



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
1509 West Seventh Street, Suite 401
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-2242
Fax: (501) 682-1029
<http://www.state.ar.us/dfa>

November 3, 2010

Leroy Brownlee
Chairman
Arkansas Board of Parole
105 West Capitol, Suite 500
Little Rock, AR 72201

Dear Mr. Brownlee,

Based on the information presented in your correspondence, dated October 14, 2010, the following determinations have been made:

Due to the required level of travel and the responsibilities assigned, a waiver under Sec. 5, Paragraph C, of Executive Order 10-14, regarding the status designation of commuter has been granted to the following positions:

Chairman
Commissioner
Hearing Examiner

Additionally, a waiver under Sec. 4 of Executive Order 10-14 allowing the operation of a State vehicle without either red Official Business Only license plates or official seal has been denied for the vehicle(s) assigned to the following position(s):

Chairman
Commissioner
Hearing Examiner

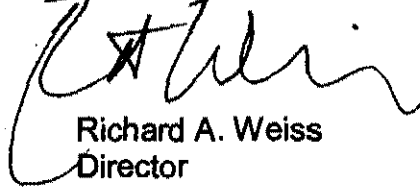
Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Weiss". The signature is fluid and cursive, with a large initial "R" and a distinct "W".

Richard A. Weiss
Director

0323

ARKANSAS BOARD OF PAROLE



MIKE BEEBE
Governor

LEROY BROWNLEE
Chairman

105 WEST CAPITOL - SUITE 500
LITTLE ROCK, ARKANSAS 72201

(501) 682-3850
FAX: (501) 682-3860

MEMORANDUM

To: Richard Weiss, Director
Department of Finance and Administration

Jake Bleed, Department of Finance and Administration
Office of Intergovernmental Service

From: Leroy Brownlee, Chairman
Arkansas Board of Parole

Date: October 12, 2010

Re: Commuter Use of State Vehicles under Executive Order 10-14

Pursuant to Executive Order 10-14 signed by Governor Mike Beebe, the Board submits the following for review:

With over twenty two thousand (22,000) individuals on active parole through out the seventy five (75) counties, we do request the continued status Designation of Commuter.

If there are any questions, please contact me at 501-682-3850.

Thanks.

LB/ng

cc: File

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Leroy Brownlee

2. Position or Title of Employee:

Chairman

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2008/Dodge/Durango

5. VIN Number of Vehicle to be Assigned:

1108

6. Estimated Mileage Driven on a Monthly Basis:

1536

7. License Plate Number of Vehicle to be Assigned:

838 PGK

8. Does this vehicle have Official State License Plates: Yes: No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Chairman is responsible for all administrative duties, Board and Executive Clemency Hearings. He serves as a member of the Board of Correction, which governs the Arkansas Department of Correction and Community Correction. The duties of the Chairman require twenty-four (24) hour availability for job related business. He also has the responsibility of being readily accessible for duties for which often include emergency scheduled meetings across the state. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisal. There are currently twenty two thousand inmates on Parole and we cover all seventy-five (75) counties.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Joseph Peacock

2. Position or Title of Employee:

Commissioner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2006/ Ford /Taurus

5. VIN Number of Vehicle to be Assigned:

5757

6. Estimated Mileage Driven on a Monthly Basis:

435

7. License Plate Number of Vehicle to be Assigned:

283 KJM

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Commissioners are required to travel to all Correctional facilities within the state of Arkansas. They travel eighty (80) percent of their time for daily schedules. These schedules require them to make early departures to various facilities around the Sate of Arkansas. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Abraham Carpenter

2. Position or Title of Employee:

Commissioner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2006/ Ford /Taurus

5. VIN Number of Vehicle to be Assigned:

5759

6. Estimated Mileage Driven on a Monthly Basis:

1962

7. License Plate Number of Vehicle to be Assigned:

775 KJM

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Commissioners are required to travel to all Correctional facilities within the state of Arkansas. They travel eighty (80) percent of their time for daily schedules. These schedules require them to make early departures to various facilities around the Sate of Arkansas. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Carolyn Robinson

2. Position or Title of Employee:

Commissioner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2006/ Ford /Taurus

5. VIN Number of Vehicle to be Assigned:

5761

6. Estimated Mileage Driven on a Monthly Basis:

1175

7. License Plate Number of Vehicle to be Assigned:

282 KJM

8. Does this vehicle have Official State License Plates:

Yes: No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Commissioners are required to travel to all Correctional facilities within the state of Arkansas. They travel eighty (80) percent of their time for daily schedules. These schedules require them to make early departures to various facilities around the Sate of Arkansas. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

John Felts

2. Position or Title of Employee:

Commissioner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2006/Ford/Taurus

5. VIN Number of Vehicle to be Assigned:

5762

6. Estimated Mileage Driven on a Monthly Basis:

1300

7. License Plate Number of Vehicle to be Assigned:

281 KJM

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Commissioners are required to travel to all Correctional facilities within the state of Arkansas. They travel eighty (80) percent of their time for daily schedules. These schedules require them to make early departures to various facilities around the State of Arkansas. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

James Wallace

2. Position or Title of Employee:

Commissioner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2006/ Ford /Taurus

5. VIN Number of Vehicle to be Assigned:

5763

6. Estimated Mileage Driven on a Monthly Basis:

1211

7. License Plate Number of Vehicle to be Assigned:

284 KJM

8. Does this vehicle have Official State License Plates: Yes: No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Commissioners are required to travel to all Correctional facilities within the state of Arkansas. They travel eighty (80) percent of their time for daily schedules. These schedules require them to make early departures to various facilities around the Sate of Arkansas. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

James Williams

2. Position or Title of Employee:

Hearing Examiner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2004/Dodge/Stratus

5. VIN Number of Vehicle to be Assigned:

0855

6. Estimated Mileage Driven on a Monthly Basis:

1118

7. License Plate Number of Vehicle to be Assigned:

797 IXR

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Hearing Examiner is assigned vehicles due to extensive and varied travel schedules. Prompt access to transportation is essential to meet legal requirements for revocation hearings throughout the State. Each Examiner has an individual schedule. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Carolyn Bohannon

2. Position or Title of Employee:

Hearing Examiner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2006/Ford/Taurus

5. VIN Number of Vehicle to be Assigned:

5760

6. Estimated Mileage Driven on a Monthly Basis:

247

7. License Plate Number of Vehicle to be Assigned:

778 KJM

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Hearing Examiner is assigned vehicles due to extensive and varied travel schedules. Prompt access to transportation is essential to meet legal requirements for revocation hearings throughout the State. Each Examiner has an individual schedule. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Ashley Valles

2. Position or Title of Employee:

Hearing Examiner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

06/Ford/Taurus

5. VIN Number of Vehicle to be Assigned:

5758

6. Estimated Mileage Driven on a Monthly Basis:

1177

7. License Plate Number of Vehicle to be Assigned:

776 KJM

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Hearing Examiner is assigned vehicles due to extensive and varied travel schedules. Prompt access to transportation is essential to meet legal requirements for revocation hearings throughout the State. Each Examiner has an individual schedule. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the waiver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Richard Mays

2. Position or Title of Employee:

Commissioner

3. Agency, Board or Commission:

Arkansas Board of Parole

4. Year, Make and Mode of Vehicle to be Assigned:

2007/Chevrolet/Malibu

5. VIN Number of Vehicle to be Assigned:

6208

6. Estimated Mileage Driven on a Monthly Basis:

1100

7. License Plate Number of Vehicle to be Assigned:

413 MEI

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Commissioners are required to travel to all Correctional facilities within the state of Arkansas. They travel eighty (80) percent of their time for daily schedules. These schedules require them to make early departures to various facilities around the Sate of Arkansas. The opportunity to travel from residential area saves time and eliminates the need for extra parking for private vehicles. Also the walver policy with regard to "official state license tags" would allow Arkansas Board of Parole staff to travel without concern for personal safety. This Board make decisions which subject them to negative reactions and volatile situations. We would appreciate being able to travel to and from hearings without fear and reprisals.