

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2024**

Business Area: \_\_\_\_\_ Business Area Title: \_\_\_\_\_  
 Funds Center: \_\_\_\_\_ Funds Center Title: \_\_\_\_\_  
 Fund: \_\_\_\_\_ Fund Title: \_\_\_\_\_ Functional Area: \_\_\_\_\_

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2023	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses								
505:00:09 Conference & Travel Expenses								
506:00:10 Professional Fees								
512:00:11 Capital Outlay *								
509:00:12 Data Processing *								

**Reason for Transfer:**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Budget Approval

\_\_\_\_\_  
DFA IGS State Technology Planning  
(approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))

\*\* For transfers requested during the month of July 2023 use the agency's fiscal year 2023 expenditures as of April 30, 2023 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2023 - May 2024, use the agency's fiscal year 2023 expenditures. For transfers requested during the month of June 2024 use the agency's fiscal year 2024 as of April 30, 2024.

\*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.