



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

The Office of Driver Services may report a driver's record without charge to all courts, law enforcement agencies, governmental agencies, and public transit systems as provided in this subchapter. For purposes of this section, "public transit systems" means entities which provide regular and continuing general or special transportation to the public and which receive federal assistance under 49 U.S.C. § 5307 or 49 U.S.C. § 5311.

Below are the requirements for obtaining free driving records:

1. Agencies shall maintain copies of the signed driving record release form for each of their authorized drivers. If your agency utilizes a different driving record release form, you are not required to use the one attached.
2. The original notarized Arkansas Driving Record Abstract Agreement and the Agency Contact Person Information must be returned to the Office of Driver Services before a username and password will be issued to the Agency Contact Person allowing access to driving records through the website.

Arkansas Driving Record Abstract Agreement and Agency Contact Information person must re-filed upon any change of Agency Director or Agency Contact Person.

3. Driving records cannot be obtained for non-resident drivers through the Office of Driver Services or the SVS system. Agencies will be required to obtain out of state driving records from the state of record.

## **Contact Information**

---

**Driving Records Questions:**

Department of Finance and Administration  
Driving Records Section  
1900 W. 7<sup>th</sup> St., Little Rock, AR, 72201  
Phone: (501) 683-0984 Fax: (501) 682-2075  
[Driving.records@dfa.arkansas.gov](mailto:Driving.records@dfa.arkansas.gov)

**Login Information or SVS System Questions:**

NIC Arkansas (Former INA)  
425 W. Capitol Ave., Little Rock, AR, 72201  
Phone: (501) 324-8900  
[svs@ark.org](mailto:svs@ark.org)



STATE OF ARKANSAS  
**Department of Finance  
 and Administration**

**ARKANSAS DRIVING RECORD ABSTRACT AGREEMENT**

**WHEREAS**, Arkansas Code Sections §27-50-901 through §27-50-1007, provides that the Office of Driver Services, Revenue Division, Department of Finance and Administration, State of Arkansas, may furnish an abstract of a driver record as maintained by said office, only to a person who has been authorized in writing by such driver to obtain the driver's record; and

**WHEREAS**, the undersigned periodically makes numerous requests for abstracts of driver's records in the course of the undersigned's business; and

**WHEREAS**, it is extremely expensive and cumbersome for the undersigned to duplicate and file and for the Office of Driver Services to receive and maintain each individual written authorization signed by such drivers in order for the undersigned to obtain an abstract of the driver's record;

**NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, THE UNDERSIGNED DOES HEREBY  
 ACKNOWLEDGE AND CERTIFY AS FOLLOWS:**

1. That the undersigned represents and warrants to the Office of Driver Services that every person, on whom a request for an abstract is made by the undersigned, shall have first given his or her consent to the release of such abstract, or
2. That the undersigned represents and warrants to the Office of Driver Services that they are an agency entitled to free driving records under §27-50-909 which includes Courts, Law Enforcement Agencies, Governmental Agencies, and Public Transit Systems which provide regular and continuing general or special transportation to the public and receives federal assistance under 49 U.S.C. §5307 or 49 U.S.C. §5311.
3. That the original written authorization signed by the driver on whom an abstract is requested, or a copy of thereof, shall be furnished by the undersigned to the Office of Driver Services upon request by the Office of Driver Services. This written authorization is to be kept on file with your company for a five-year period.
4. If the undersigned is found to be in violation of the foregoing, the Office of Driver Services may thereafter require the undersigned to provide individual signed releases with each abstract hereafter requested by the undersigned.
5. The undersigned further agrees to indemnify and hold harmless the Office of Driver Services, Revenue Division, Department of Finance and Administration, State of Arkansas, for any liabilities and/or damages caused by virtue of the undersigned's breach of this agreement or the provision of Arkansas Code Sections 27-50-901 through 27-50-1007 of Arkansas.

AGENCY NAME		PHONE NUMBER	
ADDRESS	CITY	STATE	ZIP
AGENCY DIRECTOR NAME (PRINT)	DIRECTOR SIGNATURE		
EMAIL ADDRESS	DATE		

**ACKNOWLEDGMENT**

STATE OF: \_\_\_\_\_  
 COUNTY OF: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person (s) who appeared before me. WITNESS my hand and official seal.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
 Notary Public

.....  
 Received and filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_ DRIVER SERVICES



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**AGENCY CONTACT PERSON INFORMATION**

---

Agency Name

---

Agency Address

City

State

Zip code

---

Contact Person

Telephone Number

---

Email Address

To access driving records through NIC Arkansas you **must** return the *original notarized Agreement* and the *Agency Contact Person Information* to:

Office of Driver Services  
Department of Finance and Administration  
Ragland Building, Room 1070  
1900 W. 7<sup>th</sup> Street  
Little Rock, AR 72201  
501- 682-7217

[Driving.Records@dfa.arkansas.gov](mailto:Driving.Records@dfa.arkansas.gov)



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**DRIVING RECORD ABSTRACT RELEASE**

**Each agency must keep the release on file and the release is valid for five (5) years.**

---

Agency Name

---

Last Name

First Name

Middle Name

---

Date of Birth

Driver's License Number

You are hereby authorized to obtain my Traffic Violation Record from the Office of Driver Services as permitted by A.C.A. § 27-50-906 and A.C.A. § 27-50-908. This record **shall** include material normally excluded by A.C.A. § 27-50-802.

I understand that this authorization to obtain my Traffic Violation Report will remain in effect for five (5) years unless a formal withdrawal is filed by me.

*Signature of individual appearing below shall constitute consent for the release of such records to the agency named on this form.*

---

Driver Signature

Date