



**DEPARTMENT OF FINANCE
AND ADMINISTRATION
Office of Driver Services**

Documents Required for Issuance of Driver's License or Identification Card

Issuance of a driver's license or identification card in the State of Arkansas will cancel any driver's license or identification card issued in another state.

General Requirements- Applicants that request a change in name, date of birth or social security number must provide documents to link the change from the previous information to the new information. Documents printed from an online account may be accepted. A post office box or business address will not be accepted. Birth cards or hospital birth certificates will not be accepted. Proof of legal presence for U.S. Citizen's and Non-U.S. Citizen's must be original or a certified document.

Residency Documents: Children may use residency documents of their parents accompanied with their birth certificate. Husband/wife may use residency documents of their spouse accompanied with their marriage certificate.

Proof of Legal Presence for US Citizen	Social Security Number
<p><u>Bring ONE of the following:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> U.S. Passport/U.S. Passport Card <input type="checkbox"/> U.S. Birth Certificate <input type="checkbox"/> Certificate of Birth Abroad- FS-240/ FS-545 <input type="checkbox"/> Certificate of Naturalization- N-550/ N-570 <input type="checkbox"/> Certificate of Citizenship- N-560/ N-561 	<p><u>Bring ONE of the following:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Social Security Card <input type="checkbox"/> W-2 Tax Form <input type="checkbox"/> 1099 Tax Form <input type="checkbox"/> Pay Stub with Name and Full SSN <input type="checkbox"/> DD214 <p style="text-align: center;">If Proof of Social Security document shows residential address, it may count as 1 residency document.</p>
Proof of Legal Presence- Non-US Citizen	Name Change-If Applicable
<p><u>Bring ONE of the following:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Foreign Passport with Valid U.S. VISA and I-94 <input type="checkbox"/> Valid Permanent Resident/ Resident Alien Card-I-551 <input type="checkbox"/> Valid Employment Authorization- I-766 	<ul style="list-style-type: none"> <li style="width: 50%;"><input type="checkbox"/> Court Order <li style="width: 50%;"><input type="checkbox"/> U.S. Birth Certificate <li style="width: 50%;"><input type="checkbox"/> DHS Immigrant Document <li style="width: 50%;"><input type="checkbox"/> U.S. Passport <li style="width: 50%;"><input type="checkbox"/> Divorce Decree(s) <li style="width: 50%;"><input type="checkbox"/> Adoption Documents <li style="width: 50%;"><input type="checkbox"/> Social Security Card <li style="width: 50%;"><input type="checkbox"/> Marriage Certificate(s)
Proof of Identity	Proof of AR Residency-Required for REAL ID
<p><u>Bring ONE of the following:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Current DL/ID <input type="checkbox"/> School Identification Card <input type="checkbox"/> Court Order <input type="checkbox"/> Tax Return dated within 1 year <input type="checkbox"/> Marriage Certificate or License <input type="checkbox"/> Military ID/ Military Dependent <input type="checkbox"/> Armed Forces Discharge Papers (DD214, DD2, DD256, DD257, NGB Form 22, Veteran ID) <input type="checkbox"/> Certified School Record or Transcript/Home School Notice of Intent Form <input type="checkbox"/> Prison Release Document, Sentencing Order or Booking Order with Photo <input type="checkbox"/> Bureau of Indian Affairs Card/Indian Treaty Card <input type="checkbox"/> Parent Affidavit (Parent/guardian must appear and prove their identity regarding minor's identity) <input type="checkbox"/> Pilot's License <input type="checkbox"/> Federal or State Government issued ID <input type="checkbox"/> Pension or Retirement Statement <input type="checkbox"/> Hunting/Fishing License <input type="checkbox"/> Arkansas Title or Vehicle Registration <input type="checkbox"/> Concealed Handgun License <p style="text-align: center;">If Proof of Identity document shows residential address, it may count as 1 residency document.</p>	<p><u>Bring TWO of the following dated within 6 months unless otherwise specified:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Utility Bill- Gas, Water or Electric <input type="checkbox"/> Current Lease, Rental Agreement or Mortgage Statement <input type="checkbox"/> Bank Statement <input type="checkbox"/> Telephone, Cable or Internet Bill <input type="checkbox"/> Current Health, Automobile or Homeowners Insurance <input type="checkbox"/> State or Federal tax return that is less than 1 year old <input type="checkbox"/> Voter Registration that is less than four years old <input type="checkbox"/> Personal Property Tax Receipt or Assessment <input type="checkbox"/> Pay slip or salary statement with employer name <input type="checkbox"/> Tuition invoice/official mail from college or university/School record or transcript <input type="checkbox"/> Homeless shelter agreement <input type="checkbox"/> Medical or dental bill <input type="checkbox"/> On a formal letterhead, a letter from a bank manager, medical practitioner, accountant, attorney or employer on company letterhead that states that he or she has known the applicant for three (3) years and that confirms the applicant's physical residential address