



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF ADMINISTRATIVE SERVICES

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August 30, 2019

Senator Cecile Bledsoe, Chair
Representative Jeff Wardlaw, Chair
Arkansas Legislative Council
Committee Room, A, Big Mac Building
Little Rock, AR 72201

Dear Senator Bledsoe and Representative Wardlaw:

The following report is submitted in accordance with A.C.A. § 25-1-110, "Cost-effectiveness of state-owned vehicles" and A.C.A. § 22-8-101 "Registration of state-owned motor vehicles." The report covers two vehicle years (April 2017 – March 2018 and April 2018 – March 2019) and contains information on the utilization of state-owned vehicles by the agencies, boards, and commissions of the State of Arkansas. This information includes the number of miles driven by state-owned vehicles for individual agencies, size of agency fleets, and amount paid in personal mileage reimbursement.

"Special purpose" classifications include law enforcement, emergency, and vehicles configured for specialized maintenance functions. Vehicles driven less than 10,000 miles in a vehicle year are considered underutilized. Agencies found to have underutilized state vehicles are asked to submit a written justification for this low utilization to the Department of Finance and Administration – Office of Administration Services (DFA-OAS).

Information for this report was submitted by state agencies, boards, and commissions through the State Agency Vehicle Application (SAVA). If you have any questions, please feel free to contact Sharon Gaines, OAS Fleet Administrator, (501) 682-6823.

Sincerely,

A handwritten signature in cursive script that reads "Melanie M. Hazeslip".

Melanie M. Hazeslip, Administrator
DFA Office of Administrative Services

CH:mm

Size of Fleet and Cost Effectiveness of State Owned Vehicles A.C.A. § 25-1-110 & A.C.A. § 22-8-101

State Agency	Key							Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage Reimbursement
		April 2017 - March 2018			April 2018 - March 2019			2017-2018	2018-2019
		Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount
0002 House of Representatives	†	1,255	1	1,255	1,083	1	1,083	\$ -	\$ -
0005 Arkansas Senate	†	1,168	1	1,168	1,280	1	1,280	\$ 1,563	\$ 768
0009 Arkansas Legislative Audit	†	30,678	12	2,557	50,152	6	8,359	\$ 264,792	\$ 473,346
0011 Bureau of Legislative Research	†	6,926	2	3,463	4,240	2	2,120	\$ 2,522	\$ 1,504
0018 Court of Appeal		-	-	-	-	-	-	\$ 53,444	\$ 48,021
0023 Administrative Office of the Courts	†	74,294	10	7,429	82,967	11	7,542	\$ 18,175	\$ 25,644
0028 Office of Prosecutor Coordinator		-	-	-	-	-	-	\$ 3,198	\$ 661
0032 Supreme Court	†	12,881	3	4,294	12,547	3	4,182	\$ 1,792	\$ 6,288
0034 Office of the Governor		-	-	-	-	-	-	\$ 3,123	\$ 5,561
0035 Office of Medicaid Inspector General	†	7,629	3	2,543	4,324	3	1,441	\$ 407	\$ 113
0051 Office of the Lieutenant Governor		-	-	-	-	-	-	\$ 5,839	\$ 6,237
0053 Office of the Attorney General		262,677	18	14,593	172,107	12	14,342	\$ 9,614	\$ 9,005
0059 Auditor of State	†	12,666	2	6,333	1,692	1	1,692	\$ 232	\$ -
0061 Land Department	†	36,674	6	6,112	47,214	5	9,443	\$ 63	\$ -
0063 Secretary of State	†	134,552	18	7,475	131,662	18	7,315	\$ 21,740	\$ 18,962
0069 Treasurer of State	†	12,094	1	12,094	6,777	1	6,777	\$ 915	\$ 1,056
0080 Arkansas Game & Fish Commission	#	9,194,960	494	18,613	12,055,497	521	23,139	\$ 2,806	\$ 3,150
0090 Arkansas Department of Transportation	#	28,476,675	1,868	15,244	28,817,977	1,841	15,653	\$ 34,192	\$ 37,114
0100 Henderson State University	*.†	112,144	38	2,951	114,236	40	2,856	\$ 141,772	\$ 123,311
0105 Southern Arkansas University	*.†	234,787	41	5,727	258,572	43	6,013	\$ 142,170	\$ 124,575
0115 Southern Arkansas University - Technical Branch	*.†	246,650	41	6,016	286,825	38	7,548	\$ 12,554	\$ 19,704
0120 Arkansas State University - Beebe	*.†	156,152	30	5,205	154,485	30	5,150	\$ 15,420	\$ 22,353
0125 Arkansas State University - Jonesboro	*.†	209,018	75	2,787	172,368	79	2,182	\$ 448,389	\$ 200,942
0128 Arkansas State University - Mountain Home	*.†	19,548	7	2,793	18,552	7	2,650	\$ 1,130	\$ 330
0129 Arkansas State University - Newport	*	157,009	26	6,039	252,186	22	11,463	\$ 28,426	\$ 33,902
0130 Arkansas Tech University	*.†	392,463	57	6,885	376,095	57	6,598	\$ 186,443	\$ 212,628
0135 University of Arkansas at Fayetteville	*.†	3,957,577	558	7,092	5,263,335	546	9,640	\$ 1,435,616	\$ 1,035,847
0145 University of Arkansas at Little Rock	*.†	258,910	50	5,178	311,851	46	6,779	\$ 398,414	\$ 323,319
0150 University of Arkansas Medical Sciences Campus	*.†	777,493	102	7,622	700,892	101	6,940	\$ 381,803	\$ 325,518
0155 University of Arkansas at Monticello	*.†	251,547	55	4,574	242,449	55	4,408	\$ 81,055	\$ 84,669
0160 University of Arkansas at Pine Bluff	*	2,168,003	62	34,968	1,476,756	62	23,819	\$ 106,361	\$ 78,673
0165 University of Central Arkansas	*.†	460,733	70	6,582	500,062	70	7,144	\$ 223,330	\$ 207,739
0167 University of Arkansas Community College at Hope	*.†	59,662	14	4,262	72,864	14	5,205	\$ 22,256	\$ 13,203
0168 University of Arkansas Community College at Batesville	*.†	45,153	9	5,017	50,302	9	5,589	\$ 41,159	\$ 14,286
0170 East Arkansas Community College	*.†	27,056	11	2,460	113,904	22	5,177	\$ 9,631	\$ 8,421
0175 National Park College	*.†	72,712	12	6,059	58,004	12	4,834	\$ 25,858	\$ 22,076
0177 ASU Mid-South	*.†	67,102	13	5,162	70,383	11	6,398	\$ 5,735	\$ 6,250
0180 Arkansas Northeastern College	*	134,088	23	5,830	275,602	20	13,780	\$ 58,422	\$ 27,587
0185 North Arkansas College	*.†	126,404	27	4,682	128,865	22	5,858	\$ 59,413	\$ 57,852
0190 Phillips Community College of the University of Arkansas	*.†	166,785	27	6,177	164,679	21	7,842	\$ 42,581	\$ 42,735
0192 University of Arkansas Community College at Rich Mountain	*.†	72,674	11	6,607	84,974	11	7,725	\$ 13,797	\$ 13,478
0193 South Arkansas Community College	*.†	44,878	12	3,740	21,075	14	1,505	\$ 38,176	\$ 18,494
0195 University of Arkansas at Fort Smith	*.†	60,104	17	3,536	63,656	28	2,273	\$ 51,631	\$ 19,966
0198 Northwest Arkansas Community College	*.†	47,140	15	3,143	47,033	12	3,919	\$ 41,449	\$ 30,225
0203 State Board of Accountancy		-	-	-	-	-	-	\$ 1,674	\$ 1,185

Size of Fleet and Cost Effectiveness of State Owned Vehicles A.C.A. § 25-1-110 & A.C.A. § 22-8-101

State Agency	K e y							Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage Reimbursement
		April 2017 - March 2018			April 2018 - March 2019			2017-2018	2018-2019
		Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount
0211 Professional Bail Bondsman Licensing Board		40,997	2	20,499	56,471	2	28,236	\$ -	\$ 41
0212 State Board of Barber Examiners		-	-	-	-	-	-	\$ 6,729	\$ 11,222
0215 Arkansas Burial Association Board (transferred to 0425 Insurance Dept as of 7/1/18)	†	11,997	1	11,997	-	-	-	\$ -	\$ -
0218 Arkansas Cemetery Board (transferred to 0425 Insurance Dept as of 7/1/18)		-	-	-	-	-	-	\$ 98	\$ 127
0224 Contractor's Licensing Board		-	-	-	-	-	-	\$ 32,778	\$ 39,529
0229 Arkansas Fair Housing Commission		32,179	4	8,045	55,359	2	27,680	\$ 121	\$ 645
0233 State Board of Embalmers & Funeral Directors (transfer to 0425 Ins. Dept. as of 7/1/18)		-	-	-	-	-	-	\$ 15,351	\$ -
0236 State Board of Licensure for Prof Engineers & Prof Land Surveyors		-	-	-	-	-	-	\$ 173	\$ 56
0238 Arkansas Ethics Commission		-	-	-	-	-	-	\$ 945	\$ 1,746
0239 State Board of Registration for Foresters		-	-	-	-	-	-	\$ -	\$ 327
0241 Judicial Discipline and Disability Commission		-	-	-	-	-	-	\$ 2,604	\$ -
0248 Arkansas Real Estate Commission	†	4,060	2	2,030	4,162	3	1,387	\$ 3,314	\$ 3,122
0254 Social Work Licensing Board		-	-	-	-	-	-	\$ 59	\$ 59
0255 Arkansas Home Inspector Registration Board		-	-	-	-	-	-	\$ 65	\$ 60
0258 Arkansas Towing and Recovery Board		-	-	-	-	-	-	\$ 4,336	\$ 4,358
0261 Arkansas Tobacco Control Board	#	519,897	24	21,662	620,319	18	34,462	\$ 181	\$ 216
0263 Arkansas Fire Protection Licensing Board		-	-	-	-	-	-	\$ 3,147	\$ 3,607
0268 State Board of Dental Examiners		-	-	-	-	-	-	\$ 78	\$ -
0274 State Medical Board		-	-	-	-	-	-	\$ 600	\$ 756
0277 Arkansas State Board of Nursing	†	4,198	1	4,198	4,365	1	4,365	\$ 118	\$ 316
0280 State Board of Optometry		-	-	-	-	-	-	\$ 812	\$ 429
0283 State Board of Pharmacy		-	-	-	-	-	-	\$ 11,091	\$ 14,966
0292 Board of Examiners in Speech Pathology and Audiology		-	-	-	-	-	-	\$ 108	\$ 165
0295 Arkansas Spinal Cord Commission	†	10,204	1	10,204	6,084	1	6,084	\$ 45,123	\$ 55,603
0305 Arkansas Manufactured Home Commission	†	13,052	1	13,052	10,211	2	5,106	\$ 237	\$ 77
0311 Disability Determination	†	15,392	4	3,848	13,272	5	2,654	\$ 2,828	\$ 3,457
0314 Governor's Mansion Commission	†	5,278	1	5,278	3,495	1	3,495	\$ -	\$ 293
0318 Martin Luther King, Jr. Commission		8,884	1	8,884	11,238	1	11,238	\$ -	\$ -
0319 Arkansas Minority Health Commission	#,†	3,007	2	1,504	5,260	3	1,753	\$ 213	\$ 1,053
0320 Arkansas Motor Vehicle Commission		53,517	3	17,839	66,812	3	22,271	\$ -	\$ -
0323 Parole Board	†	9,601	2	4,801	9,033	2	4,517	\$ 277	\$ 5,636
0324 Arkansas Public Defender Commission		-	-	-	-	-	-	\$ 114,643	\$ 102,809
0328 Arkansas Sentencing Commission		-	-	-	-	-	-	\$ 437	\$ 507
0334 Arkansas Tobacco Settlement Commission		-	-	-	-	-	-	\$ 485	\$ 197
0341 Arkansas Waterways Commission		-	-	-	-	-	-	\$ 3,852	\$ 5,756
0347 Student Loan Authority (transferred to 0395 ADFA 7/1/17)		-	-	-	-	-	-	\$ 41	\$ 41
0370 Arkansas Public Employee Retirement System	†	1,699	3	566	5,393	3	1,798	\$ 88	\$ 742
0375 Arkansas Teacher Retirement System	†	24,911	3	8,304	26,215	3	8,738	\$ 17,395	\$ 16,245
0380 Arkansas Veteran's Child Welfare Service		-	-	-	-	-	-	\$ -	\$ -
0385 Department of Veteran Affairs	#,†	78,858	12	6,572	72,394	12	6,033	\$ 16,120	\$ 29,230
0390 Worker's Compensation Commission	†	27,006	3	9,002	17,548	3	5,849	\$ 44,511	\$ 45,291
0395 Arkansas Development Finance Authority		47,423	4	11,856	93,216	4	23,304	\$ 10,493	\$ 1,624
0400 Arkansas Agriculture Department	#	4,385,026	401	10,935	4,652,792	411	11,321	\$ 32,121	\$ 31,228
0402 Arkansas Department of Aeronautics	†	6,397	1	6,397	5,107	1	5,107	\$ 1,223	\$ 650
0405 State Bank Department	†	183,647	19	9,666	166,500	19	8,763	\$ 5,849	\$ 4,372

Size of Fleet and Cost Effectiveness of State Owned Vehicles A.C.A. § 25-1-110 & A.C.A. § 22-8-101

State Agency	K e y							Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage Reimbursement
		April 2017 - March 2018			April 2018 - March 2019			2017-2018	2018-2019
		Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount
0410 State Securities Department	†	14,896	3	4,965	19,041	3	6,347	\$ 98	\$ 274
0420 Arkansas Geological Survey	†	67,413	12	5,618	77,593	10	7,759	\$ 917	\$ 845
0425 State Insurance Department		291,183	20	14,559	294,965	21	14,046	\$ 11,388	\$ 14,708
0430 Liquefied Petroleum Gas Board		93,270	5	18,654	91,192	5	18,238	\$ 738	\$ 806
0440 Oil & Gas Commission		312,512	22	14,205	302,385	22	13,745	\$ 1,247	\$ 1,169
0450 Arkansas Public Service Commission	†	88,672	11	8,061	88,462	11	8,042	\$ 1,042	\$ 1,567
0455 Arkansas Natural Resources Commission		223,720	17	13,160	244,257	17	14,368	\$ 4,597	\$ 543
0470 Department of Information Systems	#	153,332	11	13,939	162,725	11	14,793	\$ 38,414	\$ 28,197
0472 Arkansas Geographic Information Systems Office	†	6,434	1	6,434	5,439	1	5,439	\$ 1,785	\$ 717
0480 Department of Correction		6,529,979	386	16,917	6,478,221	394	16,442	\$ 47,527	\$ 48,868
0485 Arkansas Community Corrections		6,029,112	450	13,398	6,131,706	445	13,779	\$ 1,791	\$ 1,373
0490 Assessment Coordination Department	†	1,971	1	1,971	6,311	1	6,311	\$ 119,033	\$ 113,409
0500 Department of Education		74,325	7	10,618	87,511	5	17,502	\$ 402,188	\$ 350,723
0510 Education - School for the Blind	#,†	55,018	12	4,585	56,677	11	5,152	\$ 37	\$ 307
0513 Education - School for the Deaf	#,†	133,548	16	8,347	114,702	16	7,169	\$ 50,937	\$ 54,863
0516 Education - Educational Television Commission		167,183	14	11,942	176,876	13	13,606	\$ 5,817	\$ 11,318
0519 Education - Arkansas State Library	†	21,084	3	7,028	21,047	3	7,016	\$ 3,868	\$ 6,933
0520 Department of Career Education - Arkansas Rehab Services	†	647,096	57	11,353	473,663	55	8,612	\$ 256,554	\$ 209,252
0534 Crowley's Ridge Technical Institute (Merged with 0170)	*,†	77,743	15	5,183	3,012	14	215	\$ 6,159	\$ 1,623
0552 Northwest Technical Institute	*,†	47,126	11	4,284	30,482	10	3,048	\$ 18,468	\$ 6,094
0582 Riverside Vo-Tech School	*	35,438	2	17,719	20,602	2	10,301	\$ 1,819	\$ 790
0590 Department of Career Education		100,968	6	16,828	89,503	6	14,917	\$ 30,673	\$ 31,084
0610 Department of Finance and Administration (includes 0610, 0611, 0612, 0630, 0631, 0634)	#	2,556,760	225	11,363	2,648,814	221	11,986	\$ 379,060	\$ 432,687
0613 Arkansas Lottery Commission	†	3,880	4	970	4,580	4	1,145	\$ 201,089	\$ 103,184
0615 Arkansas Building Authority	#,†	107,167	21	5,103	116,555	21	5,550	\$ 1,202	\$ 971
0645 Department of Health		2,032,825	133	15,284	2,054,916	137	14,999	\$ 1,734,272	\$ 1,793,922
0665 Health Services Permit Agency	†	584	1	584	455	1	455	\$ 182	\$ 2,776
0675 Black River Technical College	*,†	102,301	17	6,018	95,889	12	7,991	\$ 33,071	\$ 27,066
0677 Cossatot Community College of the University of Arkansas	*	49,889	5	9,978	39,611	3	13,204	\$ 103,062	\$ 39,021
0685 College of The Ouachitas	*,†	29,369	7	4,196	33,478	7	4,783	\$ 8,354	\$ 7,023
0687 Southeast Arkansas College	*,†	90,603	12	7,550	89,047	12	7,421	\$ 12,156	\$ 20,573
0689 University of Arkansas Community College at Morrilton	*	40,665	36	1,130	1,494,139	12	124,512	\$ 2,303	\$ 879
0691 Southeast Arkansas College	*,†	10,358	6	1,726	2,046	5	409	\$ 9,017	\$ 4,210
0693 University of Arkansas - Pulaski Technical College	*,†	56,824	20	2,841	48,902	11	4,446	\$ 25,578	\$ 28,486
0700 Department of Higher Education	†	3,790	3	1,263	28,002	3	9,334	\$ 55	\$ 466
0710 Department of Human Services		4,351,632	413	10,537	5,857,358	433	13,527	\$ 5,876,980	\$ 4,089,567
0790 Arkansas Economic Development Commission	†	214,914	29	7,411	263,892	32	8,247	\$ 45,310	\$ 43,142
0800 Department of Labor		35,402	2	17,701	32,758	2	16,379	\$ 223,779	\$ 276,699
0810 Department of Workforce Services	†	651,508	68	9,581	617,467	65	9,499	\$ 72,331	\$ 80,100
0865 DAH - Central Administration (all vehicles from DAH divisions and 0915 merged with DAH 0865)		251,414	19	13,232	209,454	16	13,091	\$ 23,991	\$ 28,048
0870 DAH - Arkansas Arts Council	†	-	-	-	-	-	-	\$ 111	\$ 327
0887 DAH - Natural & Cultural Resources Council		-	-	-	-	-	-	\$ -	\$ 246
0900 Department of Parks and Tourism		2,966,963	261	11,368	2,860,657	248	11,535	\$ 31,297	\$ 31,586
0930 Arkansas Department of Environmental Quality	†	1,100,691	114	9,655	993,767	114	8,717	\$ 2,731	\$ 3,055
0950 Commission on Law Enforcement Standards & Training	#	180,128	14	12,866	168,598	14	12,043	\$ 3,513	\$ 1,967

Size of Fleet and Cost Effectiveness of State Owned Vehicles A.C.A. § 25-1-110 & A.C.A. § 22-8-101

State Agency	K e y							Agency Personal Vehicle Mileage Reimbursement	Agency Personal Vehicle Mileage Reimbursement
		April 2017 - March 2018			April 2018 - March 2019			2017-2018	2018-2019
		Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Actual Miles	Avg Fleet Size	Avg Miles Per Veh	Amount	Amount
0955 State Crime Laboratory	†	174,117	15	11,608	142,579	15	9,505	\$ 478	\$ -
0960 Arkansas State Police	#	15,085,937	875	17,241	14,821,715	809	18,321	\$ 5,592	\$ 11,526
0975 State Military Department	#, †	348,020	62	5,613	389,269	67	5,810	\$ 10,840	\$ 2,727
0990 Arkansas Crime Information Center		189,718	12	15,810	183,872	13	14,144	\$ 1,961	\$ 1,291
0995 Arkansas Department of Emergency Management		474,221	25	18,969	377,928	27	13,997	\$ 7,935	\$ 1,027
Total		100,359,854	7,818	12,837	107,126,890	7,698	13,916	\$ 14,639,068	\$ 12,011,291

* Agency is exempt from A.C.A. §25-1-110

Agency fleet contains large percentage of special purpose vehicles

† Agency vehicles average less than 10,000 miles