

CIG1 - Resident Wholesaler / Distributor Template Specifications

Below are the field definitions to be used to export your data into the appropriate format to be uploaded. All data must be inserted within the input cell range. To test your file once it has been populated, login to atap.arkansas.gov and select the appropriate filing period within the Cigarette account and click **Import**. Select the file you wish to test and review the results. Only click the **Submit** button when you are ready to submit a live file to the Department.

All requested data must be provided in it's entirety.

CIG

Unstamped Packs

| Field Name | Input Cell Range | | Validation |
|--------------------|------------------|----|-------------------------|
| BeginningInventory | E7 | F7 | Numeric |
| EndingInventory | E8 | F8 | Numeric |
| AccountID | L6 | L6 | Valid Arkansas CIG ID |
| PeriodEnding | L8 | L8 | Valid Date [mm/dd/yyyy] |

SCH-A

20's Stamps Purchased

| Field Name | Input Cell Range | | Validation |
|------------------|------------------|-------|------------|
| InvoiceDate20s | B7 | B1006 | Valid date |
| InvoiceNumber20s | C7 | C1006 | |
| Arkansas20s | D7 | D1006 | Numeric |

20's Stamps Unaffixed

| Field Name | Input Cell Range | | Validation |
|------------|------------------|----|------------|
| ArBegInv20 | H7 | H7 | Numeric |
| ArEndInv20 | H9 | H9 | Numeric |

SCH-A1

25's Stamps Purchased

| Field Name | Input Cell Range | | Validation |
|------------------|------------------|-------|------------|
| InvoiceDate25s | B6 | B1005 | Valid date |
| InvoiceNumber25s | C6 | C1005 | Numeric |
| Arkansas25s2k | D6 | D1005 | Numeric |
| Arkansas25s4800 | E6 | E1005 | Numeric |

25's Stamps Unaffixed

| Field Name | Input Cell Range | | Validation |
|---------------|------------------|----|------------|
| ArBegInv25 | I6 | I6 | Numeric |
| ArBegInv25s48 | J6 | J6 | Numeric |
| ArEndInv25 | I8 | I8 | Numeric |
| ArEndInv25s48 | I9 | I9 | Numeric |

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SCH A2-

20's Tax Exempt Stamps - Military

| Field Name | Input Cell Range | | Validation |
|--------------------|------------------|-------|------------|
| InvDate20sMilitary | B6 | B1005 | Valid date |
| InvNum20sMilitary | C6 | C1005 | Numeric |
| Ark20sMilitary | D6 | D1005 | Numeric |

20's Stamps Unaffixed - Tax Exempt - Military

| Field Name | Input Cell Range | | Validation |
|---------------|------------------|----|------------|
| ArBegInv20Mil | H6 | H6 | Numeric |
| ArEndInv20Mil | I6 | I6 | Numeric |

SCH B-RES

Unstamped Cigarettes Purchased From Manufacturers

| Field Name | Input Cell Range | | Validation |
|---------------------------|------------------|-------|------------------------|
| UnstampedManufacturerCode | B6 | B1005 | 4 character valid code |
| UnstampedManufacturerName | C6 | C1005 | Optional |
| UnstampedInvoiceNumber | D6 | D1005 | |
| UnstampedInvoiceDate | E6 | E1005 | Valid date |
| Unstamped20sCigsPurchased | F6 | F1005 | Numeric |
| Unstamped25sCigsPurchased | G6 | G1005 | Numeric |

SCH-C-RES

Cigarettes Returned To Manufacturer

| Field Name | Input Cell Range | | Validation |
|--------------------------|------------------|-------|------------------------|
| ReturnedFamilyCode | B6 | B1005 | 4 character valid code |
| ReturnedBrandFamilyName | C6 | C1005 | Optional |
| ReturnedCreditDate | E6 | E1005 | Valid date |
| ReturnedCreditNumber | F6 | F1005 | |
| ReturnedDate | G6 | G1005 | Valid date |
| Returned20PacksStamped | H6 | H1005 | Numeric |
| Returned25PacksStamped | I6 | I1005 | Numeric |
| Returned20PacksUnstamped | J6 | J1005 | Numeric |
| Returned25PacksUnstamped | K6 | K1005 | Numeric |

SCH-D

Tax Exempt Sales To Federal Or State Military Departments

| Field Name | Input Cell Range | | Validation |
|--------------------|------------------|-------|------------------------|
| ExemptBrandCode | B6 | B1005 | 4 character valid code |
| ExemptBrandFamily | C6 | C1005 | Optional |
| MilitaryDepartment | E6 | E1005 | |
| InvoiceNumber | F6 | F1005 | |
| InvoiceDate | G6 | G1005 | Valid date |
| ExemptCig20s | H6 | H1005 | Numeric |
| ExemptCig25s | I6 | I1005 | Numeric |
| ExemptPack20s | J6 | J1005 | Numeric |
| ExemptPack25s | K6 | K1005 | Numeric |

SCH-E-RES**Brand Specific Cigarette Sales Report**

| Field Name | Input Cell Range | | Validation |
|-------------------------------|------------------|-------|------------------------|
| BrandFamilyCode | B6 | B1005 | 4 character valid code |
| BrandFamilyName | C6 | C1005 | Optional |
| AR20Sales | F6 | F1005 | Numeric |
| AR25Sales | G6 | G1005 | Numeric |
| OtherSt20Sales | H6 | H1005 | Numeric |
| OtherSt25Sales | I6 | I1005 | Numeric |
| WholesalertoWholesaler20Sales | J6 | J1005 | Numeric |
| WholesalertoWholesaler25Sales | K6 | K1005 | Numeric |
| Wholesalername | L6 | L1005 | |

SCH-F-RES**Cigarette Inventory By Brand Family**

| Field Name | Input Cell Range | | Validation |
|-----------------|------------------|-------|------------------------|
| BrandFamilyCode | B7 | B1006 | 4 character valid code |
| BrandFamilyName | C7 | C1006 | Optional |
| Pack20s | E7 | E1006 | Numeric |
| Pack25s | F7 | F1006 | Numeric |