

## Instructions for Motor Fuel Tax XML File Validation

Complete the following instructions in order to validate your MFT XML returns:

1. Go to ATAP at <https://atap.arkansas.gov/>
2. Click on the “XML Return File Validation” hyperlink located in the Inquiries Section on the Home page
3. Follow “Steps to Validate File” instructions

## Common XML Validation Errors

Following error(s) found in the file: The 'http://www.irs.gov/efile:Net' element is invalid - The value '1372.5' is invalid according to its datatype 'http://www.irs.gov/efile:MFQuantityType' - The FractionDigits constraint failed.

**Cause:** The **Net** field has a decimal.

**Fix:** Enter a whole number for the **Net** field.

Following error(s) found in the file: The 'http://www.irs.gov/efile:Net' element is invalid - The value " is invalid according to its datatype 'http://www.irs.gov/efile:MFQuantityType' - The string " is not a valid Decimal value.

**Cause:** There is a blank value in the **Net** field.

**Fix:** Enter a valid value in the field.

Following error(s) found in the file: The element 'Seller' in namespace 'http://www.irs.gov/efile' has invalid child element 'Name' in namespace 'http://www.irs.gov/efile'. List of possible elements expected: 'FEIN, SSN, CBN' in namespace 'http://www.irs.gov/efile'.

**Cause:** The elements in **Seller** are out of order.

The element **FEIN, SSN, or CBN** is expected before the **Name** element.

**Fix:** Correct the order of the elements so that **FEIN (or SSN/CBN)** comes before **Name**.

Following error(s) found in the file: The element 'DistributorSchedule' in namespace 'http://www.irs.gov/efile' has invalid child element 'Schedulecode' in namespace 'http://www.irs.gov/efile'. List of possible elements expected: 'ScheduleCode' in namespace 'http://www.irs.gov/efile'.

**Cause:** Elements are case sensitive.

**Fix:** Enter element name correctly.

### Important Notes:

- Both Importers and First Receivers should use the Distributor Schedule
- If you are filing for more than one return such as a Distillate Importer/First Receiver return and a Gasoline Importer/First Receiver return, it is recommended that all return types be reported on the same XML file.
- For the state license number field, you will need to use your state issued account number. (Ex: 11111111-MFT)

## Instructions for MFT XML Upload

Complete the following instructions in order to file your MFT XML returns each month:

1. Log onto ATAP at <https://atap.arkansas.gov/>
2. On the Summary tab, click on the “View Returns” hyperlink listed on your MFT Account
3. Click the “File” hyperlink for the period you want to file for
4. Click on the “Import From XML” hyperlink on the Motor Fuel Schedule of Receipts page
5. Click the **Choose File** button, navigate to the .xml file you saved above, and select it
6. Click the **OK** button. To view your imported data in a table format, click on the “Table View” hyperlink.
7. Correct any errors on the return if needed
8. Click the **Next** button to proceed to the remaining MFT Return filing steps
9. Click the **Submit** button when ready