

VJA Application Review – Teleconference with Advisory Body

Date: 3/27/2017 2:00pm

Attendees: Autumn Hemphill, Doris Smith, Mira Frosolono, Mary Beth Luibel, Michelle Kline for Max Snowden

Notes:

Discussed application forms in IGS connect.

Discussions & Comments:

Mira asked if the Needs Assessment portion requires a formal study to be conducted. IGS responded that the needs assessment does not require a formal study; it is the applicant's assessment of the needs of their community and the population they intend to serve, usually based on some available data. The application forms have not changed significantly from the prior year; returning applicants should be familiar with the needs assessment portion. Mira also submitted comments via email. Those comments have been addressed or updated in [IGS Connect](#).

Mary Beth asked about the requirement for the Authorized Official to initiate set up of the [IGS Connect](#) account. DFA-IGS responded that because [IGS Connect](#) is used to apply for grants, the Authorized Official needs to be the one to initiate the access to the system. He or she may then add users who will complete the application on behalf of the organization. Funding opportunities are also available on DFA-IGS website and may be viewed by anyone; however, access to apply for funding must be initiated by the Authorized Official of the entity.

No questions from Michelle on behalf of Max Snowden.