



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE SECRETARY

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MEMORANDUM

TO: All State Agencies, Boards and Commissions,
and Institutions of Higher Education

FROM: Larry W. Walther, Secretary *Larry W Walther*

SUBJECT: Rate of Mileage Reimbursement for Use of Privately-Owned
Motor Vehicles on Official Business of the State

DATE: March 17, 2022

Effective immediately, due to the increasing gas prices, the maximum authorized State rate of mileage reimbursement for the use of privately-owned motor vehicles on official business of the State will be **temporarily** increased to fifty-two (52) cents per mile. Reimbursement for travel performed on or after March 17, 2022, is authorized at the new temporary rate of fifty-two (52) cents per mile until further notice. Reimbursement for any travel before March 17, 2022, is authorized at the rate of forty-two (42) cents per mile.

The Office of Accounting will continue to monitor average gasoline prices and the reimbursement rate will be re-evaluated for possible reduction when the average gasoline price declines below \$3.50 per gallon.

It is the responsibility of the agency director to ensure that their agency budget is sufficient to fund this increase in mileage reimbursement. The agency director may authorize reimbursement for the use of privately-owned automobiles at amounts less than the authorized State maximum rate if the agency budget is insufficient to fund the increase in rate. If your agency decides to reimburse at a rate less than fifty-two (52) cents per mile, please notify your DFA Budget Analyst before implementation of the rate increase.

If you have any questions, please contact the Office of Accounting at 501 682-1675.

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