

STATE OF ARKANSAS Department of Finance and Administration OFFICE OF ADMINISTRATIVE SERVICES

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September 26, 2018

Senator Bill Sample, Chair Representative Jim Dotson, Chair Arkansas Legislative Council Committee Room, A, Big Mac Building Little Rock, AR 72201

Dear Senator Sample and Representative Dotson:

The following report is submitted in accordance with A.C.A. § 25-1-110, "Costeffectiveness of state-owned vehicles" and A.C.A. § 22-8-101 "Registration of stateowned motor vehicles." The report covers two vehicle years (April 2016 – March 2017 and April 2017 – March 2018) and contains information on the utilization of stateowned vehicles by the agencies, boards, and commissions of the State of Arkansas. This information includes the number of miles driven by state-owned vehicles for individual agencies, size of agency fleets, and amount paid in personal mileage reimbursement.

"Special purpose" classifications include law enforcement, emergency, and vehicles configured for specialized maintenance functions. Vehicles driven less than 10,000 miles in a vehicle year are considered underutilized. Agencies found to have underutilized state vehicles are asked to submit a written justification for this low utilization to the Department of Finance and Administration – Office of Administration Services (DFA-OAS).

Information for this report was submitted by state agencies, boards, and commissions through the State Agency Vehicle Application (SAVA). If you have any questions, please feel free to contact Sarayla Harshman, OAS Fleet Administrator, (501) 682-6823.

Sincerely,

Melanie M. Hazeslip, Administrator DFA Office of Administrative Services

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	к							Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage & Reimbursement
	e y	April 2016 - March 2017 April 2017 - March 2018					2016-2017	2017-2018	
		Actual	Ava Fleet	Avg Miles			Avg Miles		
State Agency		Miles	Size	Per Veh	Miles	Avg Fleet Size	Per Veh	Amount	Amount
0002 House of Representatives	1	2,436	1	2,436	1,255	1	1,255	\$ -	\$ -
0005 Arkansas Senate	1	1,359	1	1,359	1,168	1	1,168	\$ 4,168	\$ 1,563
0009 Arkansas Legislative Audit	1	61,553	11	5,596	30,678	12	2,557	\$ 279,425	\$ 264,792
0011 Bureau of Legislative Research	1	5,165	2	2,583	6,926	2		\$ 1,292	\$ 2,522
0018 Court of Appeal			-		-	-		\$ 50,438	\$ 53,444
0023 Administrative Office of the Courts	1	116,446	10	11,645	74,294	10	7,429	\$ 417,970	\$ 18,175
0028 Office of Prosecutor Coordinator		-	-		-	-		\$ 2,058	\$ 3,198
0032 Supreme Court	1	8,905	3	2,968	12,881	3	4,294	\$ 7,265	\$ 1,792
0034 Office of the Governor		-	-		-	-		\$ 1,005	\$ 3,123
0035 Office of Medicaid Inspector General	1	13,281	3	4,427	7,629	3	2,543	\$ 118	\$ 407
0051 Office of the Lieutenant Governor		-	-		-	-		\$ 6,599	\$ 5,839
0053 Office of the Attorney General		252,020	17	14,825	262,677	18	14,593	\$ 6,770	\$ 9,614
0059 Auditor of State	1	11,901	2	5,951	12,666	2	6,333	\$ 245,235	\$ 232
0061 Land Department	t	43,692	6	7,282	36,674	6	6,112	\$ 176	\$ 63
0063 Secretary of State	1	181,643	20	9,082	134,552	18	7,475	\$ 26,567	\$ 21,740
0069 Treasurer of State		11,409	1	11,409	12,094	1	12,094	\$ 632	\$ 915
0080 Arkansas Game & Fish Commission		9,152,369	588	15,565	9,194,960	494	18,613	\$ 8,682	\$ 2,806
0090 Arkansas Department of Transportation	#	33,472,289	2,204	15,187	28,476,675	1,868	15,244	\$ 16,173	\$ 34,192
0100 Henderson State University	*,†	127,953	39	3,281	112,144	38	2,951	\$ 141,602	\$ 141,772
0105 Southern Arkansas University	*,†	189,972	39	4,871	234,787	41	5,727	\$ 141,853	\$ 142,170
0115 Southern Arkansas University - Technical Branch	*,†	231,474	41	5,646	246,650	41	6,016	\$ 23,461	\$ 12,554
0120 Arkansas State University - Beebe	*,†	171,511	30	5,717	156,152	30	5,205	\$ 24,428	\$ 15,420
0125 Arkansas State University - Jonesboro	*,†	205,064	77	2,663	209,018	75	2,787	\$ 495,405	\$ 448,389
0128 Arkansas State University - Mountain Home	*,†	41,380	8	5,173	19,548	7		\$ 4,774	\$ 1,130
0129 Arkansas State University - Newport	*,†	156,428	24	6,518	157,009	26	6,039	\$ 27,987	\$ 28,426
0130 Arkansas Tech University	*,†	510,707	57	8,960	392,463	57	6,885	\$ 242,857	\$ 186,443
0135 University of Arkansas at Fayetteville	*,†	4,130,248	553	7,469	3,957,577	558		\$ 954,393	\$ 1,435,616
0145 University of Arkansas at Little Rock	*,†	281,021	52	5,404	258,910	50	5,178		\$ 398,414
0150 University of Arkansas Medical Sciences Campus	*,†	638,895	97	6,587	777,493	102		\$ 421,490	\$ 381,803
0155 University of Arkansas at Monticello	*,†	268,817	54	4,978	251,547	55		\$ 85,370	\$ 81,055
0160 University of Arkansas at Pine Bluff	*,†	474,729	62	7,657	2,168,003	62		\$ 113,400	\$ 106,361
0165 University of Central Arkansas	*,†	473,042	70	6,758	460,733	70		\$ 181,091	\$ 223,330
0167 University of Arkansas Community College at Hope	*,†	58,429	12	4,869	59,662	14	-	\$ 23,832	\$ 22,256
0168 University of Arkansas Community College at Batesville	*,†	52,281	9	5,809	45,153	9		\$ 12,064	\$ 41,159
0170 East Arkansas Community College	*,†	36,725	11	3,339	27,056	11	the second s	\$ 11,214	\$ 9,631
0175 National Park College	*,†	64,672	14	4,619	72,712	12		\$ 23,925	\$ 25,858
0177 ASU Mid-South	*,†	60,415	13	4,647	67,102	13	5,162		\$ 5,735
0180 Arkansas Northeastern College	*.†	139,750	21	6,655	134,088	23	5,830		
0185 North Arkansas College	*,†	123,749	27	4,583	126,404	27	4,682		
0190 Phillips Community College of the University of Arkansas	*,†	169,946	27	6,294	166,785	27	6,177		
0192 University of Arkansas Community College at Rich Mountain	*,†	78,051	11	7,096	72,674	11	6,607		
0193 South Arkansas Community College	*,†	64,129	13	4,933	44,878	12	3,740		
0195 University of Arkansas at Fort Smith	*,†	75,869	17	4,463	60,104	17	3,536		
0198 Northwest Arkansas Community College	*,†	58,000	14	4,143	47,140	15	3,143		
0200 Arkansas Abstracters' Board	<u> </u>	-		.,		- 10		\$ +2,041	\$ +1,445 \$ -

	к							Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage & Reimbursement	
	e	April 2016 - March 2017 April 2017 - March 2018					2018	2016-2017	2017-2018	
State Agency	У	Actual Miles	Avg Fleet Size		Actual Miles	Avg Fleet Size	-	Amount	Amount	
0203 State Board of Accountancy	&	-	UILU	I CI VOII	Milea	-	T GI VOII	\$ 4,255	\$ 1,674	
0204 State Board of Examiners of Alcoholism and Drug Abuse Counselors	Ť	-	-		-			\$ -	\$ 1,074	
0205 AR Appraiser Licensing and Certification Board		-	-		_			\$ 494	¢	
0206 AR State Board of Architects, Landscape Architects & Interior Designers		-	-		-			\$	\$	
0208 AR State Board of Athletic Training		-						\$ -	\$	
0210 Auctioneer's Licensing Board	+ +	-	-		-	-		\$ -	\$	
0211 Professional Bail Bondsman Licensing Board		43,315	2	21,658	40,997	2	20,499	\$ -	\$	
0212 State Board of Barber Examiners	+ +		-	21,000	40,007	2	20,400	\$ 5,632	\$ 6,729	
0215 Arkansas Burial Association Board (transferred to 0425 Insurance Dept as of 7/1/18)	+	4,338	1	4,338	11,997	1	11,997	\$ -	\$ 0,729	
0216 State Board of Private Career Education (transferred to 0700 ADHE 3/22/17)	+ ' +	-	- '				11,007	\$ 146	\$	
0218 Arkansas Cemetery Board (transferred to 0425 Insurance Dept as of 7/1/18)			-	-	-	-		\$ 459	\$ 98	
0220 State Child Abuse & Neglect Prevention Board (transferred to 0710 DHS 7/1/17)		-	-			-		\$ -	\$ 50	
0221 State Board of Collection Agencies			-					\$ -	¢ ¢	
0224 Contractor's Licensing Board			-		-			\$ 36,517	\$ 32,778	
0228 State Board of Examiners in Counseling	+ +		-					\$ 1,207	\$ <u>52,770</u>	
0229 Arkansas Fair Housing Commission	+	19,059	4	4,765	32,179	4	8,045	\$ 185	\$ 121	
0232 State Board of Election Commissioners	8	-	-	4,700	-		0,040	\$ 113	\$ 2,097	
0233 State Board of Embalmers & Funeral Directors (transfer to 0425 Ins. Dept. as of 7/1/18)	+		-		-			\$ 12,593	\$ 15,351	
0236 State Board of Licensure for Prof Engineers & Prof Land Surveyors	+ +		-		-			\$ 844	\$ 173	
0238 Arkansas Ethics Commission	+ +		-		-			\$ 2,647	\$ 945	
0239 State Board of Registration for Foresters	+ +							\$ -	\$ 545 ¢	
0241 Judicial Discipline and Disability Commission	&	-	-		-	-		\$ 1,484	\$ 2,604	
0246 Arkansas State Board of Physical Therapy	<u> </u>		-					\$ -	\$	
0248 Arkansas Real Estate Commission	+	6,209	2	3,105	4,060	2	2,030	\$ 1,296	\$ 3,314	
0254 Social Work Licensing Board	+ 1	-	-		-		2,000	\$ 622	\$ 59	
0255 Arkansas Home Inspector Registration Board		-	-		-			\$ 37	\$ 65	
0257 Arkansas State Board of Registration for Prof Soil Classifiers	+ +	-	-		-	-		\$ -	\$	
0258 Arkansas Towing and Recovery Board	+	-	-		-	-		\$ 5,934	\$ 4,336	
0261 Arkansas Tobacco Control Board	1 1	553,866	24	23,078	519,897	24	21,662	\$ 395	\$ 181	
0263 Arkansas Fire Protection Licensing Board	8	-	-		-		21,002	\$ 3,199	\$ 3,147	
0265 State Board of Chiropractic Examiners		-	-	-	-	-		\$ -	\$ -	
0268 State Board of Dental Examiners	+ +	_	-	-	-			\$-	\$ 78	
0270 Dietetics Licensing Board	1 1	-	-		-	-		\$ -	\$ -	
0271 Arkansas Board of Hearing Instrument Dispensers	+	-	-		-	-		\$ -	\$ -	
0274 State Medical Board	+	-	-			-		\$ 198	\$ 600	
0277 Arkansas State Board of Nursing	1 + 1	1,292	1	1,292	4,198	1	4,198	\$ 1,597	\$ 118	
0279 State Board of Dispensing Opticians	1 1		-		-	-		\$ -	\$ -	
0280 State Board of Optometry		-	-			-		\$ 524	\$ 812	
0283 State Board of Pharmacy		-	-		-			\$ 11,668		
0286 Arkansas Board of Podiatric Medicine		-	-		-	-		\$ -	\$ -	
0289 Arkansas Psychology Board		-	-		-			\$ -	\$ -	
0290 Board of Acupuncture and Related Techniques		-	-			-		\$ -	\$-	
0292 Board of Examiners in Speech Pathology and Audiology		-				-		\$ 237	\$ 108	
0295 Arkansas Spinal Cord Commission	#,†	14,493	1	14,493	10,204	1	10,204			
0298 Veterinary Medical Examining Board	++							\$ -	\$ -	

	к							Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage & Reimbursement	
	e	April 2016 - March 2017 April 2017 - March 2018					018	2016-2017	2017-2018	
State Agency	У	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount	
0302 Arkansas Beef Council		-	-		-	-		\$	\$ -	
0304 Arkansas Corn and Grain Sorghum Promotion Board		-	-		-	-		\$ -	\$ -	
0305 Arkansas Manufactured Home Commission	†	7,143	2	3,572	13,052	1	13,052	\$ -	\$ 237	
0311 Disability Determination	†	23,502	4	5,876	15,392	4	3,848	\$ 3,577	\$ 2,828	
0314 Governor's Mansion Commission	†,#	4,087	1	4,087	5,278	1	5,278	\$ -	\$ -	
0315 Capitol Zoning District Commission		-	-		-	-		\$ 53	\$ -	
0317 Arkansas Catfish Promotion Board		:	-		-	-		\$ -	\$ -	
0318 Martin Luther King, Jr. Commission		13,018	1	13,018	8,884	1	8,884	\$ 25	\$	
	†,#	6,170	2	3,085	3,007	2	1,504	\$ 866	\$ 213	
0320 Arkansas Motor Vehicle Commission		89,007	3	29,669	53,517	3	17,839	\$ 160	\$ -	
0323 Parole Board	t	9,224	1	9,224	9,601	2	4,801	\$ 302	\$ 277	
0324 Arkansas Public Defender Commission	·	-	-		-	-		\$ 92,175	\$ 114,643	
0326 Rice Research & Promotion Board		-	-		-	-		\$ -	\$	
0328 Arkansas Sentencing Commission		-	-		-	-		\$ 37	\$ 437	
0329 Arkansas Soybean Board		-	-		-	-		\$ -	\$ -	
0334 Arkansas Tobacco Settlement Commission		-	-		-	-		\$ 297	\$ 485	
0338 War Memorial Stadium Commission (transferred to 0900 ADPT 2/22/17)	-	-	-		-	-		\$ 1,109	\$ -	
0341 Arkansas Waterways Commission	-+	-	-		-	-		\$ 135	\$ 3,852	
0344 Wheat Promotion Board	-	-			-	-		\$ -	\$ 5,052	
0347 Student Loan Authority (transferred to 0395 ADFA 7/1/17)	+	-	-		-	-		\$ 402	\$ 41	
0360 Claims Commission	- +	-	-		-	-		\$ 1,294	\$ -	
0365 Disabled Veteran's Service Office		-	-		-	-		\$ -	φ \$	
0370 Arkansas Public Employee Retirement System	+	3,357	3	1,119	1,699	3	566	\$ 412	\$ 88	
0375 Arkansas Teacher Retirement System	+	27,773	4	6,943	24,911	3	8,304	\$ 16,354	\$ 17,395	
0380 Arkansas Veteran's Child Welfare Service	<u> </u>				-		0,001	\$ -	\$	
	†,#	58,256	9	6,473	78,858	12	6,572	\$ 13,270	\$ 16,120	
0390 Worker's Compensation Commission	+	38,174	3	12,725	27,006	3		\$ 41,292	\$ 44,511	
0395 Arkansas Development Finance Authority	+ t	48,523	4	12,131	47,423	4	11,856		\$ 10,493	
0400 Arkansas Agriculture Department	- +	4,664,048	400	11,660	4,385,026	401		\$ 50,926	\$ 32,121	
0402 Arkansas Department of Aeronautics	+	5,610	1	5,610	6,397	1	6,397	\$	\$ 1,223	
0405 State Bank Department	+	181,831	19	9,570	183,647	19		\$ 5,478	\$ 5,849	
0410 State Securities Department	+ I	12,907	3	4,302	14,896	3		\$ 154	\$ 98	
0420 Arkansas Geological Survey	+	68,819	12	5,735	67,413	12		\$ 179	\$ 917	
0425 State Insurance Department	- 1	293,585	18	16,310	291,183	20	14,559		\$ 11,388	
0430 Liquefied Petroleum Gas Board		87,379	5	17,476	93,270	5		\$ 1,373	\$ 738	
0440 Oil & Gas Commission	-	298,529	23	12,980	312,512	22		\$ 599	\$ 1,247	
0450 Arkansas Public Service Commission	+	102,222	11	9,293	88,672	11		\$ 1,462	\$ 1,042	
0455 Arkansas Natural Resources Commission	-+	266,192	17	15,658	223,720	17	13,160			
	†,#	110,633	10	11,063	153,332	11	13,939	\$ 62,112	\$ 38,414	
0472 Arkansas Geographic Information Systems Office	+	4,395	1	4,395	6,434	1	6,434	\$ 1,857	\$ 1,785	
0480 Department of Correction	<u> </u>	7,021,976	393	17,868	6,529,979	386	16,917			
0485 Department of Community Correction	+	5,753,776	448	12,843	6,029,112	450	13,398			
0490 Assessment Coordination Department	+	5,867	1	5,867	1,971	430	1,971			
0500 Department of Education	- +	84,452	8	10,557	74,325	7	10,618			
	†,#	69,854	12	5,821	55,018	12	4,585			

	K						Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage & Reimbursement	
	y	April 201	6 - March 2	017	April 2	2017 - March 2	018	2016-2017	2017-2018
State Agency	'	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount
0513 Education - School for the Deaf	†,#	131,500	17	7,735	133,548	16	8.347	\$ 45,899	\$ 50.937
0516 Education - Educational Television Commission	1,#	158,974	14	11,355	167,183	10	11,942	\$ 6,885	
0519 Education - Arkansas State Library	+	19,760	3	6,587	21.084	3	7,028	\$ 4,095	
0520 Department of Career Education - Arkansas Rehab Services		438,256	59	7,428	647,096	57	11,353	\$ 289,188	
0534 Crowley's Ridge Technical Institute	*,†	107,873	15	7,192	77,743	15	5,183	\$ 18,426	
0552 Northwest Technical Institute	*,†	45,420	11	4,129	47,126	11	4,284	\$ 11,895	
0582 Riverside Vo-Tech School	*.+	31,710	3	10,570	35,438	2	17,719	\$ 2,407	\$ 1,819
0590 Department of Career Education	-''	89,188	6	14.865	100,968	6	16,828	\$ 30,260	\$ 30,673
0610 Department of Finance and Administration (includes 0610, 0611, 0612, 0630, 0631, 0634)		2,663,683	219	12,163	2,556,760	225	11,363	\$ 349,588	
0613 Arkansas Lottery Commission	t t	5,621	5	1,124	3,880	4	970	\$ 194.646	
0615 Arkansas Building Authority	†,#	126,771	21	6,037	107,167	21	5,103	\$ 943	\$ 1,202
0645 Department of Health	1.00	2,172,956	136	15,978	2,032,825	133	15,284	\$ 2,018,408	\$ 1,734,272
0665 Health Services Permit Agency	+	418	1	418	584	1	584	\$ 165	
0675 Black River Technical College	*.†	129,492	16	8,093	102.301	17	6,018	\$ 32,260	\$ 33,071
0677 Cossatot Community College of the University of Arkansas	*	43,862	4	10,966	49,889	5	9,978	\$ 62,770	
0685 College of The Ouachitas	*,†	42,685	7	6,098	29,369	7	4,196	\$ 8,783	
0687 Southeast Arkansas College	*.†	89,247	12	7,437	90,603	12	7,550	\$ 8,572	\$ 12,156
0689 University of Arkansas Community College at Morrilton	*,†	55,453	31	1,789	40,665	36	1,130	\$ 2,509	
0691 Southeast Arkansas College	*,†	13,503	6	2,251	10,358	6	1,726	\$ 13,477	\$ 9,017
0693 University of Arkansas - Pulaski Technical College	*,†	81,488	21	3,880	56,824	20	2,841	\$ 31,665	
0700 Department of Higher Education	T T	5.054	3	1,685	3,790	3	1,263	\$ 14,574	
0710 Department of Human Services	1 1	4,444,807	434	10,241	4,351,632	413	10,537	\$ 6,043,249	
0790 Arkansas Economic Development Commission	1 †	255,764	32	7,993	214,914	29	7,411	\$ 51,970	
0800 Department of Labor		43,416	2	21,708	35,402	2	17,701		\$ 223,779
0810 Department of Workforce Services	t t	672,469	71	9,471	651,508	68	9,581	\$ 117,702	•
0865 DAH - Central Administration (all vehicles from DAH divisions and 0915 merged with DAH 0865)	T T	248,876	20	12.444	251,414	19	13,232	\$ 18,178	
0867 DAH - Delta Cultural Center (merged with 0865 7/1/16)	T †	-	-		-	-		\$ -	\$ -
0873 DAH - Mosaic Templars Cultural Center (merged with 0865 7/1/16)	1 t	-	-		-	-		\$ -	\$ -
0875 DAH - Old State House Commission (merged with 0865 7/1/16)	t t	-	-		-	-		\$ 139	\$ -
0877 DAH - Historic Preservation (merged with 0865 7/1/16)		-	-			-		\$ 428	\$ -
0880 DAH - Natural Heritage Commission (merged with 0865 7/1/16)		-	-		-	-		\$ 1,972	\$ -
0885 DAH - Historic Arkansas Museum Commission (merged with 0865 7/1/16)	1 † 1	-	-		-	-		\$ -	\$ -
0915 Department of Parks and Tourism - History Commission (merged with DAH 0865 5/23/16)	1 t	-	-		-	-		\$ 595	\$ -
0870 DAH - Arkansas Arts Council	1 † I	-	-		-	-		\$ 1,600	\$ 111
0887 DAH - Natural & Cultural Resources Council		-	-		-	-		\$ 522	\$ -
0900 Department of Parks and Tourism		3,077,988	247	12,461	2,966,963	261	11,368	\$ 31,307	\$ 31,297
0930 Arkansas Department of Environmental Quality	t t	1,102,463	114	9,671	1,100,691	114	9,655	\$ 2,720	\$ 2,731
0950 Commission on Law Enforcement Standards & Training	#,†	166,387	14	11,885	180,128	14	12,866	\$ 3,987	\$ 3,513
0955 State Crime Laboratory	t t	179,333	15	11,956	174,117	15	11,608	\$ 325	\$ 478
0960 Arkansas State Police		15,716,528	877	17,921	15,085,937	875	17,241	\$ 4,225	\$ 5,592
0975 State Military Department	#,†	346,385	60	5,773	348,020	62	5,613	\$ 12,117	\$ 10,840
0990 Arkansas Crime Information Center		167,779	12	13,982	189,718	12	15,810	\$ 2,733	\$ 1,961
0995 Arkansas Department of Emergency Management		469,759	26	18,068	474,221	25	18,969	\$ 6.629	\$ 7,935
Total	-	105,565,474	8,249		100,359,854	7,818	12,837	\$ 15,289,108	

	к	April 2016 - March 2017 April 2017 - March 2018					Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage & Reimbursement	
	l v						2018	2016-2017	2017-2018
State Agency	Ĺ	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount

\* Agency is exempt from A.C.A. §25-1-110

# Agency fleet contains large percentage of special purpose vehicles

† Agency vehicles average less than 10,000 miles

& Mileage Reimbursement Amounts Reported Through AASIS