources: FWF - CARES

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2021-2022	2022-2023	2022-2023	2023-2024		2024-2025	
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Grants and Aid	5100004	6,367,900	0	0	0	0	0	0
Total		6,367,900	0	0	0	0	0	0
Funding Sources								
Federal Revenue	4000020	6,117,190	0		0	0	0	0
Various Program Support	4000730	250,710	0		0	0	0	0
Total Funding		6,367,900	0		0	0	0	0
Excess Appropriation/(Funding)		0	0		0	0	0	0
Grand Total		6,367,900	0		0	0	0	0

APPROPRIATION NOT REQUESTED FOR THE 2023-2025 BIENNIUM.