



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE SECRETARY

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November 18, 2019

Deanna Munds-Smith
Arkansas Department of Finance and Administration
Office of Field Audit

Dear Ms. Munds-Smith:

Based on the information present in your correspondence dated October 04, 2019, the following determinations have been made:

- Due to the required level of travel and the responsibilities assigned, a waiver under Section 5, Paragraph C of Executive Order 10-14, regarding the status designation of commuter has been granted to the following employees:

DRIVER	Position	LICENSE	MODEL	VIN
J. Terry	Tax Auditor II	674 PSM	2014 Ford Fusion	1158
A. Bagwell	Tax Auditor II	126 UWK	2018 Nissan Sentra	4234
L. Ryan	Tax Auditor II	447 PSM	2013 Dodge Avenger	4162
J. Lawrence	Tax Auditor II	791 LHN	2012 Ford Fusion	5207
J. Ferguson	Tax Auditor II	129 UWK	2018 Nissan Sentra	4420
C. Stratton	Tax Auditor II	114 SZW	2016 Ford Fusion	9262
L. Brenaman	Tax Auditor II	113 SZW	2016 Ford Fusion	8130
T. Keltner	Tax Auditor II	551 SZW	2017 Ford Fusion	6161
A. Collins	Tax Auditor II	026 SZW	2015 Ford Fusion	0783
M. Atkinson	Tax Auditor II	135 PSM	2012 Ford Fusion	5203

Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled and made available to any authorized employee and must remain on state property when not in use.

Additionally, please recall that Executive Order 10-14 requires state vehicles be used solely for purposes of official state business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Walther". The signature is written in a cursive style with a large initial "L".

Larry Walther
Secretary

Department of Finance and Administration



STATE OF ARKANSAS
**Department of Finance
 and Administration**

**Office of Field Audit
 ADMINISTRATION**
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October 3, 2019

Larry Walther
 Secretary
 Department of Finance and Administration
 1509 West Seventh Street
 Little Rock, AR 72201

Dear Mr. Walther;

The Office of Field Audit has undergone a review of its total vehicle fleet and is in the process of reassigning vehicles to be utilized by Field Audit staff. During the review it was determined ten (10) Tax Auditors should be designated as commuter status. These auditors do not meet the criteria of "Regular Travel Status" but do travel on official business to various taxpayer's location. I am requesting commuter waivers for the ten (10) listed below.

MODEL	LICENSE	DRIVER	VIN
2014 Ford Fusion	674 PSM	June Terry	1158
2018 Nissan Sentra	126 UWK	Aaron Bagwell	4234
2013 Dodge Avenger	447 PSM	Larry Ryan	4162
2012 Ford Fusion	791 LHN	John Lawrence	5207
2018 Nissan Sentra	129 UWK	Jim Ferguson	4420
2016 Ford Fusion	114 SZW	Chad Stratton	9262
2016 Ford Fusion	113 SZW	Lynette Brenaman	8130
2017 Ford Fusion	551 SZW	Timothy Keltner	6161
2015 Ford Fusion	026 SZW	Anita Collins	0783
2012 Ford Fusion	135 PSM	Michelle Atkinson	5203

Sincerely,

Deanna Munds-Smith, Administrator
 Office of Field Audit Administration