



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
1509 West Seventh Street, Suite 401
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-2242
Fax: (501) 682-1029
<http://www.state.ar.us/dfa>

November 3, 2010

Dr. Barbara Jones
President
South Arkansas Community College
P.O. Box 7010
El Dorado, AR 71731-7010

Dear Dr. Jones,

Based on the information presented in your correspondence, dated October 14, 2010, the following determinations have been made:

Due to the required level of travel and the responsibilities assigned, a waiver under Sec. 5, Paragraph C, of Executive Order 10-14, regarding the status designation of commuter has been granted to the following position:

President

Additionally, a waiver under Sec. 4 of Executive Order 10-14 allowing the operation of a State vehicle without either red Official Business Only license plates or official seal has been denied for the vehicle(s) assigned to the following position(s):

President


Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,



Richard A. Weiss
Director

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Dr. Barbara Jones

2. Position or Title of Employee:

President

3. Agency, Board or Commission:

South Arkansas Community College

4. Year, Make and Mode of Vehicle to be Assigned:

2006 Dodge Durango

5. VIN Number of Vehicle to be Assigned:

1d4hd48nx6f178957

6. Estimated Mileage Driven on a Monthly Basis:

900 to 1,000

7. License Plate Number of Vehicle to be Assigned:

344 JGF

8. Does this vehicle have Official State License Plates: Yes: No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

This vehicle is the only vehicle that South Arkansas Community College has assigned as a commuting vehicle. The President represents the College at numerous local events after normal working hours. The President regularly attends events such as city government meetings, El Dorado Economics Development Board meetings, Chamber of Commerce meetings, Town Hall meetings, etc. The President also attends college functions on the weekends as well as represents the College at civic and cultural events. The President regularly travels to confer with other college officials to maintain relations and agreements concerning transfer students and articulation agreements. The President is on-call at all times for college-related duties.
The President also travels to Little Rock on a frequent basis. The trips to Little Rock and other out-of-town locations often require the President to leave before normal working hours and often to return after normal working hours. This vehicle is used daily for official business by the President and would not be practical to use as a pooled vehicle.
We will appreciate any consideration that you may give our request, and if you need additional information, please let me know.



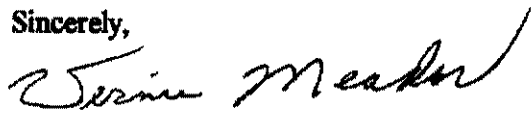
South Arkansas Community College
P.O. Box 7010 • El Dorado, AR • 71731-7010 • 870.862.8131

Jake Bleed
Senior Business Analyst
Arkansas Department of Finance and Administration
1515 Building, Suite 400 West Seventh Street
Little Rock, AR 72201

Dear Mr. Bleed,

South Arkansas Community College (SouthArk) requests a waiver of Executive Order 10-14 to allow for the use of white license plates and the omission of decals for the state vehicle, a 2006 Dodge Durango, license plate number 344 JGF, and vin number 1d4hd48nx6f178957 assigned to the President. This vehicle is used primarily in support of the institution's fund-raising events, alumni functions, and other academic, fiscal and student service activities. The President regularly attends events such as city government meetings, El Dorado Economics Development Board meetings, Chamber of Commerce meetings, Town Hall meetings, etc. The President also attends college functions on the weekends as well as represents the College at civic and cultural events. The President regularly travels to confer with other college officials to maintain relations and agreements concerning transfer students and articulation agreements. These activities are often at diverse locations and are during hours outside the normal work day. The President also travels to Little Rock on a frequent basis. The trips to Little Rock and other out-of-town locations often require the President to leave before normal working hours and often to return after normal working hours. Therefore, to prevent misunderstanding by the public, we request this waiver.

Your favorable consideration to grant these waivers would be appreciated. Please let me know if additional information is needed. Thank you for your assistance.

Sincerely,


Vernie Meador
Vice President for Fiscal Affairs

VM/cjms

cc: Dr. Barbara Jones, President