



STATE OF ARKANSAS
**Department of Finance
and Administration**

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November 2, 2010

Steven F. Murray
Chancellor
Phillips Community College U of A
P.O. Box 785
Helena-West Helena, Arkansas 72342

Dear Mr. Murray,

Based on the information presented in your correspondence, dated October 15, 2010, the following determinations have been made:

Due to the required level of travel and the responsibilities assigned, a waiver under Sec. 5, Paragraph C, of Executive Order 10-14, regarding the status designation of commuter has been granted to the following position:

Chancellor

Additionally, a waiver under Sec. 4 of Executive Order 10-14 allowing the operation of a State vehicle without either red Official Business Only license plates or official seal has been denied for the vehicle(s) assigned to the following position(s):

Chancellor

Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss
Director

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Dr. Steven F. Murray

2. Position or Title of Employee:

Chancellor

3. Agency, Board or Commission:

Phillips Community College of the U of A

4. Year, Make and Mode of Vehicle to be Assigned:

2008 Chevy Impala Sedan

5. VIN Number of Vehicle to be Assigned:

8327

6. Estimated Mileage Driven on a Monthly Basis:

2,000

7. License Plate Number of Vehicle to be Assigned:

952 LVL

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

Phillips Community College of the U of A has three campuses located in Helena-West Helena, Stuttgart and DeWitt. The Chancellor works from his office on the Helena-West Helena campus, but frequently attends meetings on the Stuttgart (130 miles round trip) and DeWitt (104 miles round trip) campuses. In addition to those meetings, frequently there are meetings in Little Rock (238 miles round trip) at the Arkansas Department of Higher Education and the UA System office that require his attendance. To pay mileage on a personal car driven on college business would cost approximately \$10,000 per year. This would result in the inefficient use of the college's funds. The initial outlay of funds for the vehicle is less than \$20,000, and since the Chancellor's vehicle is driven for four years, then sent to the motor pool, that cost would be exceeded by the middle of the third year of personal reimbursement. And, cars would still need to be purchased for maintenance of a pool of vehicles for travel use by faculty and staff attending meetings. For this reason, PCCUA respectfully requests the Commuter Status Designation for Chancellor Murray. If I need provide any additional information, please don't hesitate to contact Rita Fleming at 870-816-1230 or rfleming@pccua.edu.