

In relation to the actual Agreed Upon Procedures engagements, what is the average number or anticipated number of individual engagements to be awarded to contractors for completion on an annual basis?

We anticipate a small number of engagements (less than 50) will be required initially during the period of January to September 2014. The estimated number of engagements for the next AUP report cycle (January to September 2015) is between 75-120. CPAs who maintain their qualification under this RFQ will be eligible to participate.

What would be an average dollar amount for an award issued to a recipient that would be eligible for audit?

Award amounts vary from \$30,000.00 to over \$100,000.00.

Would the average recipient be maintaining accounting records manually or utilize a software package (MS Excel, Quicken, Quickbooks, Peachtree, etc.)?

Recipients are required to use an electronic system of record to track income and disbursements by fund source. The type of software used is determined by the recipient.

How often is an individual recipient to be audited? Annually, every two years, every three years, etc.?

The frequency of the AUP services has not been determined but likely every two years. The results of the initial AUP reports will assist us in determining whether services are needed annually.