

# FISCAL MONITORING PROCEDURES

## FISCAL YEAR

**Business Area / Code** \_\_\_\_\_

In the following sections please describe the procedures that your agency will use to monitor budgeted revenue and expenditures / obligations to insure that appropriate fiscal controls are in place to safeguard against deficit spending.

**Revenue Monitoring Procedures:**

**Expenditures / Obligations Monitoring Procedures:**

\_\_\_\_\_  
**Agency Fiscal Officer                      Date**

\_\_\_\_\_  
**Agency Director                              Date**