



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF ADMINISTRATIVE SERVICES
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September 16, 2013

Representative John Charles Edwards, Chair
Arkansas Legislative Council
State Capitol, Room 315
Little Rock, AR 72201

Dear Representative Edwards:

The following report is submitted in accordance with A.C.A. §25-1-110, "Cost-effectiveness of state-owned vehicles". The report covers two vehicle years (April 2011 – March 2012 and April 2012 – March 2013) and contains information on the utilization of state-owned vehicles by the agencies, boards and commissions of the State of Arkansas. This information includes the number of miles driven on state-owned vehicles by individual agencies, size of agency fleets and amount paid in personal mileage reimbursement.

"Special purpose" classifications include law enforcement, emergency, and vehicles configured for specialized maintenance functions. Vehicles which were driven for fewer than 10,000 miles in a vehicle year are considered underutilized. Agencies found to have underutilized State vehicles are asked to submit a written justification for this low utilization to the Department of Finance and Administration – Office of Administration Services (DFA-OAS).

Information for this report was submitted by State Agencies, Boards and Commissions through the State Agency Vehicle Application (SAVA).

Sincerely,

A handwritten signature in blue ink that reads "Carla Haugen".

Carla Haugen, Administrator
DFA Office of Administrative Services

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Cost Effectiveness of State Owned Vehicles A.C.A. §25-1-110

State Agency	Key	State-Owned Vehicles						Agency Personal Mileage Reimbursement	
		April 2011 - March 2012			April 2012 - March 2013			April 2011 - March 2012	April 2012 - March 2013
		Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount
0002 House of Representatives	†	1,314	2	657	785	1	785	\$ -	\$ -
0005 Arkansas Senate	†	2,295	1	2,295	1,128	1	1,128	\$ 219	\$ 197
0009 Legislative Audit	†	260,490	24	10,854	159,973	24	6,666	\$ 558,902	\$ 331,351
0011 Bureau of Legislative Research	†	15,396	2	7,698	10,867	2	5,434	\$ 5,489	\$ 4,176
0018 Court of Appeal		-	-	-	-	-	-	\$ 51,617	\$ 52,717
0023 Administrative Office of the Courts	†	133,744	7	19,106	68,189	7	9,741	\$ 8,195	\$ 15,290
0028 Office of Prosecutor Coordinator		-	-	-	-	-	-	\$ 2,074	\$ 2,693
0032 Supreme Court		36,742	3	12,247	39,191	3	13,064	\$ 2,459	\$ 2,571
0034 Office of the Governor		-	-	-	-	-	-	\$ 2,434	\$ 3,006
0051 Office of the Lieutenant Governor		-	-	-	-	-	-	\$ 8,875	\$ 9,745
0053 Office of the Attorney General		217,044	14	15,503	246,535	18	13,696	\$ 4,399	\$ 4,956
0059 Auditor of State		N/A	2	N/A	N/A	-	N/A	\$ 1,712	\$ 843
0061 Land Department	†	60,965	6	10,161	54,483	6	9,081	\$ 1,155	\$ 746
0063 Secretary of State	†	130,847	20	6,542	144,031	20	7,202	\$ 13,660	\$ 15,220
0069 Treasurer of State	†	36,016	3	12,005	15,825	3	5,275	\$ -	\$ -
0080 Arkansas Game & Fish Commission		7,825,349	542	14,438	9,911,678	582	17,030	\$ 5,798	\$ 10,686
0085 Arkansas Lottery Commission	*	N/A	4	N/A	61,456	4	15,364	\$ 210,194	\$ 192,981
0090 State Highway & Transportation Department		36,208,600	2,453	14,761	33,446,598	2,454	13,629	\$ 18,843	\$ 20,550
0100 Henderson State University	*,†	252,351	42	6,081	237,128	41	5,784	\$ 19,000	\$ 23,899
0105 Southern Arkansas University	*,†	134,278	40	3,357	136,911	41	3,339	\$ 119,920	\$ 132,219
0115 Southern Arkansas University - Technical Branch	*,†	338,318	38	8,903	307,025	38	8,080	\$ 42,091	\$ 39,959
0120 Arkansas State University - Beebe	*,†	195,060	29	6,726	177,919	28	6,354	\$ 74,893	\$ 72,363
0125 Arkansas State University - Jonesboro	*,†	232,910	102	2,295	265,914	95	2,799	\$ 479,202	\$ 604,966
0128 Arkansas State University - Mountain Home	*,†	48,559	6	8,093	41,587	6	6,931	\$ 11,282	\$ 10,114
0129 Arkansas State University - Newport	*,†	144,309	22	6,560	145,827	21	6,944	\$ 11,383	\$ 12,358
0130 Arkansas Tech University	*,†	467,133	50	9,343	476,015	51	9,334	\$ 190,251	\$ 180,768
0135 University of Arkansas at Fayetteville	*,†,~	4,092,337	540	7,578	4,188,455	539	7,771	\$ 968,411	\$ 832,925
0145 University of Arkansas at Little Rock	*,†	403,266	58	6,923	354,538	57	6,220	\$ 235,376	\$ 258,508
0150 University of Arkansas Medical Sciences Campus	*,†	819,804	94	8,745	880,575	95	9,269	\$ 572,264	\$ 312,440
0155 University of Arkansas at Monticello	*,†	316,772	53	5,977	286,116	54	5,298	\$ 80,860	\$ 100,401
0160 University of Arkansas at Pine Bluff	*,†	556,996	52	10,815	432,444	54	8,008	\$ 101,602	\$ 114,112
0165 University of Central Arkansas	*,†	400,601	61	6,540	417,226	66	6,322	\$ 132,975	\$ 141,429
0167 University of Arkansas Community College at Hope	*,†	60,305	13	4,639	99,122	13	7,625	\$ 22,086	\$ 23,754
0168 University of Arkansas Community College at Batesville	*,†	51,973	9	5,619	49,434	9	5,493	\$ 17,581	\$ 19,211
0170 East Arkansas Community College	*,†	53,636	9	5,960	61,611	9	6,846	\$ 10,457	\$ 12,070
0175 National Park Community College	*,†	63,901	16	4,057	66,938	15	4,463	\$ 26,862	\$ 26,595
0177 Mid-South Community College	*,†	94,145	12	8,012	85,364	11	7,760	\$ 4,098	\$ 2,111
0180 Arkansas Northeastern College	*,†	157,970	22	7,263	144,825	22	6,583	\$ 52,113	\$ 40,152
0185 North Arkansas College	*,†	185,993	28	6,643	196,900	28	7,032	\$ 47,922	\$ 43,886
0190 Phillips Community College of the University of Arkansas	*,†	130,964	26	5,037	162,465	26	6,249	\$ 43,353	\$ 50,788

State Agency	Key	State-Owned Vehicles						Agency Personal Mileage Reimbursement	
		April 2011 - March 2012			April 2012 - March 2013			April 2011 - March 2012	April 2012 - March 2013
		Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount
0192 Rich Mountain Community College	*†	74,501	8	9,313	83,672	8	10,459	\$ 18,302	\$ 13,525
0193 South Arkansas Community College	*†	68,925	15	4,753	58,832	13	4,526	\$ 14,125	\$ 31,928
0195 University of Arkansas at Fort Smith	*†	308,426	30	10,196	292,153	30	9,738	\$ 61,704	\$ 41,365
0198 Northwest Arkansas Community College	*†	106,078	14	7,715	94,606	16	5,913	\$ 76,752	\$ 55,233
0200 Arkansas Abstracters' Board		-	-	-	-	-	-	\$ -	\$ -
0203 State Board of Accountancy		-	-	-	-	-	-	\$ 9,302	\$ 5,250
0204 State Board of Examiners of Alcoholism and Drug Abuse Counselors		-	-	-	-	-	-	\$ -	\$ -
0205 AR Appraiser Licensing and Certification Board		-	-	-	-	-	-	\$ 3,210	\$ 782
0206 AR State Board of Architects, Landscape Architects & Interior Designers		-	-	-	-	-	-	\$ -	\$ -
0208 AR State Board of Athletic Training		-	-	-	-	-	-	\$ -	\$ -
0209 State Athletic Commission		-	-	-	-	-	-	\$ 3,086	\$ 2,292
0210 Auctioneer's Licensing Board		-	-	-	-	-	-	\$ 1,942	\$ 1,195
0211 Professional Bail Bondsman Licensing Board		48,070	2	24,035	38,750	2	19,375	\$ -	\$ 93
0212 State Board of Barber Examiners		-	-	-	-	-	-	\$ 4,722	\$ 2,751
0215 Arkansas Burial Association Board		19,471	1	19,471	19,999	1	19,999	\$ 3,758	\$ 3,776
0216 State Board of Private Career Education		-	-	-	-	-	-	\$ 490	\$ 577
0218 Arkansas Cemetery Board		-	-	-	-	-	-	\$ 749	\$ 146
0220 State Child Abuse & Neglect Prevention Board		-	-	-	-	-	-	\$ 1,039	\$ 89
0221 State Board of Collection Agencies		-	-	-	-	-	-	\$ 16	\$ 11
0224 Contractor's Licensing Board		-	-	-	-	-	-	\$ 50,407	\$ 47,873
0228 State Board of Examiners in Counseling		-	-	-	-	-	-	\$ 12,933	\$ 11,628
0229 Arkansas Fair Housing Commission	†	32,696	4	8,174	37,147	4	9,287	\$ -	\$ 1,204
0232 State Board of Election Commissioners		-	-	-	-	-	-	\$ 750	\$ 283
0233 State Board of Embalmers & Funeral Directors		-	-	-	-	-	-	\$ 10,062	\$ 7,318
0236 State Board of Licensure for Prof Engineers & Prof Land Surveyors		-	-	-	-	-	-	\$ 3,852	\$ 4,605
0238 Arkansas Ethics Commission		-	-	-	-	-	-	\$ 2,424	\$ 1,315
0239 State Board of Registration for Foresters		-	-	-	-	-	-	\$ 228	\$ 113
0240 State Board of Registration for Professional Geologists		-	-	-	-	-	-	\$ 1,414	\$ 968
0241 Judicial Discipline and Disability Commission		-	-	-	-	-	-	\$ 884	\$ 1,075
0245 Arkansas State Board of Massage Therapy		-	-	-	-	-	-	\$ 3,922	\$ 3,838
0246 Arkansas State Board of Physical Therapy		-	-	-	-	-	-	\$ -	\$ -
0248 Arkansas Real Estate Commission	†	6,888	3	2,296	9,232	3	3,077	\$ 3,000	\$ 1,015
0250 Department of Rural Services	†	3,752	1	3,752	2,496	1	2,496	\$ 4,157	\$ 3,825
0251 State Board of Sanitarians		-	-	-	-	-	-	\$ 772	\$ 305
0254 Social Work Licensing Board		-	-	-	-	-	-	\$ 4,710	\$ 4,974
0255 Arkansas Home Inspector Registration Board		-	-	-	-	-	-	\$ -	\$ -
0257 Arkansas State Board of Registration for Prof Soil Classifiers		-	-	-	-	-	-	\$ -	\$ -
0258 Arkansas Towing and Recovery Board		-	-	-	-	-	-	\$ 5,444	\$ 2,107
0261 Arkansas Tobacco Control Board		343,806	18	19,100	321,748	18	17,875	\$ 1,237	\$ 3,673
0263 Arkansas Fire Protection Licensing Board		-	-	-	-	-	-	\$ 10,851	\$ 12,824
0265 State Board of Chiropractic Examiners	&	-	-	-	-	-	-	\$ -	\$ -
0268 State Board of Dental Examiners		-	-	-	-	-	-	\$ 13	\$ 3,509

State Agency	K e y	State-Owned Vehicles						Agency Personal Mileage Reimbursement	
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0270 Dietetics Licensing Board		-	-	-	-	-	-	\$ -	\$ -
0271 Arkansas Board of Hearing Instrument Dispensers		-	-	-	-	-	-	\$ 2,257	\$ 4,667
0274 State Medical Board		-	-	-	-	-	-	\$ 457	\$ 380
0275 Arkansas Board of Health Education		-	-	-	-	-	-	\$ -	\$ 956
0277 Arkansas State Board of Nursing	†	6,536	1	6,536	3,909	1	3,909	\$ 1,740	\$ 13,341
0279 State Board of Dispensing Opticians		-	-	-	-	-	-	\$ -	\$ -
0280 State Board of Optometry		-	-	-	-	-	-	\$ 2,399	\$ 824
0283 State Board of Pharmacy		-	-	-	-	-	-	\$ 14,723	\$ 20,174
0286 Arkansas Board of Podiatric Medicine		-	-	-	-	-	-	\$ 402	\$ 1,591
0289 Arkansas Psychology Board		-	-	-	-	-	-	\$ 4,444	\$ 3,185
0290 Board of Acupuncture and Related Techniques		-	-	-	-	-	-	\$ -	\$ -
0292 Board of Examiners in Speech Pathology and Audiology		-	-	-	-	-	-	\$ 2,098	\$ 1,777
0295 Arkansas Spinal Cord Commission	#, †	11,013	1	11,013	8,476	1	8,476	\$ 51,452	\$ 57,334
0298 Veterinary Medical Examining Board		-	-	-	-	-	-	\$ 2,540	\$ 2,639
0302 Arkansas Beef Council		-	-	-	-	-	-	\$ -	\$ -
0304 Arkansas Corn and Grain Sorghum Promotion Board		-	-	-	-	-	-	\$ -	\$ -
0305 Arkansas Manufactured Home Commission	†	8,903	2	4,452	7,581	2	3,791	\$ 300	\$ 471
0311 Disability Determination	†	44,090	5	8,818	42,800	4	10,700	\$ 10,667	\$ 3,732
0314 Governor's Mansion Commission	†, #	2,410	1	2,410	2,006	1	2,006	\$ -	\$ -
0315 Capitol Zoning District Commission		-	-	-	-	-	-	\$ 58	\$ 307
0317 Arkansas Catfish Promotion Board		-	-	-	-	-	-	\$ -	\$ -
0318 Martin Luther King, Jr. Commission		26,258	1	26,258	20,349	1	20,349	\$ -	\$ -
0319 Arkansas Minority Health Commission	†, #	11,325	2	5,663	12,315	2	6,158	\$ 2,969	\$ 5,084
0320 Arkansas Motor Vehicle Commission		83,447	3	27,816	70,429	2	35,215	\$ 2,113	\$ 5,575
0323 Parole Board	†	64,034	10	6,403	39,775	7	5,682	\$ 114	\$ 343
0324 Arkansas Public Defender Commission		-	-	-	-	-	-	\$ 69,604	\$ 78,650
0326 Rice Research & Promotion Board		-	-	-	-	-	-	\$ 2,155	\$ 2,376
0327 Science & Technology Authority		-	-	-	-	-	-	\$ 10,936	\$ 11,960
0328 Arkansas Sentencing Commission		-	-	-	-	-	-	\$ 2,167	\$ 1,658
0329 Arkansas Soybean Board		-	-	-	-	-	-	\$ 5,896	\$ 4,252
0334 Arkansas Tobacco Settlement Commission		-	-	-	-	-	-	\$ 1,758	\$ 494
0338 War Memorial Stadium Commission		-	-	-	-	-	-	\$ 1,323	\$ 1,341
0341 Arkansas Waterways Commission		-	-	-	-	-	-	\$ 997	\$ 1,563
0344 Wheat Promotion Board		-	-	-	-	-	-	\$ -	\$ 87
0347 Student Loan Authority	†	1,267	1	1,267	-	1	-	\$ 885	\$ 432
0350 Arkansas Building Authority	†, #	146,553	22	6,662	133,531	21	6,359	\$ 2,456	\$ 2,035
0360 Claims Commission		-	-	-	-	-	-	\$ 2,239	\$ 4,213
0365 Disabled Veteran's Service Office		-	-	-	-	-	-	\$ -	\$ -
0370 Arkansas Public Employee Retirement System	†	8,070	3	2,690	8,325	3	2,775	\$ 2,704	\$ 2,615
0375 Arkansas Teacher Retirement System	†	37,613	4	9,403	34,652	4	8,663	\$ 18,109	\$ 16,994
0380 Arkansas Veteran's Child Welfare Service	†	-	-	-	-	-	-	\$ -	\$ -

State Agency	Key	State-Owned Vehicles						Agency Personal Mileage Reimbursement	
		April 2011 - March 2012			April 2012 - March 2013			April 2011 - March 2012	April 2012 - March 2013
		Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount
0385 Department of Veteran Affairs	†, #	92,564	12	7,714	74,462	11	6,769	\$ -	\$ 5,675
0390 Worker's Compensation Commission	†	15,423	3	5,141	10,417	3	3,472	\$ 46,985	\$ 55,691
0395 Arkansas Development Finance Authority		69,810	5	13,962	62,091	5	12,418	\$ 2,106	\$ 3,885
0400 Arkansas Agriculture Department		4,631,405	428	10,821	4,520,178	415	10,892	\$ 140,661	\$ 105,045
0402 Arkansas Department of Aeronautics	†	6,775	1	6,775	2,957	1	2,957	\$ 5,043	\$ 4,176
0405 State Bank Department		250,818	21	11,944	223,388	21	10,638	\$ 7,573	\$ 6,678
0410 State Securities Department	†	29,153	3	9,718	32,613	3	10,871	\$ 138	\$ 41
0420 Arkansas Geological Survey	†	58,415	12	4,868	70,360	12	5,863	\$ 647	\$ 460
0425 State Insurance Department		324,095	19	17,058	297,688	21	14,176	\$ 12,818	\$ 11,192
0430 Liquefied Petroleum Gas Board		98,858	6	16,476	96,045	5	19,209	\$ 11,430	\$ 10,555
0440 Oil & Gas Commission		357,761	18	19,876	306,618	18	17,034	\$ 11,212	\$ 9,883
0450 Arkansas Public Service Commission	†	70,933	11	6,448	89,393	11	8,127	\$ 3,447	\$ 2,928
0455 Arkansas Natural Resources Commission		331,968	18	18,443	305,986	16	19,124	\$ 16,354	\$ 16,371
0470 Department of Information Systems	†, #	56,625	7	8,089	63,898	7	9,128	\$ 99,941	\$ 88,504
0472 Arkansas Geographic Information Office		-	-	-	-	-	-	\$ 4,376	\$ 3,229
0480 Department of Correction		6,309,712	400	15,774	6,471,578	408	15,862	\$ 85,764	\$ 58,249
0485 Department of Community Correction		4,337,222	404	10,736	4,473,159	413	10,831	\$ 7,388	\$ 20,830
0490 Assessment Coordination Department		15,779	1	15,779	16,399	1	16,399	\$ 85,452	\$ 117,253
0500 Department of Education	~	65,264	5	13,053	61,269	5	12,254	\$ 516,063	\$ 530,231
0513 Education - School for the Deaf	†, #	172,604	30	5,753	163,439	30	5,448	\$ 36,478	\$ 46,191
0516 Education - Educational Television Commission		131,738	13	10,134	152,969	13	11,767	\$ 11,020	\$ 15,912
0519 Education - Arkansas State Library	†	24,706	3	8,235	30,619	3	10,206	\$ 5,866	\$ 4,916
0520 Department of Career Education - Arkansas Rehab Services	†	530,108	59	8,985	470,488	60	7,841	\$ 251,169	\$ 248,324
0534 Crowley's Ridge Technical Institute	*, †	135,220	16	8,451	131,509	16	8,219	\$ 11,726	\$ 17,105
0552 Northwest Technical Institute	*, †	58,457	14	4,176	46,508	14	3,322	\$ 13,177	\$ 13,051
0582 Riverside Vo-Tech School	*, †	10,051	3	3,350	16,047	3	5,349	\$ 2,201	\$ 2,108
0590 Department of Career Education		90,811	6	15,135	86,449	6	14,408	\$ 40,379	\$ 34,816
0610 Department of Finance and Administration		2,834,607	226	12,543	2,779,631	224	12,409	\$ 344,358	\$ 404,668
0645 Department of Health		2,313,237	140	16,523	2,313,355	139	16,643	\$ 3,528,760	\$ 3,182,848
0665 Health Services Permit Agency	†	1,551	1	1,551	700	1	700	\$ 13,801	\$ 3,839
0675 Black River Technical College	*, †	134,795	16	8,295	117,569	16	7,348	\$ 49,403	\$ 56,506
0677 Cossatot Community College of the University of Arkansas	*	150,559	10	14,689	148,871	10	14,887	\$ 33,700	\$ 44,635
0685 College of The Ouachitas	*, †	30,918	5	6,184	37,871	5	7,574	\$ 5,287	\$ 11,350
0687 Southeast Arkansas College	*, †	123,078	11	10,940	118,968	12	9,914	\$ -	\$ 19,330
0689 University of Arkansas Community College at Morrilton	*, †	58,020	14	4,144	56,290	19	2,963	\$ 1,671	\$ 3,578
0691 Southeast Arkansas College	*, †	12,221	5	2,328	17,882	6	2,980	\$ 31,434	\$ 15,634
0693 Pulaski Technical College	*, †	89,120	22	4,145	86,883	22	3,949	\$ 54,790	\$ 46,258
0700 Department of Higher Education	†	2,891	1	2,891	12,354	3	4,118	\$ 2,106	\$ 3,529
0710 Department of Human Services		5,401,790	442	12,221	5,203,982	441	11,800	\$ 5,694,427	\$ 5,015,472
0790 Arkansas Economic Development Commission		380,645	33	11,535	378,795	32	11,837	\$ 20,105	\$ 19,418
0800 Department of Labor		35,273	2	17,637	30,121	3	10,040	\$ 269,278	\$ 269,749

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0810 Department of Workforce Services		813,868	65	12,521	869,727	61	14,258	\$ 206,020	\$ 160,099
0865 DAH - Central Administration	†	8,638	1	8,638	8,509	1	8,509	\$ 5,062	\$ 2,339
0867 DAH - Delta Cultural Center	†	15,468	2	7,734	16,359	2	8,180	\$ 4,312	\$ 3,953
0870 DAH - Arkansas Arts Council	†	9,587	1	9,587	13,185	1	13,185	\$ 11,871	\$ 8,408
0873 DAH - Mosaic Templars Cultural Center	†	6,024	1	6,024	6,048	1	6,048	\$ 117	\$ 127
0875 DAH - Old State House Commission	†	10,646	2	5,323	12,365	2	6,183	\$ 1,100	\$ 593
0877 DAH - Historic Preservation		97,700	3	32,567	85,229	3	28,410	\$ 6,825	\$ 4,239
0880 DAH - Natural Heritage Commission		120,606	6	20,101	108,341	6	18,057	\$ 15,850	\$ 13,212
0885 DAH - Historic Arkansas Museum Commission	†	4,443	1	4,443	3,846	1	3,846	\$ -	\$ -
0887 DAH - Natural & Cultural Resources Council		-	-	-	-	-	-	\$ -	\$ -
0900 Department of Parks and Tourism		2,984,168	252	11,842	3,031,716	250	12,127	\$ 23,968	\$ 24,540
0915 Department of Parks and Tourism - History Commission	†	26,720	3	8,907	24,559	3	8,186	\$ -	\$ 626
0930 Arkansas Department of Environmental Quality	†	1,273,599	120	10,613	1,164,654	120	9,705	\$ 7,488	\$ 7,265
0950 Commission on Law Enforcement Standards & Training	#,†	135,992	14	9,714	144,637	12	12,053	\$ -	\$ -
0955 State Crime Laboratory		261,741	17	15,397	255,097	16	15,944	\$ 834	\$ 917
0960 Arkansas State Police		15,286,330	836	18,285	14,850,503	834	17,806	\$ 10,325	\$ 8,268
0975 State Military Department	#,†	250,606	52	4,819	229,572	52	4,415	\$ 11,419	\$ 11,097
0990 Arkansas Crime Information Center		217,684	12	18,140	208,724	12	17,394	\$ 4,016	\$ 3,738
0995 Arkansas Department of Emergency Management		464,442	27	17,202	459,303	26	17,666	\$ 10,969	\$ 11,481
Total		107,427,757	8,416		105,790,034	8,447		\$ 16,494,938	\$ 15,036,288

- * Agency is exempt from A.C.A. §25-1-110
- # Agency fleet contains large percentage of special purpose vehicles
- † Agency vehicles average less than 10,000 miles
- & Mileage Reimbursement Amounts Reported Through AASIS
- Reimbursement Amounts Corrected for 2011-2012